

Welcome

Welcome from the faculty, administration and staff of the University of Alaska Southeast (UAS). Our catalog is designed not only to help students find course and degree information but also to give them a sense of the university, the people who study and work here, and the opportunities available to them.

The University of Alaska dates from July 4, 1915, when the Honorable James Wickersham, delegate to Congress from Alaska, laid the cornerstone for the campus on land near Fairbanks. Since that time, the university has evolved into a statewide system of higher education with campuses and sites throughout Alaska.

UAS, as a part of that statewide system, is a regional university with campuses in Juneau, Ketchikan, and Sitka, and outreach locations throughout the region.

UAS is a university with a proud tradition of academic and vocational/technical excellence. It is a university with a warm and friendly atmosphere where individual students receive personalized attention. It is a university set in both a cosmopolitan atmosphere and a unique natural setting. We hope any questions about the University of Alaska Southeast can be answered by the information contained in this catalog. If not, we are always available to answer questions personally. Welcome to the University of Alaska Southeast.



△
Auke Lake and the Mendenhall Glacier are part of the breathtaking view in the backyard of the UAS Juneau campus.



Accreditation

The University of Alaska Southeast is accredited by the Commission on Colleges and Universities of the Northwest Association of Schools and of Colleges and Universities, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education.

Mission Statement

The University of Alaska Southeast is an open-enrollment public university that provides postsecondary education for a diverse student body. UAS promotes student achievement and faculty scholarship, lifelong learning opportunities, and quality academic programs.

The University of Alaska Southeast dedicates itself to the following:

- Achieving distinction as a learning community.
- Developing programs and services rooted in its unique natural setting.
- Developing educated citizens with a sense of personal ethics.
- Serving as a center for culture and arts with a focus on Alaska Native traditions.
- Contributing to the economic development of the region and the state through basic and applied research and public service.
- Using technology effectively in all programs and services.

Contents

Welcome	1
General Information	3
Academic Calendar 2003–2004	4
University of Alaska Southeast Campuses	8
Undergraduate Admission	11
Financial Aid	16
Fees & Expenses	24
Housing	33
Food Service	35
Registration	35
Graduation	38
Student Services	39
Academic Services	41
Academic Regulations	46
Certificates & Degrees	50
Academic Programs	52
Assessment of Student Competencies	59
General University Requirements	60
General Education Requirements	61
University of Alaska General Education Transfer Guide	62
Undergraduate Degree & Certificate Requirements ..	63
Other Academic Opportunities	94
Graduate Study	96
Graduate Degrees and Requirements	100
Course Definitions	111
Course Descriptions	114
UAS Register	205
Faculty & Staff	206
Student Rights & Responsibilities	213
University of Alaska Southeast Application forms ..	223
Index	236



Policy Statement

This catalog is designed to provide current and accurate information for guidance of prospective students, for faculty and administrative officers, for students currently enrolled, and for other education or allied agencies. It is published for informational purposes only and should not be construed as the basis of a contract between a student and the University of Alaska Southeast.

The offering of course work and/or certificate and degree programs by the University of Alaska Southeast is governed by the availability of resources. Every effort is made to provide information that is accurate at the time the catalog is prepared. Information concerning regulations, programs, faculty, and other matters is, however, subject to change at any time during the period for which the catalog is in effect. The university reserves the right to initiate changes in any of its regulations or programs, and such changes shall become effective in relation to time periods required by applicable statutes, university regulations, or program requirements. Applicants are therefore advised to contact individual departments regarding possible changes.

Equal Education and Employment Policy Statement

It is the policy of the University to provide equal education and employment opportunities and to provide service and benefits to all students and employees without regard to race, color, religion, national origin, sex, age, disability, or status as a Vietnam-era or disabled veteran. This policy is in accordance with the laws enforced by the Department of Education and the Department of Labor, including Presidential Executive Order 11246, as amended, Title VI and Title VII of the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, the Public Health Service Act of 1971, the Veterans' Readjustment Assistance Act of 1974, the Vocational Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1967, the Equal Pay Act of 1963, the 14th Amendment, EEOC's Sex Discrimination Guidelines, and Alaska Statutes 18.80.220 and 14.18. Inquiries regarding application of these and other regulations should be directed to the University's Affirmative Action Director, the Office of Civil Rights (Department of Education, Washington, D.C.), or the Office of Federal Contract Compliance Programs (Department of Labor, Washington, D.C.).

