Meeting began with brief introduction of members and overview of committee procedures and member responsibilities. Hill emphasized 1) role of members in informing their unit faculty of proposals under consideration and 2) importance of considering possible effects of proposed curricular changes on members’ academic units.

First Reading

12-01 / B.A., Special Education

Thomas Duke, the initiating faculty member, attended the meeting to provide background on his proposal of a B.A. program in Special Education. Duke explained that no bachelor’s degree in special education exists in the state. Neither UAA nor UAF have such a program. There is also a shortage of special education teachers in Alaska, despite high demand.

Duke indicated that prospective students interested in special education leave the state to get their degrees, but do not return. He views the proposed B.A. as one solution to this problem and anticipates enrollment of at least 15 students per year once the program begins.

McDonald asked about possibilities for distance delivery. Duke explained that it is possible for students to complete much of their required course work via distance (e.g., GERs), but that students will need to be on campus for at least a year to complete certain courses in the major. Duke expects that some PITAAS (Preparing Indigenous Teachers and Administrators for Alaskan Schools) students will enroll in the proposed B.A.; such students are required to attend a campus-based program, therefore the fact that the Special Education degree requires on-campus attendance should not present a problem.

Members queried Duke on whether UAS has sufficient faculty with expertise in Special Education. Duke indicated that Juneau currently has 3.5 faculty members with such
If the program is as successful as anticipated, Education plans to hire an additional faculty member in 2015.

Hegel identified an error in the course numbering (new course ED S112 should be ED S122). Dalthorp indentified an error in the number of anticipated students; enrollment in 2014–2015 should be 45, not 60. Duke will correct errors after the meeting and submit revised program (12-01) and course (12-02) proposals to Hill and Hegel.

Motion to pass first reading as revised by McCarthy; seconded by Buzby.

12-02 / New Course ED S122

Short discussion of whether ED S122 duplicated an existing course, ECE S101.

Motion to pass first reading by M. George; seconded by McCarthy.

Duke left the meeting at this point.

[Duke emailed revisions of proposals 12-01 and 12-02 to Hill and Hegel immediately following the meeting on 21 October. Hill will distribute revisions to committee members for review prior to the next meeting.]

Hill initiated discussion on whether the committee should discuss or review Category C proposals (e.g., minor curricular changes). Ward indicated that listing the Cat C proposals on the proposal spreadsheet would be useful. General agreement that members did not wish to routinely receive the Cat C proposals, but that they wished to reserve the right to review them as appropriate.

Hill initiated discussion of who qualifies as an “initiating faculty member” on a curriculum proposal. Calvin-Casey indicated that some mechanism is needed by which new programs without faculty can be initiated. Committee members generally agreed that any proposed program needed to have the support of the academic unit in which it originated.

Hill reported that the Sitka campus had submitted a revised version of the law enforcement proposal that the committee has considered in the past. The current proposal is for an A.A. degree in Justice and is currently under consideration by Faculty Senate.

Marquam George indicated that he was unaware of any discussion of this proposal by Career Ed faculty. Gilcrist noted that the Regional Workforce Coordinating Committee [Jeff Johnston (director, Sitka campus), Tony Mansueto (director, Ketchikan campus), Rick Caulfield, Mike Bell (faculty, Career Ed), Dayna Mackey (admin manager, Career Ed), and Robin Gilcrist (faculty, Career Ed)] had reviewed and approved the submission of the Justice A.A. degree, but that to her knowledge, faculty had not reviewed the proposal.

Hill emphasized that approval by the faculty unit of any new program is required before the committee will consider a proposal.
12-05 / New Course AUTO S223

Tony Martin briefly described the two AUTO proposals (12-05, 12-06).

Motion to pass first reading by M. George; seconded by Calvin-Casey.

12-06 / Delete AUTO S222

Motion to pass first reading by McCarthy; seconded by Calvin-Casey.

Next meeting scheduled for 18 November, 3.00 to 4.30 in Novatney.

Minutes recorded by Erica Hill