

Egan Library Reciprocal Borrower Policy

Egan Library extends 'reciprocal borrowing privileges' to patrons from libraries that belong to the Alaska Libraries Reciprocal Borrowing (ALRB) program. Details about the program and a current list of participating libraries are available at <http://www.library.state.ak.us/recipborrow/home.html>

Note: Students, staff and faculty from University of Alaska campuses are covered under a separate borrowing policy, even though their home campus libraries are members of the ALRB program.

Borrower responsibilities:

1) Register at Egan Library Circulation Desk in order to receive a Capital City Libraries/Joint Library Catalog (CCL/JLC) card and present this card when checking out materials from Egan Library. **NOTE:** Anchorage area borrowers may already have a CCL/JLC card issued at a participating JLC library. In this case you can use a card issued by any JLC library at the Egan Library. **Please avoid creating duplicate accounts.**

2) Abide by the circulation policies of Egan Library which are published at <http://www.uas.alaska.edu/library/policy.html> . In part, those are to:

- i) Assume responsibility for return of materials borrowed from Egan Library in a timely way.
- ii) Understand that lost or damaged materials have standard replacement costs (listed at the website above) which include a nonrefundable processing fee.
- ii) Either return materials directly to Egan Library, another UA campus or JLC library, or your hometown library, if that library is a member of the Alaska Libraries Reciprocal Borrowing program. Please return materials with sufficient time before the due date to allow postal delivery to Egan Library.

3) For the purposes of maintaining a current address on file and collecting materials and/or fees for lost or damaged materials, receipt of a CCL/JLC card signifies the cardholder's permission for Egan Library to share the following information with the cardholder's home campus: Driver's license or library card number; permanent and temporary address and phone number; library catalog records for the items checked out; associated fees for lost/damaged materials. The cardholder acknowledges that the home campus may impose restrictions on library borrowing or other privileges based on the information provided.

Borrower privileges:

- Check out limit 5 items with a CCL/JLC card.
- Renew items up to two times. Please renew materials before the due date by phone (1-907-796-6300 or 1-877-769-6502), walk-in, or online, <http://jlc-web.uaa.alaska.edu/client/uas>
- Items on reserve other than laptops are included, but reserve checkout times and fines apply.

Note: Egan Library does not offer fulfillment of interlibrary loan requests for ALRB patrons unless registered in UAS courses. Please make interlibrary loan (ILL) requests through your home library