

# UAS Strategic Planning & Budget Advisory Committee (SPBAC)

December 4, 2013 Meeting Notes

**In Attendance:** John Pugh, Rick Caulfield, Michael Ciri, Joe Nelson, Virgil Fredenberg, Barbara Hyde, Carol Hedlin, Elise Tomlinson, Pete Traxler, Diane Meador, John Blanchard, Marsha Sousa, Barbara Hegel, Gwenna Richardson, Priscilla Schulte, Jeff Johnston, and Maria Moya

## **Chancellor:**

- Reviewed the committee's charge and its implementation. Committee is advisory in nature; will make recommendations on budget priorities.
- The committee will meet during the week of December 16<sup>th</sup> to review the governor's FY15 budget submittal and begin to consider ideas for cost savings and efficiencies.

## **Provost & Vice Chancellors:**

- Reviewed the committee's budget planning process timeline and milestones, along with inputs into the process such as Strategic & Assessment Plan and data, UAS mission and master plan, and program reviews.
- Committee will play an important role in communications, especially with informing employees of their roles in finding efficiencies/savings and increasing student recruitment and retention.

## **Chief Budget Officer – Budget Overview:**

- Reviewed budget timeline, including external elements (governor and legislature).
- Reviewed UAS basic budget structure and how UAS budgets.
- Explained what revenue authority is and how it functions.
- Reviewed UAS' major revenue sources and expenditures.
- Alaska is the state with the highest level of general (legislative) funding of higher education – approximately 50%.
- 63% of revenue at UAS is expended on salary and benefits.
- Legislature only funds 50% of salary increases and new positions.

## **FY16 Planning Process:**

- A template will be distributed to collect ideas for the FY16 budget.
- Academic Affairs' budget review process will be synced with SPBAC process and timeline.

## **Discussion & Next Steps:**

- The committee began discussion of possible cost efficiencies, economic incentives, and additional revenue generating ideas – the committee's current primary focus.
- The committee expressed a desire to avoid across the board budget cuts and explore use of unreserved fund balances (aka carry forward funds) to incentivize the development of efficiencies and cost savings.
- The Chief Budget Officer will be asked to provide a budget status report at each meeting.
- The Chancellor encouraged committee members to collect ideas for cost efficiencies/savings and forward this information to the Chief Budget Officer.

## **Future Meetings:**

- A Doodle poll will be sent out to find a 1.5 hour time slot during the week of December 16<sup>th</sup> for the committee's next meeting.
- The January meeting will include a first reading of FY16 budget proposals.