For information, contact Kirk McAllister
Coordinator, Section 504 and Title IX
University of Alaska Southeast, Personnel Services
11120 Glacier Highway • Juneau, AK 99801-8675
Telephone: (907) 465-6473

It is the responsibility of the individual student to become familiar with the policies and regulations printed in this catalog. The responsibility for meeting all graduation requirements rests with the student. Every effort is made to ensure the accuracy of the information contained in this catalog. However, the University of

Alaska Southeast Catalog is not a contract but rather a guide for the convenience of students. The University reserves the right to change or withdraw courses; to change the fees, rules, and calendar for admission, registration, instruction, and graduation; and to change other regulations affecting the student body at any time.

Affirmative Action

Through the Affirmative Action Plan, which is updated annually, the University of Alaska Southeast recognizes its responsibility to provide education and employment opportunities for all qualified individuals. The Director of Personnel Services acts as the Affirmative Action Officer for the campus and is responsible for implementing state and federal laws, orders, decisions, and university policies to prevent illegal discrimination or institutional exclusion.

It is the policy of the University of Alaska Southeast to provide equal education and employment opportunities and to provide service and benefits (such as admission decisions, financial aid, access to academic programs, employment, and health and counseling services) to all students and employees without regard to race, color, religion, national origin, sex, age, disability, or status as a Vietnam-era or disabled veteran.

If students, prospective students, or employees feel they have been discriminated against, they have the right to contact the appropriate supervisor for assistance and follow the resolution process outlined in University Regulation 04.02.020. They can contact the campus Affirmative Action Officer, Director of Student Services, or the regional personnel office. Information is also available from the Alaska State Commission for Human Rights, the federal Equal Employment Opportunity Commission, the Office of Federal Contract Compliance Programs, the Department of Labor, or the Office of Civil Rights in the federal Department of Education.

For further information on the campus level, contact Kirk McAllister in the regional personnel office.

Sexual Harassment

While the University of Alaska Southeast fully supports the free exchange of ideas, it seeks to provide a working and learning environment that is free from sexual harassment of any kind. Sexual harassment is a form of employee or student misconduct that will not be condoned or tolerated by the campus community. Sexual harassment is a violation of Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Title 18 of Alaska state law and is prohibited by University Regulation 04.02.020.

Anyone who believes he or she has been sexually harassed should report the incident immediately to the appropriate dean, director, or supervisor or directly to the Affirmative Action Officer. There are formal and informal remedies available under University Regulation 04.02.02 to resolve sexual harassment complaints.

Academic Calendar 2003–2004

Juneau/Ketchikan/Sitka

This calendar represents the framework of the academic year. Occasionally specific courses or programs may start or end on different dates. Please consult a current UAS Schedule for more specific information.

Summer 2003

- May 12 First day of instruction (courses are staggered throughout the summer)
- May 26 Memorial Day Holiday
- July 3-4 Independence Day Holiday (Campus closed except Housing)
- Aug. 1 Graduation Application Deadline for summer
- Aug. 15 Last day of instruction for summer courses
- Aug. 19 (Noon) Grades due for courses that are completed
- Aug. 27 Grades available via web

Fall 2003

- Aug. 22 Payment due for fall
- Aug. 27 Housing move-in
- Aug. 28 New & Transfer Student Orientation begins
- Sept. 1 Labor Day Holiday (campus closed)
- Sept. 2 First day of instruction
- Sept. 2-8 Drop period. 100% refund for full term classes.
- Sept. 8 UAS Express and web registration end
- Sept. 9-15 Drop period. 50% refund for full term classes. Last day to change credit or audit status.
- Sept. 16 Withdraw period begins for full term classes
- Sept. 17 Last day to return fall textbooks
- Nov. 1 Graduation Application Deadline for fall
- Nov. 21 Last day to withdraw from classes
- Nov. 10 Spring 2004 registration begins

- Nov. 27-28 Thanksgiving closure (except Housing & Food Services) Library and Computer Center open during posted hours
- Dec. 8-13 Finals week
- Dec. 16 (Noon) Grades due to Records & registration office
- Dec. 19 Grades available via web

