

Memorandum

To: Dr. Richard Caulfield, UAS Chancellor

From: Egan Library Institutional Review Committee (IRC)

- Nina Chordas, Associate Professor of English, UAS
- Chris Hay-Jahans, Professor of Mathematics, UAS
- Jonas Lamb, Public Services Librarian, UAS Egan Library
- Steve Rollins, Dean UAA/APU Consortium Library
- Kathleen Wiechelman, UAS Ketchikan Campus Librarian

cc: Dr. Hildegard Sellner, Director, Juneau Campus UAS Learning Center (TLC)

RE: Programmatic alignment of the TLC and Egan Library

This memorandum is in response to your request that, while conducting a review of the Egan Library Self-study, the IRC consider the pros and cons of an administrative and programmatic alignment of the TLC services with Egan Library.

With respect to the benefits of the proposed alignment, there are many. For example, if implemented, the alignment will:

- Remove the need for an additional high-level administrative position in the Provost's Office.
- Consolidate *Academic Student Services* that contribute to Student Success.
- Open doors to external funding sources not otherwise available to the TLC.
- Provide library faculty with *in-house* teaching and learning opportunities through newly established collaborations with, and contributions to Writing Studio services.
- Allow for a better coordination of open-hours for the TLC and the library.
- Permit the possible *in-house* transfer of basic level reference material suitable for students who utilize the services of the TLC.

Aside from some possible issues relating to the transfer of the TLC budget and managing a current recruitment, there do not appear to be any cons.

In the event of an alignment effective Fall 2015 the IRC recommends, at least for the current academic year, that administrative tasks associated with the TLC budget and recruitment continue with the support of Maria Moya and her staff. This will ensure a smooth transition and delivery of student services.

It should be noted that while the IRC does support this proposed administrative and programmatic alignment, any restructuring/reorganization of the TLC or any changes to the services it offers lie outside the purview of the Egan Library IRC. Proposals for such changes should be submitted to the Learning Center Advisory Committee for consideration.