



Meeting Minutes
29 November 2017

Committee members present:

Brian Buma (chair); Jim Powell, Jan Straley, Melissa Bell, Julie Vigil, Colleen Ianuzzi, Kelly Jensen, and Emily Wall

Ad-hoc member(s):

Carolyn Bergstrom (IACUC representative for UAS)

Committee members absent:

Dave Noon, Paula Martin, Cindy Eriksen

Guests:

None

Members emeritus:

Sanjay Pyare, David Tallmon

Goal for RCA Committee: *To encourage research and creative activities at UAS in all departments, consolidate required documents pertaining to and relevant for those activities, and make life easier for faculty and students that conduct these activities.*

Discussion Items

Agenda Items

Approval of Minutes from previous meeting

- Brian apologized that the Minutes had not been sent out and he will send those with this meeting's minutes. Side note: as Cindy is on Leave, Kelly will record minutes for this meeting.

Agenda additions

- Jim: Arctic Frost
- Brian: Tracking and announcement of faculty highlights/accomplishments

URECA: Program Review possibility and current application process with timeline

- After lengthy discussion, including lack of clarity regarding the need, the committee decided not to pursue a URECA Program Review at this time; however, the committee agreed that it would be helpful to have some sort of publication regarding URECA at UAS which could be used both as a "look back" at data as well as a recruitment tool. Kelly reminded the group of a publication done by UAS/Allison K some years ago under Dean Sousa's direction and which



could be modified for this purpose. Jim asked that it be updated to include graduate research and creative activity. Brian and Kelly will follow up with Interim Dean Martin regarding this request.

- The 2018 URECA application cycle has closed and we have received 10 applications. Brian and Kelly will do a preliminary review with ranking and distribute to the committee on or before Monday the 4th with a request to approve or debate the rankings during that week. Once the committee has approved, Kelly can begin working on award letters for distribution the first week of the Spring semester.

Intellectual Property

- Brian reported on his conversation with Mark Billingsley of the UA Intellectual Property Office. Mark asked that UAS faculty be aware that the UAF IP Office provides the applicable services to UAS and that as its sole staff member, UAS can work directly with him. There is usually a fee associated with the promotion opportunities by the IP Office and also, the IP Office can serve as a conduit between researchers and entrepreneurs.

Overhead funds for publishing costs

-A recent survey was conducted on how overhead funds are distributed within universities. It is unclear how that is handled at UAS, other than by request. There are advantages to giving money directly back to department/faculty (encouraging proposal writing), but also advantages to flexibility. Brian will request from Paula and/or Kristy an accounting of expenses recently paid from overhead funds.

Statewide Research Committee

-Brian reported that the SRC is working on designing measureable metrics to judge research and impact across the campuses. The majority of that work is still in development. More will be reported next time.

UA day for research with legislators

- Paula is away on business travel, but Brian reported that Anchorage hosted a day with the legislators for UAA and UAF; however attendance was low as most legislators were in Juneau for Special Session.

QMenu training update

- Kelly reported that she contacted Martin Miller from the UA OIT Office; he is willing to provide (with an additional person) QMenu grant training for faculty and any interested staff. Kelly will discuss the logistics with Paula and report back with a possible schedule.

Arctic Frost

- Jim reported that he is part of a planning committee for an NSF-funded group from the University of Northern Iowa who are studying the Arctic. The group will be in Juneau in September 2018 and Jim asks this committee to help promote and attend the event.

Tracking and announcement of faculty highlights/accomplishments

- Brian reminded the group of a publication which used to be prepared by A&S announcing faculty accomplishments of various kinds and asked the group to consider what might be done as a follow on to that. After lengthy discussion regarding the benefits of such a publication, the group decided to make a formal request to the Provost's Office to take up this task.

Action items

- Send both months of meeting minutes (Brian)



- Ask Paula about a URECA publication (Brian and Kelly)
- Distribute URECA applications with ranking (Brian and Kelly)
- Request accounting record of A&S expenses paid with F&A funds (Brian)
- Set up QMenu Training (grant specific) for faculty and staff (Kelly)
- Ask Provost Carey about the possibility of a monthly email announcing faculty accomplishments (Emily)