

Juneau Campus Safety Committee Meeting

October 4, 2016

Minutes

Members present: Ivan Hazelton, Gillian Hayes, Sonia Nagorski, Matthew Ziemer, Dan Garcia.

Members absent: Keni Campbell, Keith Gerken, Tom Dienst

Recent Incident Reports

UAS had no significant injuries reported since the last meeting.

Trespass Notice Protocols

The trespass repository has been created and populated with the current trespassed persons from the Juneau campus. There are also instructions for those that issue trespass notices, the IMT and the campus community. The repository will be presented to the Chancellors Cabinet next week then implemented by UAS.

Fire Alarm Protocols

Fire alarm panels generate visual and audible signals when the fire system detects problems. Experience has shown that UAS staff will start pressing buttons to deactivate the "Trouble" and "Alarm" signals and will not necessarily report the problem. This has necessitated the need to come up with some rules for staff to follow regarding fire alarm panels. Several staff from Facilities and Housing have met and came up with a set of protocols for responding to fire alarm panel activity. The following is a summary of what the workgroup recommends:

1. Signage on the fire panel that informs the campus population that only authorized persons may touch the panels.
2. "Qualified Persons" were identified who have authority to touch the panels. These will receive additional training on panel operations.
3. An Activity Log will be maintained for each panel. Records of activity may reveal patterns that could reveal problems with the system.
4. Panel Alarm/Trouble response procedures to include
 - Reading and interpreting the panel
 - Investigate the problem

Mitigate the cause of the Alarm/Trouble
Communicate to affected persons (All Clear, IMT, LJ Alarm, Dispatch)
Log the incident

Risk Management Staffing Update

All of these positions are in the Systems Office of Risk Management. The Chief Risk Officer position has been interviewed for but no word on selection. The UA Environmental Health and Safety Director interviews are continuing. The Risk Management Analyst has been hired and has started work. The UA Emergency Manager has given his notice and will be leaving UA in November.

Liability Waivers

Dan Garcia generated a liability waiver for the ODS course in Sea Kayaking.

Enterprise Risk Management

UAS has provided the Systems Office of Risk Management with the following top 3 risks for the next fiscal year:

Reduced state grant and general funding

Inability to achieve enrollment management, retention and completion targets

Sustaining a culture of safety

These top 3 risks will be presented to the BOR in November along with those of the other University and the Systems Office.

Emergency Planning

Matthew Ziemer, UAS Emergency Management Planner, went over the preliminary results of the Hazard Vulnerability Assessment for the Juneau campus taking into consideration how mitigation affects the hazard ranking of the possible threats.

Matthew expressed his intention for the Safety Committee to review and comment on the UAS Emergency Operations Plan in the near future.

