CURRICULUM COMMITTEE

Minutes / 03.23.12

Members present: Pedar Dalthorp, Erica Hill (chair), Teague Whalen (audio), Jennifer Ward, Joe Liddle (audio), Megan Buzby, Rick McDonald (audio), Chris Urata, Michelle Calvin-Casey, Kay McCarthy

Ex-officio members present: Carol Hedlin, Registrar’s office (B. Hegel and J. Crichton)

Visitors: Sheldon Schmitt, Sitka Chief of Police, Dave Sexton, Director of the Alaska Police Standards Council (APSC), Camielle Call, Program Development, Sitka Campus (audio), Kevin Krein (faculty, Humanities), Lance Twitchell (faculty, Humanities), Jill Dumesnil (Associate Dean, Arts & Sciences), Priscilla Schulte (faculty, Social Sciences) (audio)

Hill informed members that Kim Stewart Greinier (staff, Social Sciences) will record and type up minutes through the end of the spring 2012 semester. The Provost’s office will provide administrative support beginning in fall 2012.

No errors or omissions were identified in the minutes of the meeting on 02.17.12.

Hill reminded members of future committee meeting on April 13; the meeting will end at 5 PM. An additional committee meeting was scheduled for April 27.

Committee membership for next year: Chris Urata (Career Ed), Wendy Girven (Library), Megan Buzby (Natural Sciences), Teague Whalen (Ketchikan), Colleen McKenna (CIOS), Pedar Dalthorp (Humanities), Erica Hill (Social Sciences), Marnie Chapman (Sitka), undetermined for School of Management, undetermined for Education.

Lance Twitchell arrived at this point.

Daniel Lord called in for discussion of PSY 386. Hill requested he call back April 13.

First Reading

12-23 / New BLA Designated Emphasis in Outdoor and Adventure Studies

Krein explained that the new BLA emphasis would be similar to Alaska Native Studies (proposal 12-24). The new emphases will streamline the BLA for students who want to focus on Outdoor or Native Studies. He has been working with Hegel on the proposal. Ward asked why “adventure” was used in the title. Krein explained they are trying to build adventure into the program. “Leadership” was part of original title, but is no longer applicable.
Buzby asked about capstone course. Krein explained that the students would take HUM 499, as do all other BLA students, as well as a major outdoor experience. Hedlin asked if the students would take more significant leadership roles; Krein indicated they would.

Hill queried the committee whether these minor changes needed to come back to the committee. It was agreed by the committee that they would not.

Motion to pass first reading by McCarthy; seconded by Urata.

**12-24 / New BLA Designated Emphasis in Alaska Native Studies**

Lance Twitchell provided background on the proposal; no new classes will need to be developed. Proposed emphasis will use existing classes. There are several students already lined up to enroll in program. The goal is to eventually expand the emphasis area into a Native Studies major.

Motion to pass first reading by Buzby; seconded by Calvin-Casey.

Priscilla Schulte (audio) and Jill Dumesnil joined the meeting at this point. Twitchell left the meeting at this point.

**12-25 / Revise A.A. degree**

Dumesnil provided background on revisions to A.A. degree. Brief discussion regarding the maximum number of PE credits allowable. Committee members agreed on a maximum of 6 PE credits.

Motion to pass first reading as amended by Ward; seconded by Buzby.

Dumesnil and Schulte left the meeting at this point.

**12-26 / Revise HUM S499 Humanities Capstone**

Krein explained that anyone completing the BLA degree will need to take this class and complete a portfolio and project.

Given the structure of the course as described by Krein, the course needs more lab time and less lecture time. Krein said the intent was for students to meet regularly with HUM 499 faculty and with their faculty advisors.

Hegel indicated that course should be a 3 (1 + 0 + 8).

Motion to pass first reading by McCarthy; seconded by Calvin-Casey.
12-27 / New Course ODS S372: Mountain Adventure: Philosophy, Literature and Practice

Krein provided background on the course; he explained that junior standing was a prerequisite.

Motion to pass first reading by Buzby; seconded by Dalthorp.

12–29 / New Course JUST S121: Policing the Community

Schmitt provided background on the proposed course.

