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**Disability Services  
Request for Proctor Services**

Appointments for proctor services must be made 72 hours (not counting weekends or holidays) prior to the time of the appointment.

Student Name \_\_\_\_\_

Date of Test \_\_\_\_\_

Test Start Time \_\_\_\_\_ Approximate End Time \_\_\_\_\_

Class Name and course # \_\_\_\_\_

Class Instructor \_\_\_\_\_

I understand that if I need to cancel this appointment, I must notify Disability Services 24 hours prior to the time of the appointment. Failure to notify Disability Services of cancellations in a timely manor could result in forfeiture of all future proctor services.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

If you have any questions about this service contact  
Disability Services 769-6000