MEETING MINUTES  
University of Alaska Southeast Faculty Senate  
April 3, 2015 Egan Library 211


Via Audio: C. Ianuzzi (B. Urquhart subbing for Colleen until her class is over), T. Anderson, and S. Feero

Guests: Brian VanderNaald, Andrea Dewees subbing for Lora Vess

I. Call to Order (TC 1:54)  
K. Krein called the meeting to order at 2:33 pm.

II. Approval of Agenda  
M. Buzby moved to approve the agenda of April 3, 2015. The agenda was approved without objection.

III. Approval of Minutes (TC 4:30-45)  
M. Buzby moved to approve the minutes of the March 6, 2015 meeting. A. Sesko seconded. The motion passed without objection.

IV. Action Items

- Faculty Handbook (TC 13:40 – 24:49): K. Krein reviewed the major changes (updates from the new UAFT collective bargaining unit, reflects changes in the bylaws and constitution). The senators asked for more time to let their unit members review the document. Any suggested changes should be emailed to Maren and Kevin. A summary of any changes made from those suggestions would be made available at the next meeting. This will need to be voted for final approval at the May meeting.
- TLTR Peer Review process (2:22:00): S. Feero reported the TLTR supports the further development of a voluntary peer review process for courses using eLearning technologies (see TLTR document in share drive). She said TLTR also has a recommendation regarding activating the Blackboard tool “Safe Assign” an anti-plagiarism software tool. This document is in the March faculty senate meeting folder in the share drive. She said that both recommendations have been forwarded to the Provost. TLTR is seeking comments from faculty so that both can be brought to vote at the May meeting.
- Faculty Senate President-Elect Nominations (TC 25:00- 27:00): K. Krein announced that he will wait until Monday to confirm interested faculty. He said there is one other person besides H. Batchelder that may be interested. The continuation of the balloting process would commence once the announcement of a possible additional nominee is made.
- Evaluation of UNAC Non-Tenure Track/Term Unit Members (TC 27:25 -28:00): Faculty reported that at this time there wasn’t any interest by faculty. It was decided to wait until next fall to discuss.
- IT Classroom Improvements (TC 30:00-46:14): The TLTR requested having a faculty member serve on the TLTR in regards to IT classroom improvements. The senators recommended Robin Walz. The discussion included the need to have a Juneau-campus based TLTR committee formed so that local issues (i.e. where to mount new projection screens in the classroom) could be addressed. It was decided that K. Krein would contact L. Graham about this. J. Ward said that if a local TLTR committee was formed she thought she could get an interested person from her department.
• CourseLeaf Implementation Committee representative – Faculty Senate approved C. Hay-Jahans as the UAS faculty representative, by unanimous consent.
• Common Calendar Implementation Committee – K. Krein reported that Glenn Wright is the UAS faculty representative.
• Student Code of Conduct – K. Krein reported that the document was reviewed by unit members and assenting votes were forwarded. The document as presented at the last meeting was passed.
• TLTR co-chair (TC 48:30) – Robin Gilcrist was approved to serve as co-chair, by unanimous consent.

V. Committee Reports

Faculty Senate Committees
• Curriculum Committee (TC 1:26:50): See UGCC report in share drive.
• Graduate Curriculum Committee: nothing to report
• Research and Creative Activities (TC 5:50 -12:30): Brian Vander Naald, chair of the Research and Creative Activities Committee was present to collect comments from senators on the research guidelines. He explained that the guidelines would be ready for implementation into the faculty handbook next spring. Humanities faculty needed more time for review. Please ask faculty to continue to share their comments with Brian via email.
• Faculty Alliance (TC 1:27:17-1:31:50)
  o SAC – GER’s committee’s – V. Fredenberg reported that an English GER plan should be in place by next fall. The Dual Enrollment policy is being reviewed, as is the College and Career readiness definition. The Learning Management system is also being reviewed (currently using Blackboard).
  o Common Calendar: So far, spring breaks and the drop class deadlines are all going to be the same between campuses.