Dec. 22 - Jan. 4, 2003

Holiday Break. All buildings on campus are closed except Housing

Spring 2004

- Jan. 5 Campus open
Payment due for spring
- Jan. 7 Housing move-in
- Jan. 9 New & Transfer Student Orientation
- Jan. 12 First day of instruction
- Jan. 12-17 Drop period. 100% refund for full term classes
- Jan. 17 UAS Web registration end
- Jan. 19 Martin Luther King Jr. Day Holiday (Campus Closed except Housing)
- Jan. 20-26 Drop period. 50% refund for full term classes. Last day to change credit or audit.
- Jan. 27 Withdraw period begins for full semester classes
- Jan. 28 Last day to return spring textbooks
- Feb. 15 Graduation Application deadline for spring
- March 8-13 Spring Break for students
- April 9 Last day to withdraw
- April 26-May 1 Finals week
- April 26-May Bookstore – Used Book Buy Back
- April 30 Commencement - Sitka
- May 1 Commencement - Ketchikan
- May 2 Commencement - Juneau

Degree & Certificate Programs

PROGRAM OF STUDY CERTIFICATES AVAILABLE IN	CERTIFICATE	DEPARTMENTAL CERTIFICATE OF COMPLETION	CAMPUS	DISTANCE
Administrative Office Support		x	J,K,S	x
Accounting	x		J,K,S	x
Application Programming		x	J	
Automotive Technology	x			
Basic Computing Skills Core		x	J,K,S	x
Introductory Network Administration and Troubleshooting		x	J,K,S	
Child Development Associate (CDA)		x	J	x
Computer Information and Office Systems	x		J,K,S	x
Computer Applications		x	J,K,S	x
Database Administration		x	J	
Desktop Publishing and Graphics		x	J,K,S	x
Early Childhood Education	x		J	x
E-Business		x	J	
Environmental Technology	x		S	x
Health Information Management Coding Specialist	x		S	x
Law Enforcement	x		S	
Medical Office Specialist		x	J,K,S	x
Multimedia		x	J	
Networking Essentials		x	J,K,S	
Outdoor Skills and Leadership	x		J	
Power Technology	x	x	J	
Advanced Network Administration and Troubleshooting		x	J,K,S	
Programming Foundations		x	J,K,S	x
Residential Building Science	x	x	J	
Server Administration		x	J,K,S	
Small Business Management	x		J,K,S	x
Web Authoring		x	J,K,S	
Web Foundations		x	J,K,S	x
Welding		x	J,K,S	

ASSOCIATE OF APPLIED SCIENCE DEGREES	DEGREE	CAMPUS	DISTANCE
Apprenticeship Technology	AAS	J,K,S	
Business Administration*	AAS	J,K	x
Computer Information and Office Systems*	AAS	J,K,S	x
Construction Technology	AAS	J	
Early Childhood Education	AAS	J	x
Environmental Technology	AAS	S	x
Health Information Management	AAS	S	x
Paralegal Studies	AAS	J	
Power Technology	AAS	J	

*Affiliated with the Service Members Opportunity College. Contact Admissions Office SOC Counselor

ASSOCIATE OF ARTS DEGREE PROGRAM OF STUDY	DEGREE	CAMPUS	DISTANCE
General Education	AA	J,K,S	X

BACHELOR DEGREES AVAILABLE PROGRAM OF STUDY	DEGREE	MINOR AVAILABLE	CAMPUS	DISTANCE
Alaska Native Studies		X		
Art	BLA	X	J	
Northwest Coast Art		X		
Biology				
General	BS	X	J	
Marine	BS		J	
Business Administration		X		
Accounting*	BBA		J	X
General*	BBA		J	X
Management*	BBA		J	X
Marketing*	BBA		J	X
Information Systems	BS		J	
Communications	BLA		J	
Professional Communication		X	J	
Human Communication	BLA	X	J	
Elementary Education	BA		J	
English	BA	X	J	
Creative Writing		X	J	
Environmental Science	BS		J	
French		X		
General Studies	BLA		J	X
Government	BLA		J	
Mathematics	BLA	X	J	
Social Science	BA		J	
Spanish		X		
Theatre		X		
Women's & Gender Studies		X		

*Affiliated with the Service Members Opportunity College. Contact Admissions Office SOC Counselor

MASTER DEGREES AVAILABLE PROGRAM OF STUDY	DEGREE	CAMPUS	DISTANCE
Education			
Early Childhood	MAT	J	X
Early Childhood	MEd	J	X
Elementary	MAT	J	X
Elementary	MEd	J	
Secondary	MAT	J	
Secondary	MEd	J	
Educational Technology	MEd	J	X
Business Administration	MBA	J	X
Public Administration	MPA	J	X

