CURRICULUM COMMITTEE

Minutes / 11.18.11 (revised)

Members present: Megan Buzby, Michelle Calvin-Casey, P. Dalthorp, E. Hill (chair), Joe Liddle (audio), K. McCarthy (audio), R. McDonald (audio), Chris Urata, J. Ward, Teague Whalen (audio)

Ex-officio members present: Registrar’s office (B. Hegel and J. Crichton)

Visitors: Dale Miller (faculty, Career Ed), Robin Gilcrist (faculty, Career Ed)

Discussion of minutes of meeting on 10.21.11; minutes checked to ensure that they reflect discussion of who may fulfill the role of an initiating faculty member.

McCarthy suggested recording meetings. Hill asked for volunteers to take minutes of meetings. There were no volunteers, so Hill will continue to take minutes.

First Reading

12-08 / New Course MT S241

Dale Miller provided background on the proposed course, which reflects a curriculum determined by the U.S. Coast Guard. Course is 1 (1 + 0). Hegel noted that prerequisite listed on the curriculum form (“USCG Masters license”) is impossible to code into Banner. Miller indicated that he will check prerequisites with students directly.

Motion to pass first reading by Buzby; seconded by McDonald.

12-09 / New Course MT S254

Miller explained that this course is very similar to MT S241 in that it reflects a USCG curriculum. Course is 2 (1 + 2). Prerequisites as listed on the curriculum form are impossible to code into Banner. Miller will check prerequisites with students directly. This course requires a simulator and so is being offered only through Ketchikan, where a simulator is available.

Motion to pass first reading by Calvin-Casey; seconded by McCarthy.

Miller left the meeting at this point.
Hill has received no additional information on the proposed Law Enforcement A.A., which is currently under consideration in Faculty Senate. Robin Gilcrist reported that the A.A. proposal was discussed at the most recent Career Ed faculty meeting. Faculty did not approve the proposal; they made recommendations for strengthening the proposal and expect a revision in the future.

Hegel indicated that she has received a document illustrating how the proposed A.A. articulates with the existing OE and the BA degree currently offered through UAF.

**12-03 / Mine Mechanic OE**

Robin Gilcrist provided background on the proposed OE and supplied a document from UA Foundation acknowledging receipt of $300K from Hecla Greens Creek Mining Company. UAS and HGCMC have established a collaborative partnership in order to recruit and train high school students in diesel mechanics for possible employment at HGCMC. Gilcrist pointed out that the document demonstrates clear financial support for the OE. She indicated that there is significant demand for trained diesel mechanics in the mining industry.

The majority of the courses in the proposed OE are already part of the diesel emphasis at UAS. Two new courses (DESL 102 [proposal 12-04] and AUTO S223 [proposal 12-05]) will be required in the proposed OE. AUTO and DESL faculty worked collaboratively in order to put together these new courses, which can be used as part of the OE, as well as part of the AAS in Power Technology, Automotive emphasis (AUTO 223) or Diesel emphasis (DESL 102). Career Ed has recently added a faculty member, who will assist in balancing faculty workloads.

Ward queried Gilcrist on how the OE articulates with high school coursework. Gilcrist explained that HGCMC is already paying for training at the high school level.

Hegel explained that students are admitted to the program through a process in which the Registrar sends a “transmittal form” to Career Ed. Unit faculty then evaluate and approve admission as appropriate.

Motion to pass first reading by McCarthy; seconded by Dalthorp.

**12-04 / New Course DESL S102**

Ward pointed out that the first line was missing from the course content list on p. 3 of the course proposal. Gilcrist supplied the topic: Basic machine types, safety, and math.

Motion to pass first reading by Buzby; seconded by Calvin-Casey.
Second Reading

12-05 / New Course AUTO S223

Motion to pass second reading by Calvin-Casey; seconded by Ward. The proposal was approved unanimously.

12-06 / Deletion of AUTO S222

Motion to pass second reading by Urata; seconded by Calvin-Casey. The proposal was approved unanimously.

First Reading

12-07 / New Course DESL S225

Crichton pointed out that the first line was missing from the course content list on p. 3 of the course proposal. Gilcrist supplied the topic: Basic hydraulic systems, force, energy, and safety.

Hegel requested revised text for the Power Tech Diesel emphasis that reflects the addition of DESL 102 and DESL S225 to the curriculum. Gilcrist will provide revised catalog copy.

Motion to pass first reading as amended by Calvin-Casey; seconded by Buzby.

Gilcrist left the meeting at this point.

12-01 / B.A. in Special Education

Thomas Duke submitted revised text for the B.A. following the curriculum committee meeting on 21 October. He added several ANTH, ART, and ENGL courses to the 3-credit cultural competency requirement.

Hill indicated that ANTH 335 and 458 on the list of courses revised by Duke are not being taught regularly.

Dalthorp indicated that ART 180 and 181 are not currently being taught in Juneau.

[Crichton provided Hill and Dalthorp with information by email on 21 December indicating that:

ANTH 335 was most recently taught in 2008. There are no plans to offer the course on campus in Juneau;

ANTH 458 was taught in 2011, but with very low enrolments;
ART 180 was most recently taught in 2006;
ART 181 was last offered in 2005;
ART 263, 282, 285, and 286 are offered regularly by Juneau, Sitka, or Ketchikan.]
Committee members asked for a revised list of courses for the cultural competency requirement for consideration at the next meeting.

12-02 / New Course ED S122

Brief discussion of catalog text. Crichton requested that “P-12” be changed to “preschool through 12.”

Motion to pass second reading by McCarthy; seconded by Ward. The proposal was approved unanimously.

12-10 / New Course CIOS 285

McDonald provided some background on the proposed course. Committee members discussed the course description and catalog copy, which specifies types and versions of software that the course will cover. There was some discussion of the advantages of making the course description more general, but several committee members pointed out that students may be seeking to learn certain types of software, so specific information is important to have in the course description. Hegel agreed and indicated that she would be willing to modify the catalog text each year to reflect changes in the course content.

Motion to pass first reading by Buzby; seconded by Dalthorp.

Next meeting has been rescheduled for 9 December, 3.00 to 4.30 in Novatney.

Minutes recorded by Erica Hill