Faculty Senate Ad Hoc Committees
• Electronic Evaluation (TC 1:32:00-1:46:36): V. Fredenberg reported that the committee’s recommendation is narrowed down to Data 180, and Axiom Education. There was a short discussion on the desire for senators to view a demo and have the specific information about how each program meets faculty needs, pricing, and how it compares to the system currently used at UAF. This will be pursued by the committee.
• Credit for Prior Learning (TC 1:46:45 – 2:04:11): The Credit for Prior Learning Portfolio Assessment Handbook is on the Faculty Senate share drive. T. Anderson asked for senators to present the handbook to their faculty and seek feedback. Questions and suggestions should be emailed to him. Senators agreed that it could be a valuable tool for career education courses, and that it would give a competitive edge to UAS offerings.

Other/Shared Governance
• Master Plan Implementation and SPBAC (TC 2:04:33- 2:05:20): Provost Caulfield reported about the possible sale of the administrative services building in Juneau, to reduce the footprint of the Auke Bay campus to save costs in annual maintenance. He also reported on the status of the planning of the renovation of Hendrickson Building. The Provost urged faculty to review the SPBAC webpage for the most recent information on budget savings and revenue generating plans. It appears that UAS may see a $2.3 M cut in FY 16 – about a 10% budget reduction. The Deans and Directors will take suggestions from SPBAC and start preparing the budget. [http://www.uas.alaska.edu/vicechancellor/spbac.html](http://www.uas.alaska.edu/vicechancellor/spbac.html)
• Diversity Action Committee (TC 48:50 – 1:26:30): A. Dewees, a faculty member appointed to the Diversity Action Committee, reported that there was an interest by the faculty members on that committee to reconfigure the committee structure starting by separating it into three separate committees by campus - Juneau, Sitka and Ketchikan, and appointing Lance Twitchell as the new co-chair (taking E. Hayes place as she stepped down). The Provost explained the intent of the creation of the committee and reviewed the
He also discussed some of the things the committee could do in the future, i.e. hold training seminars and workshops for faculty and staff (Difficult Dialogs with Libby Roderick). He also expressed his hope that for budget purposes, the committee would express their plans and what can be done to move conversations ahead next year. The informative discussion lead to the decision to have senators attend the next meeting to listen to the committees thoughts and clarify the committee charge.  

C. Brown moved for Lance Twitchell to replace Ernestine Hayes as co-chair, and for Amanda Sesko to serve as a faculty member based on the list of interested faculty received previously. M. Buzby seconded. The motion carried.

The Provost offered comments throughout the meeting. He also reported that as a result of program reviews conducted over the last 4 years, certain programs having suspended admissions and completed teach-outs will now be brought before the Board of Regents for elimination. The following are going before the Board of Regents at their June meeting:

- Masters of Business Administration
- Certificate Pre-Engineering
- Certificate Construction Technology: Residential Building Science
- Associate of Applied Science: Automotive

VII. President’s Report

Chancellor Search Committee (TC 2:23:09 – 2:29:11)
(Provost Caulfield stepped out of the room and did not take part in the discussion.) K. Krein reported that the Chancellor Search Committee will meet on Tuesday at 2 pm, to review the 14 applications selected from the 26 submitted. Several faculty shared concerns about the review process, being behind the schedule stated on the website, and the fact that the website had not been updated in a timely fashion. K. Krein said the process and timeline will allow for faculty to have an opportunity to comment.

Next AY Meeting time
The committee decided to wait until next year with the new membership to discuss the time and length of meetings. All agreed that starting at 2:30 pm allowed more time to get the agenda covered.

VIII. Adjournment (TC 2:32:41)
The meeting adjourned, by unanimous consent, at 5:03 pm.

The next meeting of Faculty Senate is scheduled for May 1, 2015 at 2:30 pm.