



UNIVERSITY OF ALASKA SOUTHEAST
Records & Registration Office

REQUEST FOR A DEGREE AUDIT

Undergraduate students having accumulated 40 or more semester credits in an Associate program and 85 or more semester credits in a Baccalaureate program should file a request for degree audit with the office of Records and Registration. Both student and advisor will be sent a copy of the completed degree audit. Bachelor of Liberal Arts program students must have an approved program on file before requesting a degree audit.

Date: _____

Student Name: _____ **Phone #:** _____

Student ID# or SSN: _____

Degree (please circle one): CERT AA AAS BA BBA BLA BS BSIS

Major or Emphasis Area: _____

Catalog year you are following for your program? _____

Advisor Name: _____

Email Address: _____

Mailing Address: _____

When are you planning on graduating? _____