MEETING MINUTES  
University of Alaska Southeast Faculty Senate  
December 5, 2014 Egan Library 211


Via Audio: R. Caulfield, C. Ianuzzi, T. Anderson, and S. Feero

Guests: Brian Vander Naald

I. Call to Order 1:05
M. Haavig called the meeting to order at 2:33 pm.

II. Approval of Agenda
M. Buzby moved to approve the agenda of December 5, 2014 as amended. L. Vess seconded. The agenda was approved without objection.

III. Old Business (TC 2:43 – 12:11)

Common Calendar:
B. Urquhart reported that the taskforce met and will soon release a faculty survey. He asked that faculty respond by December 14th. M. Haavig encouraged faculty to participate in the survey. The Provost also urged the senators to review the Board of Regents policy on the common calendar that was approved last April (below).

P10.04.100. Academic Calendar.
A common academic calendar for all university campuses will provide for a fall and spring semester of not less than fifteen weeks of instruction, which may include examination days; start and end dates, recesses, and daily schedules, i.e., course blocks, will be common among all campuses. Class schedules must provide for a minimum of 800 minutes of instruction per credit hour.

IV. Approval of Minutes (TC 12:11-12:57)
A. Sesko moved to approve the minutes of the November 7, 2014 meeting. The motion passed without objection.

V. Committee Reports

Faculty Senate Committees (TC 13:00 – 34:00)
- Curriculum Committee: nothing to report
- Graduate Curriculum Committee: nothing to report
- Research and Creative Activities: Brian Vander Naald, chair of the Research and Creative Activities Committee reported the following:
  o URECA applications are due Monday, 12/15 at 5 pm.
  o Field safety guidelines – Committee researching the risks for when faculty take students into the field and how those risks can be managed responsibly. Guidelines will be prepared from the results of the research.
o Faculty Handbook, Appendix D – Research & Creative Activity Guidelines, Section 3. Minimum Research Criteria for the granting of Tenure and Promotion to Associate Professor. The committee is requesting the co-authorship penalty in Appendix D be removed. (See memo to UAS Faculty Senate from RCA.) M. Haavig asked senators to send comments directly to B. Vander Naald. (13:00 – 20:38)

- Faculty Alliance: M. Haavig updated the senators on the work of Faculty Alliance:
  o New Governor has received letter with BOR candidate characteristics as suggested by Faculty Alliance. It was well received.
  o They are considering creating a GER coordination group with representatives from each MAU to develop a plan to align all GER’s. Senators were asked to seek interested faculty to serve. If the Faculty Alliance takes formal action on that matter, the information (perhaps the motion by Faculty Alliance) will be shared electronically. This will be on the February Faculty Senate meeting agenda.

**Faculty Senate Ad Hoc Committees (TC 27:00 - 37:00)**

- Academic Integrity: see Old Business
- Electronic Evaluation: V. Fredenberg reported that there are 4 different programs under review. J. Ward commented that they are scheduling demos and in advance using the evaluation criteria from the Faculty Handbook to compare against the software packages. The four possible software packages being reviewed by the committee include Faculty 180, LiveText, Digital measures, and Axiom Education.
- Credit for Prior Learning: T. Anderson reported they met a couple of weeks ago and are continuing to fine-tune the forms. The final product will be brought to the senators for review at the February meeting.

**Other (TC 37:00 – 48:00)**

- Strategic Planning and Budgeting Advisory (SPBAC): M. Haavig reported that the committee met on November 18th. The instructional metrics prepared by B. Ewing were presented, and it was thought that perhaps a subgroup would be created to review the information. It was agreed that the budget must be tied to core mission and themes and objectives. Input can be emailed directly to Michael Ciri or the Provost. Provost Caulfield mentioned that there may be some changes to the Governor’s budget due to the change in administration. [http://www.uas.alaska.edu/vicechancellor/spbac.html](http://www.uas.alaska.edu/vicechancellor/spbac.html)
- Master Plan Implementation Committee (MPIC): M. Haavig reported architects were invited on campus to talk about the student union, but a date for that event has not yet been set. [http://www.uas.alaska.edu/vicechancellor/ mpic.html](http://www.uas.alaska.edu/vicechancellor/mpic.html)
- TLTR: S. Feero reported the committee expects to pass along information shortly in regards to the new charge. See written report.