PROFESSIONAL CREDENTIALS AND ENDORSEMENTS AVAILABLE PROGRAM OF STUDY	CREDENTIAL	ENDORSEMENT	CAMPUS	DISTANCE
Early Childhood Education	X	X	J	X
Elementary	X		J	X
Educational Technology		X	J	X
Mathematics* (Spring 2004)		X	J	
Reading		X	J	X

UAS Information Directory

(907 area code for all numbers)

ADMINISTRATION

UAS Chancellor
John Pugh 465-6472

Provost
Roberta L. Stell 465-6486

Vice Chancellor for
 Administrative Services
Carol Griffin 465-6426

Dean of Student Services
 and Enrollment Management
Paul Kraft 465-6457

Dean of Arts & Sciences
Brendan P. Kelly 465-6510

Dean of Business/Public Admin
Karen Schmitt (interim) 465-6369

Dean of Career Education
Karen Schmitt 465-8773

Dean of Education
Marilyn Taylor 465-8761

Vice Provost for Student Retention
Vicki Orazem 465-6421

Director Ketchikan Campus
Karen Polley 225-6177

Director Sitka Campus
David Felland 747-7704

Director of Library Services
Carol Hedlin 465-6483

Director of Facilities Services,
 Planning, and Construction
Keith Gerken 465-6496

Director of Information Technology
 Services
Michael Ciri 465-6570

STUDENT SERVICES

Juneau Campus

Auxiliary Services 465-6529
 Admissions 465-6460
 Academic Advising 465-6457
 Alumni Association 465-6416
 or 465-2848
 Bookstore 465-6401
 Cashier 465-6267
 Career Services 465-6457
 Financial Aid 465-6255
 Food Service 465-6520
 Housing Office 465-6528
 Housing Conference
 Services 465-6389
 Student Activities 465-6528

Records and Registration

Juneau 465-6458
 Ketchikan 228-4513
 Sitka 747-6653
 Service Members Opportunity
 College Advisor 465-6366

Student Activities

Student Activities Office 465-6528
 Student Activities Center 465-1219
 Student Government 465-6517
 Whalesong Student
 Newspaper 465-6434

Ketchikan Campus

Admissions/Registration . 228 4511
 Student Services 228-4508

Sitka Campus

Student Services 747-7703

DEPARTMENTS

Academic Programs - Juneau

Business/Computers 465-6402
 Career Education 465-8770
 Education 465-6417
 Humanities & Social
 Sciences 465-6405
 Professional Education
 Center 465-8745
 Public Administration 465-6402
 Natural Sciences 465-6485
 School of Fisheries and
 Ocean Sciences 465-6441

Ketchikan Campus 225-6177

Sitka Campus 747-7703

Business Services

Juneau campus 465-6267
 Ketchikan campus 228-4530
 Sitka campus 747-7708

Computing Services

Juneau campus 465-6452

Help Desk - Student Services

Juneau Campus 465-6400

Student Microcomputer Lab

Juneau 465-6521
 Ketchikan 228-4526
 Sitka 747-7727

Continuing Education

Ketchikan 228-4537
 Sitka 747-7728

Learning Centers & Testing Services

Juneau 465-6348
 Ketchikan 228-4560
 Sitka 747-7716

Distance Education Information

Juneau 465-6409
 Ketchikan 228-4590
 Sitka 747-6653

Library Services

Egan Library, Juneau 465-6483
 Media Services, Juneau 465-6514
 Ketchikan Library 225-4722

Office of Outreach

Sitka 747-7714

Public Information Officer

Juneau 465-6530
 Ketchikan 228-4514

Personnel

Juneau campus 465-6263
 Ketchikan campus 228-4509
 Sitka campus 747-7706

CAMPUS CONTACTS

JUNEAU:

UAS Homepage:
www.uas.alaska.edu

Juneau Campus
 11120 Glacier Highway
 Juneau, Alaska 99801-8697
 (907) 465-6457
 (877) 465-4827 Toll-free
uas.info@uas.alaska.edu

TTY

Business Office
 (907) 465-6487
Library - (907) 465-6466

Ketchikan Campus

2600 7th Avenue
 Ketchikan, Alaska 99901-5798
 1-888-550-6177 (Alaska only)
 (907) 225-6177
ketch.info@uas.alaska.edu

Sitka Campus

1332 Seward Avenue
 Sitka, Alaska 99835-9418
 1-800-478-6653
 (907) 747-6653
student.info@uas.alaska.edu

UAS CAMPUSES

The University of Alaska Southeast is a regional unit of the University of Alaska statewide system of higher education. Established on July 1, 1987 with the restructuring of the former University of Alaska Juneau, Ketchikan Community College, and Islands Community College (Sitka), the University of Alaska Southeast serves the residents of southeastern Alaska with campuses in Juneau, Ketchikan, and Sitka.

