

MEETING MINUTES
University of Alaska Southeast Faculty Senate

September 7, 2018 Egan Library 211

In Attendance:

R. Gilcrist, President (<i>Partial</i>)	x	J. Fantasia, Career Ed	x
H. Batchelder, President-elect (<i>Facilitator</i>)	x	T. Whalen, Ketchikan	x
M. Buzby, Past President	x	R. Simpson, Humanities	x
S. Christian, School of Education	x	K. DiLorenzo, Juneau	x
S. Nagorski, Natural Sciences	x	J. Lamb, Library	x
J. Hamilton, Business & Public Administration	x	L. Vess, Social Sciences	x
J. Markis, Sitka	x	K. Carey, Provost	x

Guests: Cody Bennett, Kaia Henrickson, Lisa Hoferkamp, Colleen McKenna, Jim Powell, Tim Powers

- I. Call to Order (TC 2:30)
 - H. Batchelder called the meeting to order at approximately 3:00 pm.
- II. Introductions (TC 2:42)
- III. Announcements (TC 5:14)
 - a. The Board of Regents (BOR) will meet Sept. 13 and 14 at the UAS Rec Center. All are welcome to attend. There will be a reception with the BOR that Thursday from 5-6 pm.
 - b. Curriculum proposals with the Dean's signature are due October 1.
- IV. Approval of Agenda (TC 6:00)

J. Lamb moved to approve the agenda of the 9/7/18 meeting with the correction of Jim Powell as the Research and Creative Activity chair. R. Simpson and others seconded. The motion passed without objection.
- V. Approval of 5/4/18 Minutes (TC 6:40)

R. Simpson moved to approve the minutes of the 5/4/18 meeting. J. Fantasia seconded. The motion passed without objection.
- VI. Guests (TC 7:45) – K. Hendrickson and T. Powers presented information about upcoming CELT (Center for Excellence in Learning & Teaching) events that are planned or in process in the CELT room (EL 103) and via audio conference and Blackboard Collaborate.
 - The kickoff meeting for **Teaching Squares**, a faculty development opportunity, is scheduled on Friday 9/21 from 12:00 to 1:00. Please contact Kaia or uas.celt@alaska.edu if you are interested but not able to participate at that time.
 - On Thursday 9/27 from 12:00 to 12:30, Jill Dumesnil will report on and share tips from the **Wisconsin 2018 Distance Teaching and Learning Conference** she attended this summer.
 - An introductory **Accessibility** workshop is tentatively scheduled on Friday October 5 from 12:00 to 1:00 with a pizza lunch. The location for this event is still to be determined. This will be followed by a more in depth session by Maureen O'Halloran later in the semester. The in-depth session will cover topics such as creating accessible PDF documents and adding closed captioning to videos.
 - An **Advising Roundtable** will be scheduled again this fall.
 - There will be a check in session about **Embedded Tutoring** with Emily Wall and Allison Neeland at the end of November.
 - Another session will be on **Open Educational Resources** presented by J. Lamb.
 - Maureen O'Halloran's is sending out weekly emails with a link and password to access 20 minute videos in the **Monday Morning Mentor** series. Access to those videos is active for one week only. **Tech Tuesdays** are

resuming most Tuesday afternoons this semester via an online Blackboard Collaborate Ultra broadcast or you can attend in person at 2:00 in Egan 103.

- There are still openings for presenters and programs, especially in the spring. Your feedback and ideas are welcome.

VII. President's Report (TC 16:08)

R. Gilcrist's report is on the shared drive. H. Batchelder highlighted the following:

- EAB – The issues generated by the Convocation presentation are being followed up on by meetings of leadership and faculty. The vendor has apologized for their poor presentation. Changes to the student profile page when submitting early alerts have been made. Provost Carey clarified that ethnicity is not available from the Early Alert screen, but is still visible in the student profile. The Provost is working to address the issues and concerns that have been raised, including consulting General Counsel and working with faculty and the vendor. Stay tuned for more information on progress resolving those issues.
- CELT – Addressing accessibility issues is a top priority for the year.
- Faculty Alliance – A retreat will be held at UAS on September 15 and 16. Issues to be discussed include revisions to the GER regulations, the IT scorecard, common calendar, Title IX, and minors on campus. There will also be a presentation on the new travel system that is being finalized by statewide.

VIII. PROVOST REPORT: Provost Carey (TC 19:58)

Provost Carey's report about what she is working on can be found on the shared drive. Accreditation is the highest priority task she is working on. Paula Martin is assisting in the effort. A draft report should be ready soon for review and feedback.

IX. IT Report (TC 20:49)

Cody Bennett's written report is available on the shared drive.

- There is a minor Blackboard update happening tomorrow. A major upgrade is scheduled for December 21.
- Gloria Merry will be leaving the university and Cody is now the contact for media needs. Her last day is September 19.
- Evening at Egan will be streamed via YouTube Live, which will be our new streaming platform. Videos can also be recorded for future viewing if appropriate.
- Your office phone can be configured to simultaneously ring on your cell phone. The feature is called 'single number reach'. The pros and cons of this feature were discussed by the group. The Helpdesk can help configure this if you are interested.
- There is a new projector at the Rec Center.

X. Center for Excellence in Learning & Teaching (*Discussed at item VI.*)

XI. Committee Reports (TC 28:40)

A. Faculty Senate Committees

- a) RCA Research and Creative Activities (RCA) (TC 28:46) – J. Powell reported that the first meeting is scheduled for Tuesday.
- b) Sustainability Committee (TC 28:58) – S. Nagorski reported that the group is planning a local Climate Change rally downtown Saturday at 10:00 am in conjunction with a global effort. The first Evening at Egan event tonight is also focused on Climate Change. 'Sustainable Alaska' monthly article submissions to the Juneau Empire will continue this year. The first meeting of the year will be on the 18.
- c) Graduate Curriculum Committee (TC 30:30) – K. DiLorenzo reported that she will chair the committee and Virgil Fredenberg, Katie Spangler, and L. J. Medenica will serve on the committee this year. Education has several proposals for action this year. The first meeting is scheduled for September 18.