**VI. Provost Report (TC 48:00 – 54:30)**

- Statewide Academic Council (SAC): Provost Caulfield reported UAS now has full representation on the SAC, including a research representative through the newly assigned seat for Dean Karen Schmitt, the UAS Vice Provost for Research and Sponsored Programs.
- FY16 Legislative Budget Request: The budget has been advanced by the BOR to the Governor. UAS’ budget request includes Fisheries, Disabilities Coordinator, and Title IX positions; renewal and renovations for each campus. Details about these increments are available on the BOR website, as well as the UAS SPBAC website. Provost Caulfield reported the university anticipates it will see continued budget reductions in the upcoming years.
VII. President’s Report (TC 54:30 – 55:00)
- Items reported throughout agenda.

VIII. Old Business, continuation (TC 55:00 – 98:00)

UAS Diversity Committee (TC 55:00 – 64:00)
- M. Haavig said faculty representation is being sought on the UAS Diversity Committee (2 year terms), as well as a faculty member to serve as co-chair with staff and student co-chairs.
- Senators were asked to report on any faculty who have expressed interest in serving on the committee, or interested in serving as co-chair. The following faculty expressed interest: P. Bahna, L. Vess, A. Sesko, H. Batchelder, K. DiLorenzo, A. Dewees, A. Zeigler, and E. Hayes (co-chair). A. Sesko moved to nominate E. Hayes as co-chair. Seconded by L. Vess. The motion passed unanimously.
- M. Haavig said interested faculty members will be asked to submit a statement of interest to Faculty Senate.

Resolution of Disputes re: Academic Decisions or Actions (TC 64:00 – 82:00):
- M. Haavig asked for feedback on proposed changes to UAS’ policies regarding resolution of disputes regarding academic decisions or actions.
- C. Brown identified the following areas as sections where she had questions: applicability during times outside of the academic year, issuing decisions in writing, recording meetings, issuing no-contact orders, faculty representation in the process, and the review procedure time frames. Senators discussed issues surrounding these topics. A. Sesko agreed to forward written information about her questions and suggestions to Senate President-elect, M. Haavig who will forward all feedback to the committee, which has been working on updating the policy.

Math & English GER update (TC 82:00 – 94:00):
- M. Buzby noted that the Faculty Senate shared drive contains proposed changes to the course numbering system for a set of Math courses, as well as minor changes to course descriptions so they will be uniform across the UA system.
- E. Hayes reported the English department is still in the process of meeting to consider possible changes to English GER courses.

Constitution and Bylaws (TC 94:00 – 98:00)
- M. Haavig reminded the Senate of former FS President Stekoll’s review of past FS bylaw changes and his proposed changes. M. Haavig suggested that the Senate form a sub-committee to review Stekoll’s material, identify what to forward, and present this material to the full Senate at its March meeting. M. Buzby, S. Ferro, L. Vess, and M. Haavig volunteered to serve on the sub-committee.

IX. New Business (TC 98:00 – 104:00)
- Communications Program Review – E. Hayes reported that A. Dewees would like to know if there are any faculty who are interested in this program review.
- Encouraging dialogue: conversations about racism, classism and privilege in the classroom – E. Hayes reported that A. Dewees has scheduled a session during Spring Startup on January 8th to continue the conversation about racism in Juneau, focused on ANDORE. She asked Faculty Senate to issue invitations to faculty to attend the session.

X. Juneau Items Only
- Nothing to report
Adjournment
The Provost and recorder were excused 30 minutes early so faculty senate members could have a discussion without administrative presence. Nothing further came before the committee and the meeting adjourned without objection at 4:17 pm.

The next meeting of Faculty Senate is scheduled for February 6, 2015 at 2:30 pm.