Juneau Campus

History: The University of Alaska Southeast's Juneau campus is located in Alaska's beautiful capital city with the world-famous Mendenhall Glacier in clear view of the main campus. The Juneau–Douglas Community College, founded in 1956, and the Southeastern Senior College, established in 1972, were merged in 1980 forming the University of Alaska Juneau. Since restructuring in 1987 as the University of Alaska Southeast to include the Ketchikan and Sitka campuses, the Juneau campus continues to be the center for baccalaureate and graduate education for the region.

Location: Juneau is on the mainland of Southeast Alaska at the heart of the Inside Passage along the Gastineau Channel. It lies 900 air miles northwest of Seattle and 600 air miles southeast of Anchorage.

Economy: Juneau has a population of about 31,000. The State, City & Borough of Juneau and federal agencies provide nearly 45% of the employment in the community. As the state capital, Juneau is home to legislators and their staff during the legislative session between January and May. Tourism is a significant contributor to the private sector economy during the summer months.

Climate: Juneau has a mild, maritime climate. Average summer temperatures range from 44 to 65; winter temperatures range from 25 to 35. It is in the mildest climate zone in Alaska. Annual precipitation is 92 inches in downtown Juneau, and 54 inches ten miles north at the airport, which is near the campus. Snowfall averages 101 inches.

Ketchikan Campus

History: The Ketchikan campus, the oldest campus in the region, was originally established as Ketchikan Community College in 1954. It is located in Alaska's First City, which regards itself as the salmon capital of the world. The campus awards both certificates and associate degrees. Business and industry programs are delivered on this campus, along with a

core of technical, maritime studies and other vocational courses.

Location: Ketchikan is located on the western coast of Revillagigedo Island, near the southernmost boundary of Alaska. It is 679 miles north of Seattle and 235 miles south of Juneau. The 2.2 million-acre Misty Fjords National Monument lies east of town. Ketchikan is the first Alaska port of call for northbound cruise ships and State ferries.

Economy: Ketchikan, with a population of about 14,000, is an industrial center and a major port of entry in Southeast Alaska, with a diverse economy. Ketchikan is supported by tourism, a large fishing fleet, fish processing facilities, and timber and wood products manufacturing.

Climate: The area lies in the maritime climate zone noted for its warm winters, cool summers, and heavy precipitation. Summer temperatures range from 51 to 65; winter temperatures range from 29 to 39. Ketchikan averages 156 inches of annual precipitation, including 32 inches of snow.

