UAS UNIVERSITY OF ALASKA SOUTHEAST

learn · engage · change

JUNEAU CAMPUS
REGISTRAR'S OFFICE
11120 GLACIER HWY.
JUNEAU, AK 99801
TEL: (907) 796-6100
FAX: (907) 796-6365

KETCHIKAN CAMPUS
STUDENT SERVICES
2600 7TH AVE.
KETCHIKAN, AK 99901
TEL: (907) 225-6177
FAX: (907) 225-3624

SITKA CAMPUS
STUDENT SERVICES
1332 SEWARD AVE.
SITKA, AK 99835
TEL: (907) 747-6653
FAX: (800) 478-3552

COURSE ADD/DROP/CHANGE

ACCAPUTO | 08.17.09

Campus
[ ] Juneau
[ ] Ketchikan
[ ] Sitka
[ ] Distance

Degree
[ ] Non-Degree Seeking
[ ] Degree/Certificate Program
[ ] Dual Enrollment
[ ] Tech Prep

Semester/Year
[ ] Spring/Year 20___
[ ] Summer/Year 20___
[ ] Fall/Year 20___

last name first name middle initial

student ID

date of birth

previous name(s)

mailing address

city **state** **zip code**

daytime tel **evening/message tel**

✖ **student signature** (required) **date**

✖ **advisor signature** **date**

✖ **college connection advisor/registrar**

✖ **parent signature** (high school student)

	course ref #	dept.	course #	sec.	course title	credit	sig. of instructor*	office use
ADD								
DROP								
CREDIT/AUDIT						[ ] Credit to Audit [ ] Audit to Credit		
						[ ] Credit to Audit [ ] Audit to Credit		
						[ ] Credit to Audit [ ] Audit to Credit		

** Instructor signature required to add a class after start date or if permission is required.*

Reason for Drop/Withdrawal
[ ] Employment [ ] Instructor [ ] Course Content
[ ] Personal [ ] Health [ ] Other

Will this drop/withdrawal/audit change affect your financial aid?
[ ] Yes [ ] No

Note: Your financial aid may be affected if you complete the semester with fewer credits than are required by your aid program.

METHOD OF PAYMENT

[ ] Cash [ ] Check (No. _____) [ ] Mastercard [ ] Visa
[ ] Senior Citizen Tuition Waiver

credit card number **exp. date** *(month/year)*