Meeting Minutes  
UAS Curriculum Committee  
April 11, 2014


C. Hay-Jahans called the meeting to order at 3:00 pm in the Novatney conference room.

Agenda: (tape count 2:15)  
The agenda was accepted as proposed.

Minutes from 03-14-2014: (tape count 4:50-5:18)  
Minutes from the last meeting are posted in the shared drive at \berling\AY 13-14\Curriculum Committee\Minutes. A grammatical change was made to 15-11. The committee noted that it was helpful for the minutes to record specific changes to the proposals so the intent would be documented. C. Urata moved to approve the minutes of the March 28, 2014 meeting as amended. A. Staack seconded. The minutes of the meeting were approved as amended.

Second Readings:  
15-12 HS S142 Clinical Procedures I New Course Category B (tape count 6:40- 51:20)  
C. Urata and M. Chapman explained that they had made changes according to the wishes of the committee and said that there were a few other revisions that needed to be made - specifically to the topics lists. The committee asked that they send the final revised proposals to B. Hegel who will then upload them to the Curriculum Committee proposal directory. It was agreed that they would use the language from the accreditors when writing the outcomes - understanding that the accreditation language may change in the future. The committee discussed the practicum hours (240 vs 160) and they decided to be consistent with other campus requirements. The changes need to be submitted to B. Hegel by April 23rd in order to present to Faculty Senate by their May 2nd meeting date. It is the desire to have this proposal before the BOR in September. A.Staack moved to pass second reading of proposals 15-10, 15-12 – through -16 subject to the amendments made by M. Chapman and C. Urata, and with a practicum of 240 hours, are approved by the registrar and again reviewed and approved by CC Chair C. Hay-Jahans. Included in the changes is that the practicum hours of 240 may be subject to re-examination and review at a future date. Seconded by E. Hill. The proposals passed through second reading as revised without objection.

15-10 Medical Assistant Certificate New Program Category A  
15-13 HS S114 – Anatomy and Physiology New Course Category B  
15:14 HS133 Administrative Procedures I New Course Category B  
15-15 HS 242 Clinical Procedures II, New Course Category B  
15-16 HS S233 Administrative Procedures II New Course Category B
A. Jones moved to pass second reading. Seconded by N. Chordas. The proposal passed through second reading with one opposing vote by E. Hill.

First Reading:
14-29 BA Elementary Education - Curriculum Change Category B (tape count 55:25-1:57)
C. Hay-Jahans (as Natural Sciences representative) moved to pass first reading, seconded by A. Jones.
Assistant Professor Alberta Jones and PITAAS Director Ronalda Cadiente shared their comments about incorporation of Alaska Native histories and cultures into the BA Elementary curriculum, including PITAAS. Alberta and program faculty support the proposal to reduce the BA Elementary Ed requirements from 128 credits to 120.

Provost Caulfield noted the effort to reduce baccalaureate degrees to 120 credits where possible to encourage student completion. This is the only BA degree at UAS over 120 credits. He supported the reduction to 120 credits given the endorsement from program faculty.

The Provost went on to encourage faculty to consider adding an explicit GER for Alaska Native Studies, perhaps as 3 credits within the required 15 in Humanities and Social Sciences. This move would enhance efforts to fulfill our mission of promoting “student learning enhanced by cultures and environment of Southeast Alaska.” In his view, this requirement would benefit all UAS students.

Relevant Business: (tape count 1:57-1:59:32)
C. Hay-Jahans asked membership to construct a list of FAQ’s regarding the process of submitting a proposal to the committee and email them to him. He will work with B. Hegel to develop a comprehensive FAQ sheet to assist committee members understand the process.

Other:

1) Membership changes for next academic year:

   Career Ed: Chris Urata will serve another term
   Education: Alberta Jones will serve another term
   Humanities: Andrea Dewees replacing Nina Chordas
   Library: Bethany Wilkes will serve another term
   Management: Anselm Staack will serve another term
   Natural Science: Chris Hay-Jahans will serve another term as chair
   Social Sciences: Bill Urquhart replacing Erica Hill
   Ketchikan: Rod Landis replacing Bill Urquhart
   Sitka: Marnie Chapman (currently seeking replacement)
2) Occupational Endorsement, Fisheries Technology (approved March 28th):
   B. Hegel noted that the catalog numbering would be changed from 15-01 through 15-09 to 14-41 through 14-49.

Next meeting date: (tape count 1:59:20-2:00)
It was decided that it was not necessary to meet again this academic year as all the submitted proposals had been addressed.

The meeting adjourned at 5:04 PM.