



Application

Deadline for Priority Placement: **February 15, 2019**

Late application with additional fee: May 15, 2019

Date Application Submitted: _____

Nonrefundable Application Fee Received: _____

The application is not considered complete until the fee has been paid.

RETURN THIS FORM TO: Marsha Squires, Exchange and Study Away Coordinator
107 Mourant Building
907-796-6455

Prior to completing this application you are responsible for reading and understanding the following:

NSE eligibility requirements, policies, and procedures (the entire *Policies and Procedures* section on the website www.nse.org)

Checking this box is a requirement and indicates that you have read and understand all the above information.

Please type or print very clearly.

CONTACT INFORMATION

Name: First _____ Middle _____ Last _____

Current Address: _____

Street/Residence Hall and Room: _____

City, State/Province, and Zip/Postal Code: _____

Permanent Address: _____

City, State/Province, and Zip/Postal Code _____

Current Phone _____ / _____ extension _____ Permanent Phone _____ / _____

Alternate Phone/Cell Phone _____ / _____

UAS E-mail _____ Preferred E-mail _____

UAS campus I.D. Number _____

DEMOGRAPHIC INFORMATION

Date of Birth (MM/DD/YYYY): _____ Gender: Female Male

Are you currently living in on-campus housing? Yes No

Are you a resident of the state/province in which your home campus is located? Yes No

Country of Citizenship: United States Canada Other _____

Non-resident alien — If non-resident alien, visa type _____ Lawful permanent resident

PRIMARY REASONS for exchange - check all applicable

- Access different courses/faculty
- Evaluate graduate schools
- Live in a different area
- Personal growth
- Participate in host campus international program
- Enter host campus honors program
- Exchange as a resident assistant
- Language study
- Look for future employment
- Other: _____

ETHNICITY (optional):

- Hispanic or Latino of any race
- American Indian or Alaska Native
- Asian
- Black
- Native Hawaiian or Other Pacific Islander
- White
- Two or more races
- Not reported (race and ethnicity unknown)

SCHOLASTIC AND OTHER INFORMATION

Current Class Level: Fr So Jr Sr Cumulative grade point average: _____
Major: _____ Minor: _____
Credential Level: Associates Degree Certificate Bachelor's Degree
Number of credits completed to date: _____ Number of credits enrolled in current term: _____
Expected graduation date: _____

Do you have any incomplete grades, missing grades, or other deficiencies (e.g. failure to complete required proficiency tests)? Yes No

If yes, please explain: _____

Activities, positions, honors while in college: _____

PLEASE do not fill in.
CLASSIFICATION OF INSTRUCTIONAL PROGRAM (CIP) CODE: _____

COURSE INFORMATION

You would LIKE some specific courses but are flexible with course request. Yes No

You will need ONLY courses in your major while on exchange. Yes No

If yes, what courses are imperative to obtain? _____

If no, but still NEED one specific course, what is the course? _____

Are you requesting financial aid (Plan A) from the host campus? Yes No

Are you currently receiving financial aid? Yes No

Where do you plan to reside at the exchange school? Residence hall Sorority/Fraternity Off-campus

Are you currently enrolled in the honors program? Yes No

Do you wish to be linked with another student(s) for your exchange experience: Yes No

If yes, name of the student(s) _____

Name of campus at which the student is enrolled: _____

EMERGENCY CONTACT

Name _____ Relationship _____

Street _____

City, State/Province, and Zip/Postal Code _____

Phone _____ / _____ E-mail _____

EXCHANGE Semester(s) and Year REQUEST

Period of requested exchange: Fall Semester 20____ Spring Semester 20____ Academic Year 20__ to 20____
 Fall Quarter 20____ Winter Quarter 20____ Spring Quarter 20____

EXCHANGE LOCATION CHOICES

List in priority order the institutions you wish to attend and the tuition payment plan(s) you could use.

Name of Institution **Tuition Payment Plan**

Plan A = You pay in-state/resident tuition/fees to your host campus.
Plan B = You pay your normal tuition/fees to your home campus.

1. _____ Plan A only Plan B only Plan A or B Prefer A Prefer B

Housing? No housing needed Yes, absolutely housing needed Would prefer housing on campus

2. _____ Plan A only Plan B only Plan A or B Prefer A Prefer B

Housing? No housing needed Yes, absolutely housing needed Would prefer housing on campus

3. _____ Plan A only Plan B only Plan A or B Prefer A Prefer B

Housing? No housing needed Yes, absolutely housing needed Would prefer housing on campus

4. _____ Plan A only Plan B only Plan A or B Prefer A Prefer B

Housing? No housing needed Yes, absolutely housing needed Would prefer housing on campus

5. _____ Plan A only Plan B only Plan A or B Prefer A Prefer B

Housing? No housing needed Yes, absolutely housing needed Would prefer housing on campus

LANGUAGE PROFICIENCY

What is your native language? English French Spanish Other: _____

If you plan to exchange to a campus in Puerto Rico, you must be certified for proficiency in Spanish.

