MEETING MINUTES
University of Alaska Southeast Faculty Senate
April 4, 2014 Egan Library 211


Via Audio: R. Caulfield, T. Anderson, C. Ianuzzi, A. Thomas and J. Martin

Guests: M. Stekoll, Carol Hedlin, K. Krein

I. Call to Order
President Fredenberg called the meeting to order at 3:05 pm.

II. Approval of Agenda (3:10-4:10)
The Senate approved the revised meeting agenda.

III. Approval of Minutes – March 7, 2014 (4:20-5:30)
The minutes of the March 7 meeting were approved.

IV. Provost Update (5:35-17:30)
Provost Caulfield reported on the following topics from the Board of Regents (BOR) meeting in Kodiak (which can be found on the BOR website):

- Effects Statement (part of Shaping Alaska’s Future) – BOR unanimously approved the document. This will be used as a road map in the coming years.
- BOR approved the use of a common calendar, effective fall 2016. Requires all MAU’s to move towards the same semester start and end dates. Spring break alignment is one of the challenges of the common calendar. This is policy.
- BOR Debate – common GER’s and movement towards alignment in outcomes and course descriptions, numbers and title, common placement tools. The Provost reported that the regents heard the faculty perspective on the Math and English GER’s which will be in effect by fall of 2016. The resolution passed by a 7-3 vote in support of movement in this direction. Provost read the final resolution which can be found on page 8 of the BOR agenda. 

V. Committee Reports

Curriculum Committee

TABLED

**15-01 GEOG 210 New Course (36:07-52:45)**
C. Bergstrom moved to table. A. Sesko seconded the motion. The motion passed. The committee will take the extra time to review for potential impacts on other departments.

**15-09 OE in Fisheries, Category A (53:05-55:20)**
V. Williams moved to approve 15-09. T. Anderson seconded. The motion passed.
The following proposals were on the agenda in error and did not require any action.

- Administrative Procedures I and II
- Clinical Procedures I and II
- HS S114 – Category B
- Medical Assistant Certificate, Category A

The Senators discussed and clarified their role in the curriculum proposal review process. During the discussion it was determined that it was necessary to have a Curriculum Committee member attend the meetings to present the proposals.

**Electronic Faculty Files Ad Hoc Committee** (1:22:26 – 1:26)
V. Fredenberg reported that the committee met and is exploring options to make electronic files useful for both faculty files and the faculty evaluation process. They hope to find a system for both.


**Faculty Handbook Committee (update)** (1:26 – 1:36:10)
V. Fredenberg asked Senators to send out the draft revised Faculty Handbook to all their constituents for review and return comments to him by April 22nd. He stressed that most of the substantive changes are due to the collective bargaining agreement changes. A tracked changes version would be emailed to the Senators for ease in viewing. V. Fredenberg stated that the changes must be approved at the next meeting in order for the Faculty Handbook to be in effect this next academic year. A UAFT member would be invited to attend the next meeting. Committee membership: V. Fredenberg, L. Hofferkemp, B. Buma, T. Powers, M. Moya and the Provost.

**VI. Old Business**

**Research and Creative Activity Committee Bylaws Amendment** (1:36:30- 1:38)
It was determined that a constitutional amendment would need to be presented by a Senator and acted upon prior to a passage of a bylaw amendment. It was noted that this has previously been an ad hoc committee.

**Reactivating Faculty Senate Communications Committee** (1:39-1:42:40)
*M. Haavig moved to take the faculty senate communications committee off reserve and activate it. A. Sesko seconded. The motion carried.* M. Haavig and J. Ward volunteered to participate on the committee.

**Executive Council Amendment under the Faculty Alliance Committee** (1:42:35-1:44:50)
The Senators agreed that the Faculty Alliance committee bylaws would be changed to also serve as the Faculty Senate Executive Council when necessary. V. Fredenberg said that the need is mostly to accommodate the assignment of the Faculty Senate member to committees in a timely manner. Development of the amendment language could be part of the bylaws rewrite this summer.
VII. New Business

**Next Year’s Faculty Senate Meeting Times (1:52 – 1:52:40)**
It was suggested to hold the Faculty Senate meetings from 2-4 pm. The Senators decided it would be best to wait until next year to determine the time in order to have input from the incoming members.

**GELO Report from Faculty Alliance (1:52:50-2:02:55)**
The General Education Learning Outcomes committee (GELO) developed four learning outcomes that should be expected of all baccalaureate graduates in the UA system for adoption by all MAU’s.
   A. Build knowledge of Human Institutions, socio-cultural Processes, and the Physical and Natural work
   B. Develop Intellectual and Practical skills across the curriculum
   C. Acquire tools for Effective Civic Engagement
   D. Integrate and Apply learning

V. Fredenberg asked all senators to present this information to their department faculty, and to share any comments at the next Faculty Senate meeting.

**Minimum Baccalaureate Admission Standards (2:03:20 – 2:08:50)**
V. Fredenberg offered the Faculty Alliance Resolution that seeks faculty senate support for minimum standards for admission into Baccalaureate degree programs across the UA system. The minimum standards align with UAS’s and include a proactive way to redirect students into a program that meets their needs. He asked for the resolution to be presented to faculty for review. This item will be on the next meeting agenda.

**UAA and UAS Math Faculty Common Math Resolution (2:08:55 -2:11:30)**
The statement from the Department of Mathematics & Statistics to President Gamble and VP Dana Thomas was forwarded by Professor Brian Blitz for Faculty Senate review. The UAS math department endorses the resolution which opposes the changes to the existing math courses. V. Fredenberg said this is an information item.

VIII. Juneau Items Only
V. Fredenberg noted that the information on the Juneau campus book store is in the drop box for individual review.

IX. President’s Report – V. Fredenberg (2:12:40 – 2:13:01)

**President Candidates**
V. Fredenberg was pleased to announce that David Noon and Maren Haavig are the two President Elect candidates. The election will commence by April 15th.

**FY 14-15 Senators**
Lora Vess - Juneau Campus Senator (replacing Vickie Williams)
Susie Ferro – Sitka Campus Senator (replacing Jon Martin)
T. Anderson – Career Education (Ketchikan)
C. Ianuzzi – Ketchikan Campus Senator
Megan Buzby – Natural Sciences Senator (replacing C. Bergstrom)
Ernestine Hayes – Humanities Senator (replacing Kevin Maier)
Maren Haavig – School of Management Senator
Amanda Sesko – Social Sciences Senator
Jennifer Ward – Library Senator
Adrainne Thomas – Education Senator

Adjournment
Nothing further came before the committee and the meeting adjourned without objection at 5:15 pm.

The next meeting of Faculty Senate is scheduled for May 2, 2014.