- d) Undergraduate Curriculum (UGCC) (TC 31:05) – C. McKenna reported that the first meeting is September 21. Please contact her if you need assistance with proposals.
 - i. Proposals and Communication
 - ii. Deadlines: **October 1** is the deadline for submitting signed proposals for inclusion in next year’s catalog. If Board of Regents action is needed for new program proposals, they should be on the next (October 5) Faculty Senate meeting agenda.
- B. UA Total Compensation (TC 31:55) – C. McKenna reported that a presentation on this statewide project will be made at the Board of Regents meeting during the afternoon of September 14. The project reviewed compensation data for faculty, staff, and administrators and compared it to schools throughout the United States.
- C. Other/Shared Governance
 - a) Chancellor’s Advisory Committee on Equity and Cultural Safety (TC 33:25) – L. Vess reported that the group has not yet met this year.
 - b) Master Plan Implementation Committee (MPIC) (TC 33:40) – L. Hoferkamp reported that she is serving as a co-chair with Nathan Leigh this year. A revised charge for the committee has been sent to R. Gilcrist and will be posted. The goal is to be more inclusive and transparent about facilities planning. She and Nathan are planning the first meeting of the year.
 - c) Regional Teaching & Learning Technology Roundtable TLTR – First meeting is September 20.
 - d) Chancellor’s Strategic Enrollment Task Force (TC 35:30) – Provost Carey reported that a document of strategies is being prepared and is close to being finished. The next meeting is at the end of September.
 - e) Strategic Planning and Budget Advisory Committee (SPBAC) (TC 36:32) – Provost Carey reported that there has not been a meeting yet this year. They worked through an exercise from statewide in the summer regarding how they would use additional funding from President Johnson if available from the legislature. UAS proposals included funding for Education, a Student Success Coordinator to assist with EAB and other enrollment efforts, a deputy Title IX coordinator, funding for the Alaska Coastal Rainforest Center (ACRC) and mariculture research, and a for a maritime faculty member. These proposals all meet the president’s goals, but there has not yet been any feedback about whether he will move any of those forward to the board.
 - f) Title IX (TC 38:29) – H. Batchelder reported that Emily Wall will chair the committee. They have not yet met.
 - g) Provost’s Assessment Committee (TC 38:45) – H. Batchelder reported that this committee has not yet met.

XII. Old Business (TC 38:55)

- A. Program Review Template (TC 38:56) – Provost Carey reported that the template has been streamlined and is posted on the website. Items regarded to resource comparisons to programs in UAS and around the country have been eliminated since that data is difficult for faculty to obtain.
- B. AK Native Graduation Requirement Implementation (TC 40:15) – H. Batchelder noted that the time line document is on the shared drive. It covers when proposals need to be submitted to Curriculum Committee, when and how Student Learning Outcomes (SLOs) are approved and submitted to the registrar, when the six-year course sequence is updated, and other key milestones.

XIII. New Business (TC 41:11)

- A. EAB Early Alert (TC 41:14) – *(Discussed at item VII.)*
- B. Promises Neighborhood Retention Grant (TC 41:30) – Provost Carey reported that this is a twenty-two million dollar, five-year grant that was written by the Association of Alaska School Boards (AASB). It involves five partner

school districts and agencies throughout southeast Alaska. It is a 'Cradle to Career' approach. UAS is involved regarding tech prep and dual enrollment opportunities for to provide college credit to high school aged students in rural areas. A meeting was held about it last week. One of the challenges is providing qualified instructors for university level content particularly in the areas of Math, English, Biology and STEM fields. She clarified that tech prep is primarily non-academic career skill courses and dual enrollment is where students take an academic class and receive both college and high school credit for the course. T. Whalen and S. Christian described a model where a university professor distance delivered content to classrooms while a high school teacher was present in the classroom. Discussion of related models and ideas included AKLAN, the Harlem Children Zone project, and the Middle College concept ensued. Ensuring that the educators delivering college level courses are sufficiently qualified and how the funding for the schools and the university will work are challenges that need to be addressed.

- C. Minors on Campus (TC 54:24) – H. Batchelder described the concern that students lists now show an 'M' next to the names of students who are minors, while faculty prefer to not have that information about their students. There is concern that faculty will become mandated reporters similar to how school district teachers are. Faculty Alliance will be discussing this at their retreat after Board of Regents.
- D. Digital Tenure files (TC 59:12) – M. Trafton has requested that we consider moving to a digital format for future review years. Discussion of various platforms and vendors for secure electronic binder storage ensued, including LiveText. There are many options available. Senators are asked to discuss this idea with their constituents.

XIV. Juneau Business

- A. Juneau TLTR (TC 1:03:40) – C. Bennett reported that there has not been a meeting yet. M. Buzby described a review process being developed along the lines of Curriculum Committee for submitting requests to stakeholders. Finding funding for approved priority changes can be an issue, but the provost expressed support for getting people what they need. C. Bennett reported that televisions have been installed in Egan classrooms to help alleviate the difficulty in seeing videos on sunny days in rooms without blinds.

XV. Adjourn (TC 1:07:33) – *J. Lamb moved to adjourn the meeting at 4:07. J. Hamilton and K. DiLorenzo seconded. The meeting adjourned by unanimous consent.*

XVI. Faculty Discussion