



150% Appeal Instructions

You are or will soon be suspended from Federal Aid due to exceeding the maximum number of credits in order to receive a degree:*

Step1. Submit a detailed statement explaining the reasons for your having earned more than 150% of the credits required for your current degree program and yet have not earned this degree

Step2. Submit a statement of the estimated time frame you will complete the program.

Step3. Submit a completed degree audit

- Request a Complete Degree Audit from the [UAS Records Office](#) (907-796-6100). You may request that the degree audit be forward to the Financial Aid Office, however it is your responsibility to make sure it is received. **The degree audit must contain the following:**
 - A list of how the courses you have already completed fit the requirements for your current degree program
 - A list of courses you still need to take to finish the program

Step3. Check your E-mail.

Once your statement and the degree audit have been received, your appeal will be considered by the Financial Aid Director or his/her designee. You will be notified of the decision as soon as possible after the review.

*Note: the UAS Academic Catalog list the number of credits and courses required for each certificate and degree program.

The UA Satisfactory Academic Policy states: “The maximum number of credits for which a student may receive financial aid is 150% of the published credit requirements of his/her educational program. Usually 180 credits for a bachelor’s degree and 90 credits for an associate’s degree comprise 150% of the basic graduation requirements. The credit count starts from the very first credit attempted, regardless of whether or not the student received financial aid. And course for which the student received credit, including transferred courses, repeated courses, and challenged courses, are included in this calculation.”