Motion to pass first reading by Dalthorp; seconded by Buzby.

12–30 / New Course JUST S125: Introduction to Addictions

Motion to pass first reading by Calvin-Casey; seconded by Buzby.

12–31 / New Course JUST S131: Rural Justice

Title changed to Rural Justice in Alaska.

Hegel pointed out that corrections will need to be made before final submission of program and courses to Board of Regents.

Motion to pass first reading as amended by Dalthorp; seconded by Buzby.

12–32 / New Course JUST S201: Criminal Investigation and Interviewing

Motion to pass first reading by Calvin-Casey; seconded by Urata.

12–33 / New Course JUST S211: Criminal Procedures

Motion to pass first reading by Calvin-Casey; seconded by McCarthy.

12–34 / New Course JUST S222: Research Methodology

Crichton pointed out the prerequisites were missing. Call supplied the prerequisite: JUST S110.

Motion to pass first reading as amended by Ward; seconded by Calvin-Casey.
12–35 / New Course JUST S251: Criminology

Motion to pass first reading by Urata; seconded by Buzby.

12–36 / New Course JUST S261: Ethics

Title changed to Ethics in Criminal Justice.

Add prerequisites JUST 110, JUST 201, JUST 211 to catalog copy.

Correct typo on title of textbook in section 7 to Being Ethical When No One Is Looking.

Motion to pass first reading as amended by Ward; seconded by Buzby

12–37 / New Course JUST S294: Practicum

Title of course will be Law Enforcement Practicum.

Catalog listing for prerequisite changed to Permission of director or Law Enforcement program director; removed “Note: Agency or department approval required.”

Motion to pass first reading as amended by McCarthy; seconded by Calvin-Casey

12–38 / New Degree Program: A.A.S. in Law Enforcement

Hill confirmed that an articulation agreement with UAF is being negotiated.

Hegel pointed out that when GERs aren’t listed in a program catalog entry, students need to take the regular GER courses listed in the catalog. Only when a program accepts or proposes alternative GERs do they need to be listed. The articulation agreement isn’t a factor.

Hill will work with Call on GERs.

Hill stated revisions are needed before first reading can be passed.

12–46 / New Course JUST 110: Introduction to Law Enforcement

Sheldon Schmitt provided background on the proposed course. He noted lack of trained officers in rural areas and explained that an articulation agreement with UAF is being drafted.

Hill asked for update on status of permanent part-time faculty in Sitka. Call indicated that Jeff Johnston, Rick Caulfield and Call are working on changing her workload to 60% faculty (oversight of LE program) and 40% administrative beginning Fall 2012.
Hegel indicated that LE program will be effective Summer 2013.

Schmitt is currently the only LE faculty in Sitka; he’s an adjunct. Call is a full-time program administrator in Sitka, has worked in law enforcement, has been licensed as a social worker, and has taught.

Whalen queried why the courses were being approved before degree. Hegel explained that the course components should be approved before the degree since the degree is dependent upon the courses.

Buzby queried whether there should be a full-time faculty member. Hill explained that this was negotiated with Faculty Senate and the provost; the expectation is that as the program grows, full-time faculty will be added.

McCarthy inquired into the program’s relationship with the police academy. Schmitt said they were not involved. Sexton explained that the academy is the first step in officer training and that the degree represents more advanced training beyond the academy.

McCarthy suggested that a cultural diversity component be added to the AAS. Schmitt explained that the Rural Justice in Alaska course is designed to familiarize students with cultural issues relevant to law enforcement.

Brief discussion regarding minimum grade requirements for the degree.

Motion to pass first reading by Calvin-Casey; seconded by Urata

McCarthy pointed out that a number of the proposals did not have signatures. Hill explained that there was difficulty saving signatures on the electronic versions. She has the signed originals and will ensure that all signatures are obtained.

Brief discussion of committee chairmanship for AY13. Dalthorp is interested in position. Hill requested that determination of chair be postponed until the next meeting.

Next meeting scheduled for April 13, 3:00 to 5:00 in Novatney.

Minutes recorded by Kim Stewart Greinier