Sitka Campus

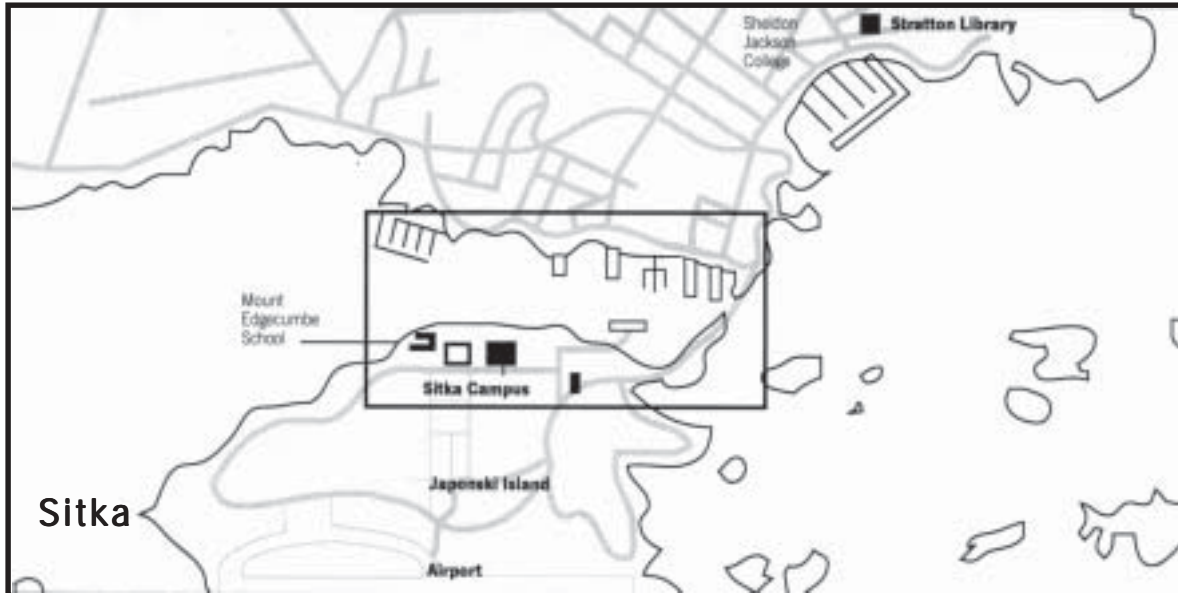
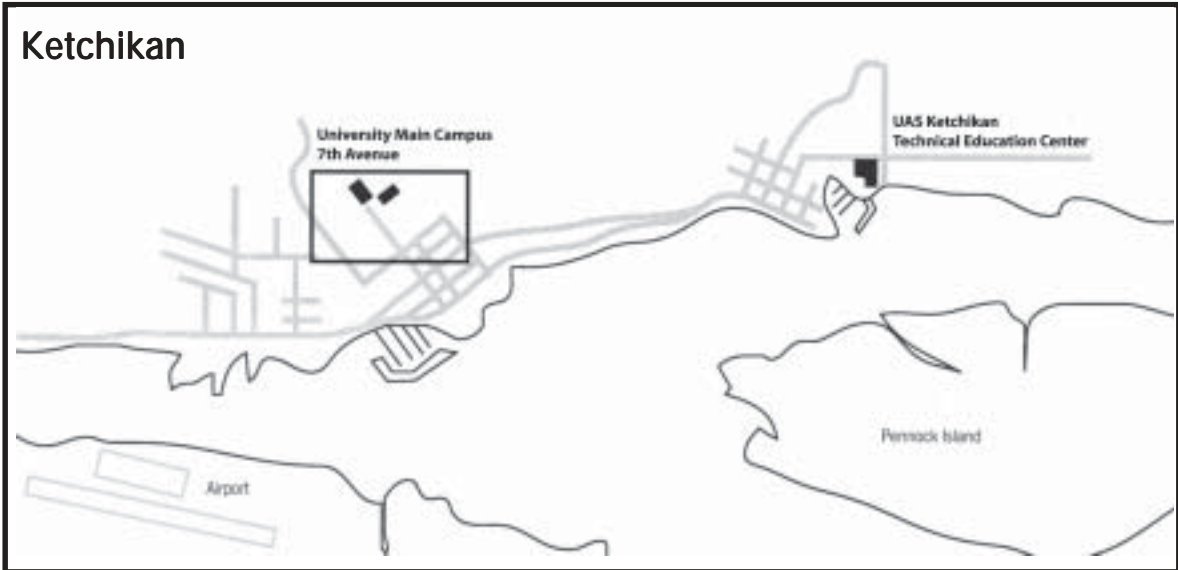
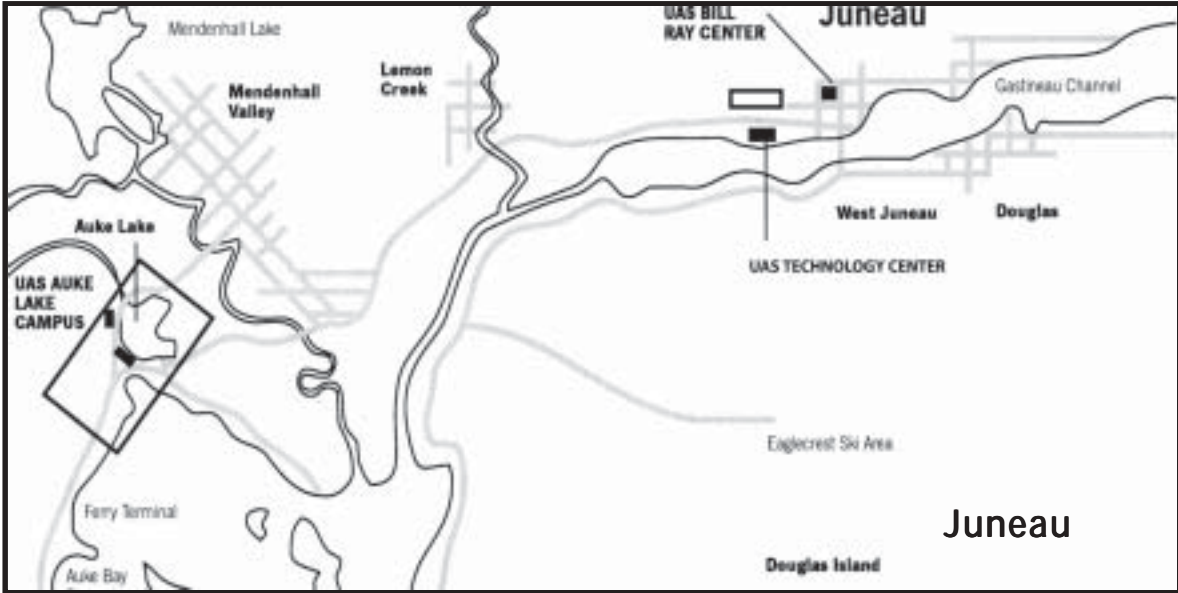
History: The Sitka campus (founded as Sitka Community College in 1962) shares in Sitka's heritage of being the former capital of Russian America. Sitka is rich in history and a popular tourist destination. Mount Edgecumbe, known as Alaska's Mount Fuji, dominates the horizon across the water from the city. The Sitka campus awards both certificates and associate degrees. The Sitka campus and Sheldon Jackson College cooperate under a consortium agreement allowing cross registration of students from the two schools and joint use of the Stratton Library located at Sheldon Jackson College.

