

Meeting Minutes

Subject	Sitka Student Government	Date	March 28, 2011
Facilitator	Marliyn Durocher	Time	10:00AM
Location	RM 110; Eluminate Webmeet	Scribe	Jessica Johnson Submitted 03/29/2011
Attendees	Sonia Lodhi (President), Jessica Johnson (Secretary), Ed Sugai (Vice President) Eric Elsensohn (Co-Advisor)		
Absent	Marilyn Durocher (Advisor)		

Key Points Discussed		
No.	Topic	Highlights
1	Nominee marketing actions	<p>All actions have been completed, and two nominees have been identified.</p> <p>No motion passed; discussion only</p>
2	Last weeks approved motions	<p>All PRs have been signed and submitted.</p> <p>No motion passed; discussion only</p>
3	New computer and snowball equipment	<p>Subject revisited from Jan 31 meeting. Software update on campus is pending. To facilitate a positive start up, a computer will help the next SGA sign PR, access the email, without utilizing advisement equipment. The new software and computer will warrant a new snowball microphone.</p> <p>Eric gave a quote of about \$900 to purchase the equipment in discussion. Officers supported the idea and decided to up the amount to \$1000 to cover shipping and incidental cost. To support the purchase of this item, the budget needed to be reviewed.</p> <p>It was determined that this equipment could be considered an administrative cost. The lack of use of the scholarship budget item warranted moving \$1000 form scholarship to administration. Eric will generate the PR and Sonia will authorize the request. Eric will have oversight of the equipment as a steward of the SGA.</p> <p>Motion to approve the transfer of funds from Scholarships to Administration was passed</p>

Approved Motions and Amendments

Motion made and approved to move \$1000 from Scholarship budget to Administration.

Motion approved to support up to \$1000 for computer and snowball was voted and passed.

Motion to approve Section 4 a. b. c. d. e. f. g. h. i. j. k. was unanimously passed.

Motion to adjourn passed at 11:56am

Respectfully submitted by Jessica Johnson, Secretary

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		<p>unanimously.</p> <p>Motion to approve the purchase of a computer and snowball cost up to \$1000 was passed unanimously.</p>
4	Graduate Gifts	<p>Ed has done the research to support a graduation gift for distance students. Marilyn is authorizing PRs Ed generated to support this action. The estimate is roughly 21 people to send gift to. An estimated \$400 will be spent. Certificate and GED student s have been excluded. Only degree students are considered.</p> <p>It was decided that a small brochure, or some sort of flyer should be included to explain that SGA has given this gift to graduates.</p> <p>No motion passed, discussion only</p>
5	Forum Proposal	<p>Letter has been in receipt; Eric is waiting for further information. Reminded Jeff on Friday.</p> <p>No Motion passed discussion only.</p>
6	Nominees	<p>Nominees have voiced intent to fill the Secretary and VP positions. Ed has voiced intent in meetings, but is unsure as to what position he would like to obtain. The closing date for the nomination date is 03/29.</p> <p>Cindy tried to attend the meeting but some technology issues ensued. Eric will supply phone numbers to Jessica to call Cindy and Emy. Suggestion was made to push back the intent deadline. It was decided to stay with the original date.</p> <p>Ed raised concern for moving the meeting time. It was assured that the new SGA can establish new meeting time. Jessica suggested an SGA retreat for new members for some time in August or September. Officers were receptive to this idea. Some suggestions, dinner, per diem, ticket for distance student, trip to Juneau SGA etc. Another fall push for representatives could be successful.</p> <p>No motion passed; discussion only</p>
7	Constitution Revision	<p>Revision to Article 1 section 4 responsibilities and authorization was concurrently edited and revised.</p> <p>Motion to approve Section 4 a. b. c. d. e. f. g. h. i. j. k. was unanimously passed.</p>
8	Adjourn	

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Action Plan

No.	Action Item(s)	Owner	Target Date
8	Process PR for computer and snowball	Marilyn	3/28
10	Organization and implementation of graduate gifts	Ed	ASAP

Agenda for Next Week

No.	Topic	Highlights
1	Forum proposal from Eric	Revisit and finalize action
2	Graduation	To be addressed
3	Nomination Approval	To be addressed
4	Review of constitution/budget	Update to reflect the current SGA policies and procedures

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