



# UNIVERSITY OF ALASKA SOUTHEAST

4300 University Drive, Juneau, AK 99801  
• (907) 796-6443 • Fax (907) 796-6832

*Office of Residence Life*

Dear Housing Resident:

Please complete the below registration form if you wish to keep a vehicle in student housing. You must attach a photocopy of a valid driver's license, vehicle registration, and proof of insurance. Students are responsible for updating these documents with the Residence Life Manager as they change or expire. Unregistered vehicles will be ticketed. You may provide all materials prior to your arrival on campus to expedite processing. Once assigned, your parking tag will be placed in your mailbox.

The cost of parking is \$50.00 per semester. Vehicles must meet state safety licensing standards and remain in operable conditions at all times or they will be towed at the owner's expense. UAS assumes no responsibility for personal vehicles or their contents.

## Student Vehicle Registration

Student Name: \_\_\_\_\_ Permanent Phone: \_\_\_\_\_

Name(s) of Owner(s): \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_ Owner Phone: \_\_\_\_\_

\_\_\_\_\_

### Vehicle Description

Make: \_\_\_\_\_ Model: \_\_\_\_\_

Year: \_\_\_\_\_ Color: \_\_\_\_\_ License Plate State: \_\_\_\_\_ Number: \_\_\_\_\_

### Attached Documents:

- \_\_\_ Student drivers license
- \_\_\_ Vehicle registration
- \_\_\_ Proof of insurance (If expiration date is not visible, indicate here: \_\_\_\_\_)

*I testify that the above information and attached documents are accurate and valid. I agree to keep the documents on file accurate and updated, and I will notify the Residence Life Manager if my vehicle changes ownership or is permanently removed from UAS student housing.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### For Office Use Only

Parking Permit # \_\_\_\_\_ Date Issued: \_\_\_\_\_ Staff Initials: \_\_\_\_\_

### Charges to Banner

Fall Semester \$50 Date posted: \_\_\_\_\_ Initials: \_\_\_\_\_

Spring Semester \$50 Date posted: \_\_\_\_\_ Initials: \_\_\_\_\_

Other Charges: \$ \_\_\_\_\_ Date posted: \_\_\_\_\_ Initials: \_\_\_\_\_