



Memorandum

To: SPBAC Committee Members
Richard Caulfield, Chancellor

From: UAS Faculty Senate

Approved: December 4, 2015

RE: Efficiency Considerations for Administrative Areas

It is clear that UAS will make difficult decisions resulting in significant budget reductions in the coming year. Faculty Senate requests that as part of the decision making process, the administrative structure in each of the schools (Arts and Sciences, Management, Education, and Career Education), the Ketchikan and Sitka campuses, Student Services, Facilities, and the Chancellor and Provost's offices be examined to determine whether a more efficient administrative structure is possible.

In particular, we ask that each administrative area be reviewed to determine whether there are redundancies that can be eliminated, whether there might be more efficient ways to complete required work, and whether any unnecessary work is currently being completed.

Furthermore, we request that each administrative area attempt to identify positions and duties that overlap with other areas and attempt to find ways in which coordination could improve efficiency. We should not consider each administrative area and budget as independent so that each administrator is responsible only for his or her area. Instead, all decisions should take the needs of the whole university into account. We further request that administrators provide periodic updates related to this review to SPBAC throughout the remainder of the academic year.

Faculty are committed to continuing our efforts in the program review process and to offering our programs in the most efficient way possible but request that administrative structures be viewed with a critical eye as well.