CURRICULUM COMMITTEE

Minutes / 04.27.12

Members present: Erica Hill (chair), Pedar Dalthorp, Megan Buzby, Kay McCarthy, Jennifer Ward, Chris Urata (audio), Camielle Call for Joe Liddle (audio), Teague Whalen (audio), Rick McDonald (audio)

Ex-officio members present: Registrar’s office (B. Hegel and J. Crichton)

Visitors: Terry Vrabec, Deputy Commissioner of the Department of Public Safety, Sheldon Schmitt, Sitka Chief of Police (audio), Vickie Williams (faculty; School of Management), Colleen McKenna (FY13 CIOS representative)

[Due to family emergency, Michelle Calvin-Casey was unavailable; Carol Hedlin was out of town]

No errors or omissions were identified in the minutes of the meetings on 03.23.12 and 04.13.12.

Second Reading

12–28 / Revise Business Minor

Williams circulated the revised catalog text for the Business Minor, which is 15 credits, not 18. The correct title of ACCT S202 is Principles of Managerial Accounting.

Buzby inquired if it would be available via e-learning; Hegel said that whether the minors are available via e-learning is generally indicated in the catalog in order to better inform students.

Motion to pass second reading by Buzby; seconded by McCarthy. The proposal was approved unanimously.

12–38 (Revised) / New Law Enforcement A.A.S. degree

The articulation agreement between Sitka and UAF regarding the articulation of the AAS with the B.A. in Justice is still being negotiated. Hegel said the articulation agreement is irrelevant to the structure of a UAS degree and that the degree must stand on its own merits. Hill agreed that the degree should be and has been structured so that courses transfer to UAF regardless of whether an articulation agreement is in place. Students
should be able to transfer all the courses they take and be prepared to enter upper-division Justice courses at UAF with the possible exception of needing one additional UAF class.

Discussion ensued.

Hegel said the AAS can be a terminal, stand-alone degree.

Hill pointed out that the Faculty Senate wanted a permanent part-time faculty member associated with the program before the Provost signed off on this.

Hill (as the Social Science committee member) presented a resolution: Resolved that the Curriculum Committee has approved the Law Enforcement A.A.S. program with the understanding that the provost will not present the program for approval to the Statewide Academic Council and the chancellor until funding has been identified and a timeline determined for the hiring of a permanent part-time faculty member who has at least 60% of his or her workload dedicated to oversight of the Law Enforcement program. The faculty member will have expertise in justice, law enforcement, or a related field.

Hegel inquired what recourse would be available if the provost and/or chancellor proceeded with the degree without hiring a faculty member. Hill responded that once the degree has been passed by the Curriculum Committee, it cannot be revoked and that it was a matter of ‘good faith’ with the provost. Hill will email the provost to that effect.

Discussion ensued.

Whalen suggested holding off on approving the degree until Sitka has hired a faculty member. Hill replied that the degree in its current form is the product of three years of discussion and compromise. She advocated approval of the proposal and the resolution.

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the course catalog or change the course title from Leadership II to a more appropriate name since “Leadership I” (COMM 220) is being deleted from the catalog (per proposal 12-43).

Whalen inquired if there was an e-learning component. Hill indicated that she did not know of any plans for e-learning at this time.

12–39 / New course: UNIV S101 / College Success Skills
Motion to pass second reading pending Faculty Senate approval by McCarthy; seconded by Dalthorp. The proposal was approved unanimously.

12–40 / Change course designator from HUM S101 to UNIV S101
Motion to pass second reading pending Faculty Senate approval by McCarthy; seconded by Dalthorp. The proposal was approved unanimously.

12–41a / Delete HUM S101
Motion to pass second reading pending Faculty Senate approval by McCarthy; seconded by Dalthorp. The proposal was approved unanimously.

12–41b / Delete PSY S110
Motion to pass second reading pending Faculty Senate approval by McCarthy; seconded by Dalthorp. The proposal was approved unanimously.

12–42 / New course: UNIV S220 / Leadership Theory
Motion to pass second reading pending Faculty Senate approval by McCarthy; seconded by Dalthorp. The proposal was approved unanimously.

12–43 / Delete COMM 220
Motion to pass second reading pending Faculty Senate approval by McCarthy; seconded by Dalthorp. The proposal was approved unanimously.

12–44 / New Course ANTH S336
Motion to pass second reading by Buzby; seconded by Ward. The proposal was approved unanimously.
Motion to pass second reading by McCarthy; seconded by Dalthorp. The proposal was approved unanimously.

Hegel informed committee members that at a meeting on the six-year course sequence, there was discussion about the Curriculum Committee overseeing additions to the six-year course sequence when a new course is approved. Hill indicated that the Curriculum Committee’s role is to evaluate curricula, not to ensure compliance with submission of changes to the six-year course sequence. Committee members are already burdened with time-consuming responsibilities related to evaluation of curricula; it is inappropriate to further burden them with duties that are more efficiently managed at the level of department chair or dean.

Hegel indicated that she has provided the Provost Office with revised Curriculum forms several times, but that changes to the on-line forms have not been made. Current forms are not user-friendly and require updating. Members observed that current staffing shortages in the Provost Office may be part of the problem.

Hill concluded the last meeting of AY12 by thanking committee members for their service.

Minutes recorded by Kim Stewart Greinier