

**University of Alaska Southeast  
Executive Provost Council  
Summer 2005 Report to Faculty Senate**

This is a report to the Faculty Senate on the policy decisions and other important information emanating from the Executive Provost Council during the months of May through August, 2005. This summary is being provided to keep faculty informed of UAS administrative initiatives.

For additional information on any of these topics, faculty members should contact their Dean or Campus Director.

**1. 2005-2006 Revised Academic Calendar**

The Provost reported that Chancellor has extended the UAS Winter Break by one day. The university will be closed December 23, 2005 through January 3, 2006. The academic calendar is available in read only format via the Web at: <http://www.uas.alaska.edu/provost/index2.html>

**2. Assessment**

The Provost and Council are developing a charter for a new UAS Assessment Committee. Dean Schmitt drafted the initial charter from a compilation of various university web-sites. The Assessment Committee will continue the forward momentum created by Dr. Peggy Maki's presentations and meetings during Convocation. Assessment development materials and templates have been drafted, disseminated to faculty and their academic deans, and are posted on the Assessment website at: <http://www.uas.alaska.edu/provost/assessment/>.

Additionally, workshops to walk faculty through how to develop assessment plans and tools began in April and concluded in early May. (The workshops were videotaped and are available—along with the PowerPoint presentations, assessment maps, and other material—via UAS-Online.) This initial effort was followed by additional workshops during the fall 2005 convocation. Dr. Peggy Maki, an internationally recognized expert in higher education assessment, worked with individual departments on their assessment plans. At Council's debriefing with Dr. Maki, she reported that UAS has demonstrated a good commitment and ground work for developing its assessment activities.

**3. Six-Year Course Sequence**

The Council continues to finalize the UAS Six-Year Course Sequence. Since the sequence is the foundation document for future course schedules, policies have been adopted to ensure all agreements between schools and campuses on future courses are memorialized. These policies are identified below:

- 1) The sequence will be reviewed at set intervals to identify and resolve potential problems that may have cross-region and cross-school impacts.
- 2) All course schedules will include every course listed for that semester in the sequence.
- 3) All proposed exceptions (additions and deletions) and changes to the sequence must be approved in advance by the Council.
- 4) All proposed special topics courses will be promptly reviewed and approved by the Council; only pre-approved special topics course can be listed on course schedules.

The six-year course sequence document is available in read only format via the Web at: <http://www.uas.alaska.edu/provost/6year%20course%20seq/UAS%20comprehensive%206%20yr%20course%20sequence%20-%20Revised%20on%205-25-05.pdf>

#### 4. **Recent Executive Appointments**

The Provost announced that Dr. Jeffrey Johnston has been appointed as the new Sitka Campus Director. Dr. Johnston began his contract on September 15, 2005. He comes to UAS from St. George's University in Grenada, where he was a professor and Associate Dean of Basic Sciences. However, Dr. Johnston is not new to Alaska. He spent several years at Eielson Air Force Base as an instructor/evaluator pilot.

The Provost also announced that Dr. Elaine Hopson has been appointed to serve as the Interim CTE Dean. Dr. Hopson began on August 15, 2005 and will continue through June 30, 2006. Dr. Hopson previously worked at UAS as an adjunct professor in Personnel Management and also served as the Assistant Superintendent for the Juneau School District.

#### 5. **ACCFT and UNAC Peer Review Committees**

The Provost announced that the 2005-2006 ACCFT faculty evaluation peer committee members are Jo Devine-Acres, Mike Dunning, Elizabeth McKenzie, Tim Powers, and Priscilla Schulte. The term of service of this committee is November 11, 2005 through February 27, 2006.

The Provost announced composition of the 2005-2006 UNAC faculty evaluation committees. This includes the peer committee cluster group for Library, BPAIS, Humanities, and Education whose members include Sue Koester, Alice Tersteeg, Janet Dye, and Lynn Shepherd. The Natural and Social Sciences peer committee cluster group consists of Mike Stekoll, Robin Walz, and Ron Seater. These committees' terms of service runs from September 30, 2005 through November 8, 2005.

The Provost also announced that the 2005-2006 UNAC faculty evaluation MAU committee consists of Jonathan Anderson, Brian Blitz, Cathy Connor, Kevin Krein, and Clive Thomas. They will serve a term of service from January 13, 2006 through March 1, 2006.

Faculty Evaluation process timeline documents are available in read-only format via the Web at: <http://www.uas.alaska.edu/provost/UAS/Academic%20Policies/academicpolicies.html>

#### 6. **Faculty Evaluation Workshop**

The Provost announced that she will host Faculty Evaluation Workshops tailored to each union's process. These workshops will prepare tenure-track faculty for the evaluation reviews. The workshop dates are as follows:

- United Academics on October 12, 2005 from 10:30 a.m. to 12:30 p.m. The workshop will be in the Chancellor's conference room (101D Hendrickson Annex).
- ACCFT faculty at the Sitka campus will have the opportunity to meet with the Provost on October 11, 2005. Meeting time and location to be determined.