

SPBAC Meeting

October 12, 2017 1:30-3p

Quick announcement

VC Ciri- Use the new audio services; everyone will have a dedicated audio #; no cost to the university (go to helpdesk webpage to setup) only limited to 25 people calling in

Attendees: Provost Carey, Kevin Allen, Gail Cheney, Kristy Smith, Kolene James, Mae Delcastillo, Barbara Hegel, Elise Tomlinson Megan Buzby, Chancellor Caulfield, Brad Ewing, Nathan Leigh, VC Ciri; *Online:* Wendy Horn, Jill Hanson, Pete Traxler

Handouts provided: Agenda, UAS Annual Priorities: Updated 2017-18, SPBAC FY18 Future Agenda Items, Strategic Enrollment Plan *Draft* Framework for FY18-FY22 Plan, UAS FY19 Budget Presentation, Defining & Assessing Mission Fulfillment: NWCCU Standards 1 & 5, Strategic & Assessment Plan Performance Measures

1. **SPBAC Fall Semester Agenda**

Provost Carey briefly discussed agenda; Brad- discussed about the printouts for future SPBAC meetings (budget planning and discussions, currently looking at performance measures, and other meetings to discuss institution assessment and planning along with departmental meetings); mainly focus on institutional effectiveness

2. **Strategic & Assessment Plan 2010-2017**

Provost- Need to do some updates with Strategic Assessment Plan 2010-2017 by January; Chancellor mentioned that NWC (Northwest Commissioner) would like to see clarity with our core themes and values; need to take a fresh look/update for upcoming 2018; feels the four core themes, values, metrics are fine and that SPBAC is the best fit to discuss an update in January; is it sufficient to meet in January and try to receive feedback from our communities if needs are met; looking a year and half out to see if we are meeting/abiding our core themes and mission;

Provost- look forward to working on these updates next year in January; Brad has been working on the metrics that we are going to need; General Education assessment committee is looking at putting together the student learning outcomes for our General Ed requirement sand making excellent progress (5 outcomes and assessing 2); by Spring 2019 we have assessed 4 of 5 student learning outcomes; program reviews and student outcomes are moving along; Deans and Directors will report in the next meeting; every program has an assessment plan in place and we need to make sure everyone is assessing their program by next Spring's program report and should be accurate; year's program assessment for NWC; Barbara- question about student assessment for the GERs- if the courses already have their student learning outcomes and if those are not in sync with the outcomes for the GERs, will they have a chance to update? Provost- they could, but every class in the GERs should have a reason why they are considered GERs; there is a list of student learning outcomes such as 'Critical Thinking' that the NWC will be looking for and other components.

3. **Strategic Priorities**

Provost- Discussed UAS Annual Priorities; one of the questions brought up from last year's first SPBAC meeting was how the Summary of 2017-2018 Priorities will be measured/assessed and who will be responsible to reach these targets ; Chancellor delegated the priorities to Executive Cabinet leaders: Provost, VC Ciri, and VC Nelson

Increase Enrollment: Provost serves as co-chair of Strategic Enrollment Task Force and serve on retention committee and working closely with Brad and Deans and Directors to set enrollment retention and completion targets; Brad will be working closely with Deans and Directors with setting budgets in November; each executive leaders will report progress of annual priorities next year; Summary of 2017-2018 Priorities still a DRAFT; VC Ciri still need to complete his portion of priorities; stay tuned for final draft;

Improve retention and completion: Provost asked faculty to focus on retention and completion and to make the effort to retain the students; first time freshmen numbers are up and many worked hard for freshmen applications; we want to keep them and not lose them; related to retention, Education Advisory Board (EAB)

will be here next week; some are invited to meet with them along with others VC Ciri, VC Nelson, Mona M, Brad, and Provost and later meet with advising staff; faculty are invited; if others are interested to attend, contact Provost. Provost is impressed with EAB from a demo at D.C.; has a built in interactive tool to check for progress, holds, who to contact for assistance; there is an app available and will be linked to DegreeWorks; EAB will be working closely with IT

Capitalize on strategic opportunities: Chancellor discussed about a single Alaska College of Education housed at UAS; moving forward with the Executive Dean w/ recruitment and also the lead of UA Teacher Education Counsel; UAA, UAF, UAS Provost and faculty focusing on alignment