If English is not your first language, for all other NSE locations you must demonstrate proficiency in English. Language proficiency must be determined prior to placement.

SPECIAL NEEDS OR CIRCUMSTANCES

If you have a physical condition for which accessible, on-campus housing or classroom accommodation might be needed; a documented disability which may require academic accommodation (e.g., note takers, taped texts); a medical condition which might require immediate attention during exchange; or a condition which might affect emotional or mental well-being during exchange, **you are encouraged to identify your needs by attaching a separate page indicating the nature and extent of your circumstances and arrangements which are currently being made for you on this campus. Please indicate whether or not we may contact your requested host campuses at this time.** NSE does not discriminate on the basis of special needs. Rather, your disclosure at this stage of the application process is invited in order to assist you in identifying a placement site which can provide reasonable accommodation of your needs. Following placement, it is your responsibility to consult the host campus coordinator and ADA officer to determine the deadlines by which you must submit written, current, and professionally documented information as required by your host campus.

May the UAS Exchange Coordinator share this information with the host coordinator? Yes No

OTHER CONSIDERATIONS

Have you ever been convicted of a felony? Yes No

Are you on probation, parole, or have any legal judgments pending against you either inside or outside campus?

Yes No If yes, please explain: _____

Are you currently under any campus disciplinary action for violation of codes of academic or student conduct?

Yes No If yes, please explain: _____

Do you have any outstanding indebtedness to the campus? Yes No

RECOMMENDATIONS/REFERENCES

List the individuals who are writing references for you. Submit reference forms to your advisor, and at least one faculty/staff member who will recommend you for exchange. Only two references are required.

Advisor	department/office	phone	e-mail
Faculty/staff	department/office	phone	e-mail
Faculty/staff	department/office	phone	e-mail

RELEASE OF INFORMATION

The collection, retention, and dissemination of your records and information about you are subject to federal regulation under the Family Education Rights and Privacy Act of 1974. You are responsible for specifying the persons or agents who have access to your records. Therefore, it is necessary that we obtain your permission to request and release information pertinent to your exchange. Please read the following statements and sign below:

- I understand that it will be necessary for my campus to obtain certain information about my academic and non-academic record in order to: 1) ascertain my eligibility and suitability for an exchange through NSE, and 2) facilitate my exchange after it is arranged. I hereby grant permission to the NSE coordinator and/or designee to obtain information that is appropriate to my application and participation in the exchange including, but not limited to, letters of recommendation, permanent academic records and transcripts, conduct, fiscal records, medical records, all for the purposes of exchange placement and participation, continuation, or termination.
- I give permission to the NSE coordinator and/or designee to contact appropriate personnel in order to verify that I am under no disciplinary action for violation of codes of academic and student conduct and/or that I have no judicial cases pending which would invalidate my eligibility for exchange.

- I hereby release information contained in my application, letters of recommendation, transcripts, and other information required as part of the NSE application process to my home NSE Coordinator, designee, and those individuals/committees responsible for reviewing and approving my application for exchange participation.
- I hereby give permission for the information contained in my application to be submitted on NSE's restricted, Web-based placement site for the use of the home and host campuses and the NSE Central Office in placement and record-keeping processes.
- I hereby release information contained in my application, letters of recommendation, transcripts, and other information required as part of the NSE application process to the National Student Exchange Central Office and to the NSE host institution at which I am placed.

Signature _____ Date _____

Print Name _____

SUPPORTING MATERIALS AND/OR OTHER REQUIREMENTS CHECKLIST

All due by deadline date:

- Unofficial transcript
 - Recommendations/references
 - Current photograph (electronic is referred)
 - Statement of purpose with personal goals and reasons for exchange participation
 - Language proficiency report (if applicable)
 - Final interview/ inquiry conversation
- Schedule date with UAS Coordinator: _____

SIGNATURE

I have read and fully understand:

- information on eligibility, policy, and procedures presented by NSE in the NSE Directory or on the web.
- UAS campus policies and procedures governing my exchange participation.

I further understand that:

- participating in the National Student Exchange is a privilege and not a right.
- submitting an application is not a guarantee of application acceptance or placement.
- failure to maintain (prior to and during my exchange) all of the eligibility requirements of the program and those of my home and host campuses will result in the cancellation of my exchange.
- failure to pay all financial obligations to my home and host campuses will result in the cancellation of my exchange.
- I also understand that until financial obligations are met, my home and host campuses will not release transcripts; and I will not be permitted to re-enroll at, or graduate from, my home campus.

If accepted for participation in the National Student Exchange, I agree to adhere to all the rules and regulations of both my home and host institutions. Failure to do so will result in the cancellation of my exchange.

I affirm that all information is complete, accurate, and true to the best of my knowledge. I acknowledge that I am signing freely, voluntarily, and under no compulsion.

Signature _____

Date _____