CURRICULUM COMMITTEE

Minutes / 12.10.10

Members present: P. Dalthorp, C. Hay-Jahans, E. Hill (chair), C. Ianuzzi (audio), D. Lord (audio), K. McCarthy, R. McDonald (audio), Marquam George (substitute for C. Urata), J. Ward, V. Williams

Ex-officio members present: Provost’s office (C. Hedlin), Registrar’s office (B. Hegel)

Visitors: none

Meeting began with review of the minutes of the last meeting (11.12.10). No errors were identified.

Tabled Proposals

11-11 / Welding OE

Hegel provided overview of the reorganized catalog text. Williams requested clarification on the number of credits required for the General Welding OE. Per Hegel, number of required credits should be changed from 12 to 18.

Motion to pass first reading as revised by Williams; seconded by Hay-Jahans.

11-12 / Law Enforcement Certificate

Discussion of concerns regarding lack of faculty oversight of Law Enforcement program. Career Ed committee member, Urata, is soliciting opinions on program from Career Ed faculty.

Agreement among members that a permanent Career Ed faculty member with expertise in Criminal Justice or a closely related field is needed.

Members requested confirmation that Career Ed faculty had approved the Law Enforcement certificate proposal prior to its submission to Faculty Senate.

[Faculty Handbook/Preparing Curriculum Changes/Procedures for Category A proposals reads: “Step One. Proposals must first be approved by the academic unit from which the degree will originate.”]

Lord requested clarification of committee’s concerns in order to convey them to Sitka faculty and administration. Specifically:
1. There appears to be no faculty ownership of the certificate program—no permanent UAS faculty member oversees this program and currently no one among the Career Ed faculty has subject matter expertise (i.e., terminal degree in criminal justice, law enforcement or a closely related field).

2. Justification for the certificate: during AY10, the committee approved the law enforcement OE. Why is a certificate program now needed?

3. The committee would like confirmation that Career Education faculty approved the certificate proposal prior to submission to the provost’s office and Faculty Senate.

Proposal remains tabled.

11-17 / **New Course GEOG 102**

Hill reported that initiating faculty member S. Pyare intends for GEOG S102 to serve as a lab-science GER course.

Hegel explained that GEOG 102 will be cross-listed with ENVS 102 (currently in the catalog as ENVS 101). The ENVS course designator will change in order to match the new GEOG course. Because there is a course currently in the catalog as GEOG 101, the 101 designator is unavailable.

Motion to pass first reading by McCarthy; seconded by Ward.

Daniel Lord left meeting at this point, indicating that the remainder of the meeting agenda did not concern the Sitka campus.

**Second Reading**

11-02 / **Deletion of Accounting Course**

Motion to pass second reading as revised by Dalthorp; seconded by McCarthy.
Proposal approved.

11-04 and 11-05 / **New Course CIOS 212 and Deletion of CIOS Courses**

Motion to pass second reading of 11-04 and 11-05 as revised by Hay-Jahans; seconded by Williams.
Proposal approved.

11-13 / **Building Energy Retrofit Technology (BERT) OE**

Motion to pass second reading by McCarthy; seconded by Dalthorp.
Proposal approved.
First Reading

11-24 / New Course PHIL S313

Committee requested additional information regarding this course, as follows:

• how frequently it will be offered (i.e., how it fits into six-year plan);
• whether it will be part of the PHIL minor and if so, how (requires revised catalog text for the minor);
• whether a PHIL prerequisite is needed in addition to ENGL S111;
• sample syllabus for course, which has been taught in the past as a special topic.

Dalthorp will request clarification and syllabus from initiating faculty member, Kevin Krein.

Motion to pass first reading by McCarthy; seconded by Ward.

11-28 & 11-29 / New THR S419 and THR S219 Courses

These courses are being proposed by Shona Strauser, who is adjunct faculty in Humanities. Committee discussed the role of adjunct faculty in the initiation of new courses. Discussion of whether this new course constituted a situation similar to the Law Enforcement OE, for which there is no permanent faculty member.

General agreement among committee members that a single course is a fundamentally different issue in scale and implication than an entire program. As long as a course proposal is supported by faculty of that academic unit, committee members agreed that it is appropriate to consider course proposals submitted by adjunct faculty who have an established relationship with UAS.

Hegel asked whether the new THR courses will be part of the THR minor.

• Dalthorp will check with Humanities faculty regarding inclusion of proposed courses in the minor. If courses are to be included, to what portion of the minor should they apply? Revised catalog text for the minor required.

Motion to pass first reading by McCarthy; seconded by M. George.

11-31 / Deletion of ART Courses

ART S423 was added to the list of ART courses to delete. Dalthorp confirmed that courses are to be deleted from both the catalog and the minor.

Motion to pass first reading as revised by Williams; seconded by Hay-Jahans.
11-32 / Deletion of Minimum 2.75 GPA from B.A. in English

General discussion of GPA requirements, including standards at UAF and UAA and minimum set for acceptance of transfer credits at UAS. The minimum GPA for graduation from UAS is 2.0 for undergraduates.

Motion to pass first reading Hay-Jahans; seconded by M. George.

11-33 / Suspension of French Minor

UAS does not currently have any permanent French faculty. Suspension of minor and removal from catalog will more accurately represent available programs to students.

Motion to pass first reading by Williams; seconded by McCarthy.

11-37 / New Courses ECE S119

McCarthy provided background on proposed courses, describing the need for consistency in the Early Childhood Education curriculum across the state. Committee members received revised catalog text, developed with the Registrar’s office.

Motion to pass first reading as revised by Williams; seconded by Dalthorp.

11-38 / New Courses ECE S120

Committee members received revised catalog text, developed with the Registrar’s office.

Motion to pass first reading as revised by Hay-Jahans; seconded by Ward.

11-39 / New Course ECE S129

Committee members received revised catalog text, developed with the Registrar’s office.

Motion to pass first reading as revised by Williams; seconded by Hay-Jahans.

11-40 / Deletion of ECE Courses and Approval of Revised Catalog Text

The proposed deletions and new courses affect the Child Development Associate (CDA) OE, the Early Childhood Education Certificate and the Early Childhood Education A.A.S. McCarthy and Crichton (Registrar’s office) worked to develop catalog text reflecting deletions and new courses (ECE S119, S120, S129) prior to consideration by Curriculum Committee. Committee members reviewed copies of revised text.
Williams pointed out that the number of hours in “Major Requirements” in the A.A.S. still needs to be checked and finalized.

Motion to pass first reading as revised by Hay-Jahans; seconded by Dalthorp.

Hill indicated that the committee will meet in late January or early February to do second readings on all proposals that passed first reading today.

Minutes recorded by Erica Hill