VC Ciri discussed about the Auke Bay facility; application for the property have been approved (1.63 acres including a lab facility built in the 1950s); quick claim deed is being finalized to transfer to UAS in the next month; for the next month or so, facilities will be analyzing the facility; may require to build or renovate to more cost effective, modern, and energy efficient building along with a road access while working on a tight budget; there is a broad support; discussed about the alignment of Campus Master Plan; majority of the plan are accomplished; Megan B asked if faculty are involved with the planning with the new sciences building; VC Ciri- faculty will be involved with discussion before the preliminary project is presented; it is still not determined who will be moved to the new facility

Chancellor discussed the closing sale of Admin Services building help anchor the funding support to the new facility

Wendy Gordon: expanding Maritime Training; received TVEP; new assistant professor focus will be outreach, recruitment, the face of Maritime programs; renovations are continuing and will be completed by August 2018 with new labs

Chancellor discussed about strategic opportunities with federal funding we can tap in to; hopefully a growth ahead for UAS

Promote quality instruction through instructional design services: Provost – new program Bill and Melinda Gates foundation- engaged for digital fellows and asked 4 faculty members to first serve: Ali Ziegler, Reid Brewer, Kitty Labounty, and Robin Gilcris; they will be using all different kinds of digital learning tools in their classrooms to increase student learning and hopefully completion and retention rates;

Strengthen high-impact interdisciplinary learning opportunities- Provost- Faculty working in a new BA interdisciplinary in the works through curriculum

Promote career pathways and workforce development- Chancellor and President met w/superintendents; asked the top three questions about Teacher Education:

What quality should we look for Executive Dean for the College of Ed for statewide leadership?

How we can be more effective partners with school districts across the state

Alignment of education programs and curriculum amongst three universities

Past week, President and Chancellor discussed about funding for Teacher Education; discussed about the copy of presentation; highlights of accomplishments; raising visibility of what UAS is about and doing
Pete T- discussed about workforce development; trying to increase non- credit offerings; new staff- Recruiter/Advisor- Amanda Landvik; New Tech prep Coord- Kristin Elliot; Health Science Program Head- Ce Ce Brenner

Promote campus safety, security, and equity for all students- make sure you have taken your training

4. **Academic Plan**

Provost- we also need an academic plan; discussed about retreat back in August; we identified the areas of complaints is that the courses are not schedule at the time not conducive to the student's schedule; this also

reflects on the McDowell survey; Provost working together with Deans and Directors with course offerings to meet student needs to ensure alignment not overlapping; looking at evening classes and six year plan and be up to date; student should be able to look at the plan to plan ahead with course offerings

5. Strategic Enrollment Plan FY18-FY22

Brad- discussed briefly discuss the draft plan; will share the final Strategic Enrollment plan by the end of next month; Provost- currently recruiting Director of Admissions, Recruitment, and Advising- moving forward and hope to have the new Director on board by January;

VC Ciri- What are we basing our budget around? Student enrollment, tuition rates? No data driven to look at this; will try to establish a model of what subsequent #'s are; will be an organizational goal, by Fall there will be a discussion with budget projections including projecting fees for your budget.

6. Fiscal Planning: FY19 Budget Development Update

VC Ciri- too early w/ budget to know anything; next SPBAC meeting will have more to talk about; discussed about the process with budget approvals to BOR; discussed about the budget meeting earlier this week; special BOR meeting coming soon

Chancellor- discussed briefly UAS 5 goals (on presentation); we will see more metrics and goals met in the future

Jill H- asked about process improvement and if there has been discussion about being more efficient yet flexible?

VC Ciri- a lot of attention has been put on process improvement (workflows) and reinstating councils (ie, Business, IT, Research, etc); briefly discussed UAS Goal 5b

7. NWCCU Accreditation: Fall 2018 Self Study

Provost- discussed about student learning outcome; how every entity on campus enhances student learning; will be focusing a lot on student learning outcomes

8. Defining & Assessing Mission Fulfillment: Standards 1 & 5

Brad- brief summary of handout, past and future efforts along with the metrics; think how your departments accomplishments can be integrated with these measures; performance report will include accomplishment and please share your assessment with Brad to be included; will share activity/performance report in the December meeting

Provost- need to review and tweak Strategic Enrollment Plan

Kevin Allen- looking at assessment; half the goals have not been met and worried if the goals are too high to achieve; understands President Johnsen's theme is to set high goals with the intention of achieving them; 90% of teachers education from Alaska universities is pretty high goal but don't know if we can achieve it; concern with not meeting the course enrollment in internships goals; believes the goal is broken and need to be a defined goal

Brad- share information and highlights from your area (special attention to student learning and core themes); areas include Facilities, Student Affairs (VC Nelson and Eric Scott), Kolene J's area of highlights

Meeting Adjourned: 2:37pm