

# COMPETENT SPEAKER ASSESSMENT

Speaker's Name: \_\_\_\_\_ Date: \_\_\_\_\_

## EIGHT PUBLIC SPEAKING COMPETENCIES

## SPEAKING PERFORMANCE RATINGS

Unsatisfactory    Satisfactory    Excellent

Competency One: Chooses and narrows a topic appropriately for the audience & occasion

**COMMENTS:**

Competency Two: Communicates the thesis/specific purpose in a manner appropriate for audience & occasion.

**COMMENTS:**

Competency Three: Provides appropriate supporting material based on the audience and occasion.

**COMMENTS:**

Competency Four: Uses an organizational pattern appropriate to topic, audience, occasion, & purpose.

**COMMENTS:**

Competency Five: Uses language that is appropriate to the audience, occasion, & purpose and demonstrates an ability to insert spontaneous comments in adapting ideas to the specific audience.

**COMMENTS:**

Competency Six: Uses vocal variety in rate, pitch & intensity to heighten and maintain interest. Uses pronunciation, grammar, & articulation appropriate to designated audience.

**COMMENTS:**

Competency Seven: Uses physical behaviors that support the verbal message & communicates engagement with audience through confidence, sincerity & enthusiasm for the topic.

**COMMENTS:**

Competency Eight: Uses visual aids appropriate to audience, occasion & purpose.

**COMMENTS:**

This form can be used to assess eight specific public speaker competencies, relevant to both speech preparation and delivery. Performance standards for three different levels of performance -- unsatisfactory, satisfactory, and excellent -- are provided. See explanation materials for criteria and guidelines on how to use this instrument.