

University of Alaska Southeast
Disability Services
Request for Scribing/Reader Services

NOTICE: Appointments for scribing/reader services must be made 72 hours (not counting weekends or holidays) prior to the time of the appointment.

I, _____ am requesting **scribing/reader**
(circle one) services.

I will meet a DS representative at: (for example: The Learning Center)

in order to complete: (For Example: Subject Test, math 107, JO3)

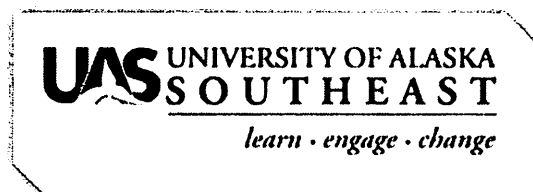
on (Insert Date) _____.

I will need scribing/reading services for the time between _____ and
_____.

I understand that if I need to cancel this appointment, I must notify the DS office 24 hours prior to the time of the appointment. Failure to notify DS of cancellations in a timely manner could result in forfeiture of all future scribing/reader services.

DS Student Signature

Date



If you have any questions about this service, contact:
Margie Thomson, LMSW (907)796-6465
Coordinator of Counseling and Disability Services