Meeting Minutes
UAS Curriculum Committee
April 17, 2015


Chair C. Hay-Jahans called the meeting to order at 3:03 pm in the Novatney conference room.

Agenda: (tape count: 0:28)
The agenda was accepted as presented.

Minutes from 03-13-2015: (tape count 0:40-1:38)
Draft minutes from the last meeting are posted in the shared drive at \|berling\|AY 14-15\Curriculum Committee\Minutes. A.Staack moved to approve the minutes of the March 13, 2015 meeting. P. Dalthorp seconded. The minutes of the meeting were approved as presented without objection.

Second Reading:
15-07 Law Enforcement AAS – Category A Curriculum Change (tape count 1:40-3:22)
R. Brewer confirmed that CE faculty reviewed the changes. This will go before Faculty Senate in May. A.Staack moved pass second reading. Seconded by A. Jones. The motion carried without objection.

Student Learning Outcomes (tape count 3:33 – 1:44:50): C. Hay-Jahans explained that as requested by the Faculty Senate President, all submitted student learning outcomes will be passed on a first reading. In reviewing each set of submitted learning outcomes, the committee will compile notes of observations, recommendations and suggestions, to be provided to the relevant programs upon request. All programs are encouraged to review their submitted learning outcomes at least once during their respective program reviews. Programs may also make revisions/improvements to submitted learning outcomes at any time as long as the curriculum of the course(s) in question is not altered in any way. If a change in curriculum is required, the usual curriculum proposal procedure should be followed. He also stated that he recommends standard practice to be that all units review their SLO’s during their Program Review (every 5 years).

Update from last meeting: C. Hay-Jahans reported that of the SLO’s reviewed last week, department faculty had submitted revisions and all look appropriate. He said he had updated the spreadsheet accordingly. Nothing has been received for BA.

The committee reviewed the following submitted SLO’s:
Chemistry (CHEM): The committee reviewed the submitted student learning outcomes and made suggestions for changes.  A. Staack moved to approve the submitted learning outcomes with the suggested changes.  P. Dalthorp seconded the motion. (TC 15:52)

CIS 105 Computer Literacy (CIOS): Returned to unit faculty for clarification and review of Curriculum Committee suggestions. A. Staack will work on this and BA. (TC 18:00)

ECON 100, ECON 201, ECON 202 (ECON):  B. Urquhart moved to approve the submitted learning outcomes with the suggested changes.  A. Staack seconded the motion. (TC 19:45)

ED 122, ED 222, ED 230, PE 100 (ED): Returned to unit faculty for clarification and review of Curriculum Committee suggestions. A. Jones will work on this. (TC 20:50)

ENGL 092, ENGL 110, ENGL 111, ENGL 211, ENGL 212, ENGL 215, ENGL 223, ENGL 224, ENGL 260, ENGL 261 (ENGL):  A. Staack moved to approve the submitted learning outcomes with the suggested changes for their use and consideration.  A. Jones seconded the motion. (TC 26:38)

ENVS 102, ENVS 110, ENVS 111, ENVS 212 (ENVS):  B. Urquhart moved to approve the submitted learning outcomes with the suggested changes.  A. Jones seconded the motion. (TC 38:10)

Fisheries Tech 110, FT 111, FT 120, FT 122, FT 211, FT 222, FT 230, FT 270, FT 272, FT 273, FT 291 (FT):  J. Lamb moved to approve the submitted learning outcomes with the suggested changes for use and consideration.  A. Staack seconded the motion. (TC 49:50)  R. Brewer will send the corrected version by email to C. Hay-Jahans.

GEOG 102, GEOG 104, GEOG 105, GEOG 110, GEOG 111, GEOG 210, GEOG 212 (GEOG):  P. Dalthorp moved to approve the submitted learning outcomes with the suggested changes.  A. Jones seconded the motion. (TC 53:55)  Note: cross-listed courses with ENVS are the same.

GEOL 104, GEOL 105 (GEOL):  B. Urquhart moved to approve the submitted learning outcomes with the suggested changes.  A. Jones seconded the motion. (TC 56:35)

GOVT 101, GOVT 102, GOVT 202, GOVT 230, GOVT 251 (GOVT): Returned to unit faculty for clarification and review of Curriculum Committee suggestions. (TC 57:45)

HIM 111, HIM 135, HIM 160, HIM 181, HIM 190, HIM 210, HIM 215, HIM 240, HIM 251, HIM 260, HIM 272, HIM 280, HIM 285, HIM S289, HIM S291 (HIM): Returned to unit faculty for clarification and review of Curriculum Committee suggestions.  R. Brewer will work with L. Gordon. (TC 1:04:00)

HIST 105, HIST 106, HIST 131, HIST 132 (HIST): Returned to unit faculty for clarification and review of Curriculum Committee suggestions. (TC 1:20:10)

JUST 110, JUST 121, JUST 125, JUST 131, JUST 202, JUST 212, JUST 222, JUST 252, JUST 261, JUST 294 (JUST): Returned to unit faculty for clarification and review of Curriculum Committee suggestions. (TC 1:30:10)

Library Sciences 110, LS 111 (LS):  A. Staack moved to approve the submitted learning outcomes.  P. Dalthorp seconded the motion. (TC 1:39:11)
MATH 054, MATH 055, MATH 105, MATH 113, MATH 151, MATH 152, MATH 211, MATH 212, MATH 251, MATH 252, MATH 253, MATH 265 (MATH): R. Brewer moved to approve the submitted learning outcomes. A. Staack seconded the motion. (TC 1:41:13)

Oceanography 101 (OCN): A. Staack moved to approve the submitted learning outcomes with the suggested changes. P. Dalthorp seconded the motion. (TC 1:42:50)

C. Hay-Jahans suggested committee members help faculty with revisions in their particular disciplines. He will update the SLO spreadsheet with comments and include dates of when SLO’s were received for review and when ready for publication.

Committee Composition for AY 15-16 (tape count 1:47:55)
Committee members announced representation of their department/school for AY 15-16 as follows:

<table>
<thead>
<tr>
<th>Department/School</th>
<th>AY 15-16 Representative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Committee Chair</td>
<td>Chris Hay-Jahans</td>
</tr>
<tr>
<td>Career Ed</td>
<td>Reid Brewer</td>
</tr>
<tr>
<td>Education</td>
<td>Alberta Jones</td>
</tr>
<tr>
<td>Humanities</td>
<td>Pedar Dalthorp</td>
</tr>
<tr>
<td>Library</td>
<td>Caroline Hassler</td>
</tr>
<tr>
<td>Management</td>
<td>Anselm Staack</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>Heidi Pearson</td>
</tr>
<tr>
<td>Social Science</td>
<td>Bill Urquhart</td>
</tr>
<tr>
<td>Ketchikan</td>
<td>Ali Ziegler</td>
</tr>
<tr>
<td>Sitka</td>
<td>Math Trafton II</td>
</tr>
</tbody>
</table>

Next meeting date: SLO review will continue independently. C. Hay-Jahans will communicate progress via email; check the tracking spreadsheet. The Faculty Senate report will also communicate the details. (TC 1:49:00 – 1:49:49)

Other:
C. Hay-Jahans will be on the CourseLeaf Implementation committee and working with B. Hegel over the summer.

The meeting adjourned at 4:55 PM.