

Meeting Minutes

Subject	Sitka Student Government	Date	February 28, 2011
Facilitator	Marliyn Durocher	Time	10:00AM
Location	RM 110; Eluminate Webmeet	Scribe	Jessica Johnson Submitted 03/01/2011
Attendees	Sonia Lodhi (President), Jessica Johnson (Secretary), Ed Sugai (Vice President) Eric Elsensohn (Co-Advisor)		
Absent	Tardy, not absent; Marilyn Durocher (Advisor) 11:15am		

Key Points Discussed		
No.	Topic	Highlights
1	Agenda	Bus pass marketing, proposal policy, Eric's forum proposal, Graduation, Nomination marketing Motion to approve agenda passed
2	SGA email	Has good access and oversight. No motion passed; discussion only
3	Bus Passes	First disbursement to student went successfully. No motion passed; discussion only
4	Review actions involving Joy	SGA can do some footwork for marketing. Joy is aware of the actions; revisit next week. No motion passed; discussion only
5	Forum Proposal	Letter still needs to be generated in support of forum. No motion passed; discussion only
6	Proposal Policy	It was decided that it was not necessary to send correspondence due to the time constraints left in the year. Motion passed to amend motion to send correspondence to reflect non disbursement due to time constraint.
7	Graduation committee involvement	SGA sponsorship form was utilized by Brooke Schaffer, and sent to the SGA email. \$200 photographer, \$1400 catering, Centennial Hall \$370. \$1970 currently requested to support

Approved Motions and Amendments

Motion to approve agenda; Bus passes, Proposal policy, Eric's forum proposal, Graduation, Nomination marketing, Constitution revision.

Motion passed to amend motion to send correspondence to reflect non disbursement due to time constraint.

Motion made to approve requests for graduation; vote passed unanimously for total payment of \$1970.

Motion to adjourn passed at 11:49am

Respectfully submitted by Jessica Johnson, Secretary

SGA Meeting Minutes

		<p>graduation requests.</p> <p>Motion made to approve requests for graduation; vote passed unanimously for total payment of \$1970.</p>
8	Nominations and elections	<p>Some suggestion was made to encourage part time students to be representatives. Returned to the list of actions for assignment, talked about proposed deadlines. Suggestion was made to possibly support new members with distance status to travel to the campus at the first of the year.</p> <p>It was suggested that we should have nominee intent submitted well before elections to facilitate the process. Revisited student governments past inactivity. It was suggested to match nominee intent with position. It was agreed that the focus should be in obtaining nominees.</p> <p>Decided date for nomination closure: March 29, 2011 via SGA email. Decided date for elections: April 8, 2011. A confirmer meeting will be held April 18. It will be mandatory for the new officers to attend a April 25 meeting. President nominees need to have Adobe Acrobat access.</p> <p>Marilyn joined at 11:15am. It was agreed that elections should be held digitally and Marilyn will oversee the use of Survey Monkey to support the election process with Eric's help. Ideas to support actions-facilitator:</p> <ul style="list-style-type: none"> • Facebook post-Eric Elsensohn • Announcement on webpage- <ul style="list-style-type: none"> ○ Not available option-dependent on Joy • Announcement on the UAS entry page- <ul style="list-style-type: none"> ○ Not available option- dependent on Joy • Obtain participation from Mt Edgecombe students- <ul style="list-style-type: none"> ○ Ed and Sonia will contact the principal- ○ attend the student council meeting • Generate brochure-Eric Elsensohn • Talk with any possible avenues to gain nominees-all members

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		<ul style="list-style-type: none"> • Correspondence to past participants (Barb Morse) - Jessica • Use the PSA screens at UAS <ul style="list-style-type: none"> ○ Not available option-dependent on Joy ○ Sonia will talk to Joy ○ Jessica will submit PPT • Ad with community services buses- <ul style="list-style-type: none"> ○ Sonia will put flyer in key areas. • Radio station <ul style="list-style-type: none"> ○ Problem corner 907 747 6626 11-12am • Mass email-Eric Elsensohn • Newspaper <ul style="list-style-type: none"> ○ Marilyn will talk to Joy <p>No motion passed; discussion only</p>
9	Constitution Revision	<p>Revisit at next meeting</p> <p>No motion passed; discussion only</p>
10	Adjourn	Motion to adjourn passed at 11:49

Action Plan			
No.	Action Item(s)	Owner	Target Date
1.	Facebook post	Eric	ASAP
2.	Announcement on webpage, Announcement on the UAS entry page, Use the PSA screens at UAS, Newspaper	Marilyn talk with Joy	ASAP
3	Obtain participation from Mt Edgecombe students; will contact the principal, attend the student council meeting	Sonia and Ed	ASAP
4	Generate brochure	Eric	ASAP
5	Talk with any possible avenues to gain nominees	All members	ASAP
6	Correspondence to past participants (Barb Morse)	Jessica	ASAP
7	Radio station	Jessica	ASAP

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Action Plan			
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8	Mass email	Eric	ASAP

Agenda for Next Week		
No.	Topic	Highlights
1	Forum proposal from Eric	Revisit and finalize action
2	Graduation	To be addressed
3	Nomination marketing	To be addressed
4	Review of constitution/budget	Update to reflect the current SGA policies and procedures

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