

SPBAC Meeting Notes
Thursday, January 25, 2018
1:30 PM – 3:00 PM

Introductions

1. Directors Presentations

Jill Hanson, Sitka Campus Director provided the Committee with a written list of the Sitka Campus Activities. They are listed here. She focused on assessment activities, budget, facilities, scholarships and tuition.

- Space Use Survey
- Campus Master Plan
- Fee / cost assessment
- Program Review and Annual Assessment for three Sitka Programs (FT, HIM, MA)
- Annual Assessment for two professionally accredited programs (HIM, MA)
- Student Success Center – facility usage and services usage – proctoring – testing – tutoring
- Enrollment trends and projections
- Program students – course needs for completion
- Contribute to six-year course sequence plan – collaborate with other UAS programs/campuses
- Feedback from Community Advisory Council and Advisory Councils for each program (FT, HIM, MA)
- Connections with industry for program feedback, internship placement and employment placement
- Monitor labor trends and forecasts
- Annual faculty and staff evaluations
- Feedback from student course ratings
- Technology inventory and replacement plans
- Review of safety protocols for building / equipment / science labs
- Review of emergency planning and safety procedures
- Program review of Sitka Start on-campus cohort / mentoring program
- Facility usage by community partners / events
- Feedback from educational partners – especially with dual credit programming
- Program and course student learning outcomes
- HIM, CNA, MA, Welding, Construction student competency proficiency
- Pre-post assessment for each faculty/staff training sponsored by Title III
- Title III student survey – support services – college success skills – extra- / co-curricular activities
- Title III faculty/staff survey – climate of support – grant objectives alignment with institutional mission
- Work order system for facilities maintenance
- Provide training / professional development opportunities for faculty / staff
- Sitka faculty involved in GER assessment, GER statewide alignment, faculty senate, curriculum committee, Digital Fellow, Faculty Peer evaluation / comprehensive review
- Recent internal advising assessment – next CAS assessment of applicable service areas for our campus
- Review Dual Credit program – number of credits – which schools – courses of interest

- Contribute to UAS Disabilities Services and Title 9 reporting
- Annual Adult Basic Ed reporting to SERRC
- In process of developing a Campus Management Plan

Joe Nelson, Vice Chancellor of Enrollment Management and Student Affairs, provided a handout of all the areas under his purview and when program reviews were conducted. All programs in his area follow the Council for Advancement in Higher Education standards and it is a rigorous process. All evaluations are scored. In addition there have been internal review boards to look at each area and annual reports are collected from each area.

2. Current Budget Issues

Michael Ciri reported on the budget request. The BOR requested \$341 million and the Governor returned with \$317, which is the current year budget. Statewide is working on strategies for working with the legislature and the Committee members were referred to Miles Baker's website. Megan Buzby reported that a rally was going to be held on the steps of the Capitol Building on February 2 from 12-1 to benefit the University. Rick Caulfield, Chancellor, brought up the efforts several of us had heard about at the Leadership meeting in Anchorage and what Washington State had done. Michael referred the Committee to a series of power point slides presented to the BOR about where we are now and where we need to be. After this year the State will no longer have any savings so they will need to figure out what to do. Michael also spoke about the \$70 million in deferred maintenance with UAS' at \$3.2 million. Michael stated that we need more enrollment to turn things around. Rick mentioned specific strategy goals including Teacher Education, mariculture, marketing and recruitment. Brad Ewing, Director of Institutional Effectiveness, then presented on the Analysis of Staffing Reductions. We have cut significant staff positions in order to maintain academic programs. We need to increase opportunities for students, but everyone is spread very thin. Michael Ciri that we have been reallocating monies to fund our priorities. May need to look very closely at our spending for the rest of the year.

3. Strategic Enrollment Plan

The plan is moving forward and new priorities have been established. Everyone was encouraged to review the plan. A draft of the plan is needed for the visit by Ruffalo Noel Levitz.

- 4. Strategic Plan Review and Accreditation:** Karen Carey, Provost, mentioned the meeting to be held on January 26 to discuss the current strategic and assessment plan.

Next Meeting: March 22, 2018 – 1:30 -3:00 p.m.