

University of Alaska Southeast
Executive Provost Council
November and December Report to Faculty Senate

This is a report to the Faculty Senate on the policy decisions and other important information emanating from the Executive Provost Council during the months of November and December 2005. This summary is being provided to keep faculty informed of UAS administrative initiatives.

For additional information on any of these topics, faculty members should contact their Dean or Campus Director.

1. UAS Conversations

The Provost reported to the Executive Provost Council that archival copies of all of the fall semester UAS Conversations series presentations are available through UAS Online. Topics include Developing Online Instruction, UAS Enrollment Management and Student Retention Strategies, and a report on the activities of the UAS Assessment Committee.

The UAS Conversations series will continue through the spring semester, but will shift to twice monthly presentations. The Provost would like faculty to contact her regarding topics they would like covered.

2. Alaska Ethics Act Training

On December 13, 2005 the UAS Academic Affairs sponsored a presentation on the Alaska Ethics Act given by University of Alaska Associate General Council Mike Hostina. Mr. Hostina discussed how to work within the Ethics law. Topics of particular interest to faculty included intellectual property. The presentation was made available to all faculty via live stream Web broadcast. An archival copy can be found at UAS Online under the UAS Conversations listing.

3. UAS Sponsored Courses Fee Structure

The Provost asked Council to discuss within their departments the possibility of raising the costs of continuing education non-credit sponsored course fees from \$75 to \$90 per credit hour to better align with similar fee structures at UAF and UAA. She explained that at UAS most of these fees are generated as a result of 593 courses and questioned whether its revenue covers the administrative costs of these courses.

4. UAS Six-Year Course Sequence & Schedule Assistant

The Council completed additional updates to the UAS Six-Year Course Sequence and posted the document onto the Provost's website for easy faculty and staff access. The document can be found at: <http://www.uas.alaska.edu/provost/6year%20course%20seq/6%20yr%20course%20sequence%20-%20Revised%20on%2012-16-05.pdf>.

The Provost reported that the Schedule Assistant computer program is complete and available for use. It provides users with the ability to simultaneously display course enrollment historical data and planned future course offerings (from the Six-Year Course Sequence) for any combination of courses. The system was designed to facilitate course management and student advising. It is located on the Provost's website at: <http://www.uas.alaska.edu/courseplan/index.php>. To use the system type in the username **xxxx** and password **uas** (all lower case) at the logon screen.