Location: Sitka is located on the west coast of Baranof Island fronting the Pacific Ocean, on Sitka Sound. It is 95 air miles southwest of Juneau, and 185 miles northwest of Ketchikan. An extinct volcano, Mount Edgecumbe, rises 3,200 feet above the community.

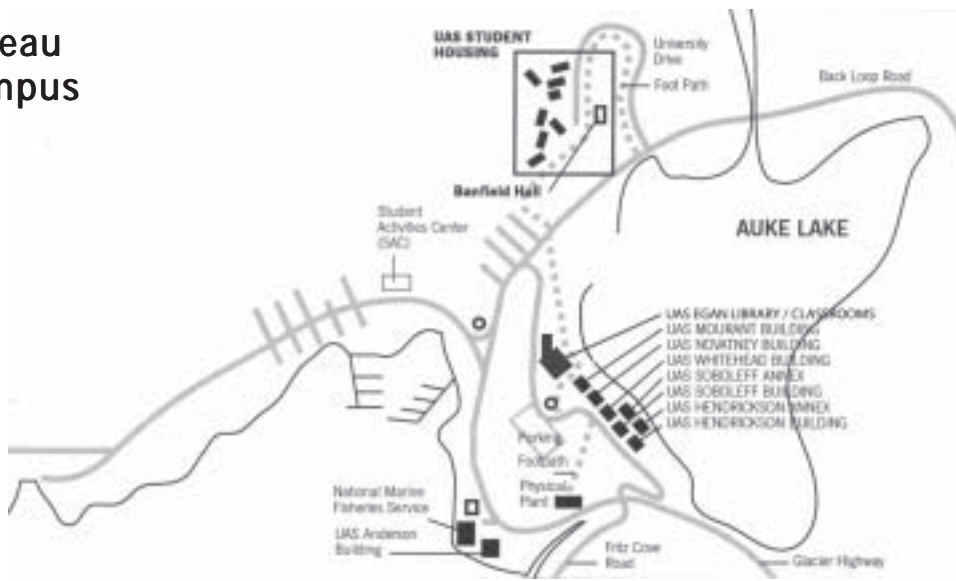
Economy: Sitka, with a population of 8,835, is diversified with fishing, fish processing, tourism, government, transportation, retail, and health care services. Sitka is a port of call for many cruise ships each summer. Regional health care services provide approximately 675 jobs. The U.S. Forest Service and U.S. Coast Guard are significant federal employers.

Climate: January temperatures average 23 to 35; summers vary from 48 to 61. Average annual precipitation is 94 inches.

CAMPUS MAPS



Juneau Campus



Ketchikan Campus



Sitka Campus

