

Staff Council Minutes

December 15, 2010

Attendees:

Mary McRea-Miller, President, Juneau

Gwenna Richardson, Vice President, Juneau

Dan Garcia, Secretary, Juneau

Kim Davis, Sitka Member at Large

Debbie Muller, Juneau Member at Large

Nicole Duclos, Sitka

John Pugh, Chancellor

Adopt Agenda

Adoption of September and November minutes and Retreat minutes moved to January meeting.

Presidents Report

Whale Statue – donations accepted by UA foundation. See Chancellors webpage under Development. Current donations are up to \$38K.

Arctic Regional Supercomputer Center (ARSC) – 50 staff positions at risk since DoD is looking at cutting funding. UAF Vice Chancellor has assigned Vice Provost to look at who uses Center.

Staff Council Retreat

After Ketchikan folks left we summarized the following action items:

E-mail campuses 2011-12 training calendar.

Cheat sheet / training resources – Debbie Muller
Subcommittee volunteer follow up – Debbie Muller

Contact Marsha Squires , Kim Davis and Vickie Guthrie about Encouragement Team - Gwenna Richardson

Send Staff Council documents to Debbie who will compile for web entry.

Find out about faculty doing University staff training.

Approve final 2011-12 training calendar – Gwenna, Vickie and Kim

Provide teleconference info for Staff Council, Staff Alliance, JHCC and other open meetings.

Establish “official rooms” for Staff Council meetings at each campus so that local employees have consistent location to participate.

Talk to Provost about presenting in March on “Strategic and Assessment Plan” and “Promoting from within”. Chancellor Pugh suggested getting Kirk McAllister to give rules for recruiting. He also suggested a broader topic of “Grow your own” since establishing pathways to career development aides promoting from within and retains valuable local knowledge. Looking at March 2, 2011 at 10:00 am.

Newsletter – Debbie Muller will compile information and forward to Cynthia Rogers for formatting.

Staff Alliance Update – Gwenna Ricardson

ARSC discussed.

Healthcare – discussed details of HAS, HRA and FSA comparison.

- Summary of healthcare proposed design changes
- Dependant audit starts in January 2011.
- Tobacco surcharge
- Spouse with their own healthcare surcharge
- Part time employees

Security on copiers and scanners - copiers store just like computers. Looking at strategies to delete possible confidential information including periodically wiping the hard drive.

HR issues, non-retention.

Education benefits

Unionization

Fisher Review – organizational effectiveness review – due out after the first of the year. System-wide evaluation of organizational structure, academic units, publications, student services, etc.

The SHCC and JHCC make recommendations to Administration who implement.

Gwenna highlighted several healthcare statistics including 220 UA employees have met their out of pocket maximum in the first 3 months of the fiscal year.

Dan Garcia relayed that claims from slips and falls cost UA \$1.2 million in the last five years. Back injuries account for \$800K in 5 years.

Performance Evaluation workgroup met and will give the HRC their recommendations this Thursday.

Staff Makes Students Count – President says we will be doing this.

Reference Staff Alliance website for more information. Next Staff Alliance meeting is 1/8/2010 at 10:00 am.

Chancellors Cabinet – Mary Miller

John Pugh reported on BoR – they had elections.

Governors budget out this week.

3 year adjunct contract signed but not yet ratified.

- Annual raises will be 1.5%, 1.7% and 1.7% respectively.
- Each Provost will get pool of money for adjunct merit pay. For UAS this pool will be \$1600, \$1800 and \$2100 respectively

Provost Caulfield reported on Strategic and Assessment Plan, inventory of out-of-classroom activities and distance education classes statewide.

VC Griffin (Administration) reported on where tuition money goes: 75% goes to academics, 25% goes to support. They are looking at student fees. Sustainability issues, including bus passes discussed.

Dean Nelson (Enrollment Management) – student report out in February 2011.

Dean Jessie Grant (Student Services) – 224 students in Housing, they are full.

Dean Steve Krause (Career Education and Management) – Hired new Accounting professor. Released RFP for mining simulator, possibly ready in June 2011.

Dean Lo (Education) - Discussed accreditation. Contemplating creating a Bachelor of Special Education.

Dean Sousa (Arts and Science) – Reviewing candidates for Alaska Native Languages program.

Kirk McAllister (Human Resources) – Negotiating union agreements. If working over the holiday, notify HR so that Chancellor can approve.

Jim Danielson (Accounting) reported that fee change authority is vested in the President and delegated to Chancellors.

Tom Dienst (Business Office) – Tuition and fees are due the first week in January. He praised staff for treating students well (Registration, Advising, etc). Consultant and contractor 1099 information needed in January.

Wendy Gierard (Ketchikan Campus) reported that the search for Director is continuing.

Jeff Johnston (Sitka Campus) reported on campus improvements

Keith Gerken (Facilities Services) reported on hazardous ice on campus. Update on Anderson move-in after remodel. Fire suppression work going on in Housing.

Barbara Burnett (Financial Aide) discussed tuition waivers. Considering allowing dual enrollment tuition waivers only with special conditions.

Hildegard Sellner (Learning Center) reported that a math specialist is needed as well as extra staff on Fridays.

Elise Tomlinson (Library) hiring replacement for her old job since she was promoted. Considering student only computers that require log in. Adding outlets for laptops.

Barbara Hegel (Registrar) – grades are due December 21.

Mike Cirri (IT) recommended that all sign up for emergency text messaging. Sitka VOIP is mostly done. Four digit dialing anywhere in Southeast is local call.

Lynn Johnson (Development and Alumni Relations) – two generous endowment gifts , each more than \$25K. Spike mascot page added to website.

Campus Reports

Juneau – Debbie Muller

Finals week. Book buyback underway.

Ketchikan – Gwenna Richardson

End of semester feast

Flight simulator becoming part of camps to allow more access and more control.

Open Mic night sponsored by Student Government.

Turkey Bowl

Christmas party this Friday.

Sitka – Kim Davis

Finals week

Donations to Salvation Army and animal shelter.

Christmas party last weekend.

Staff Council Retreat

Sandra Burgess retiring.

Other Business

Next System Government Council meeting is January 24, 2011.

Next Staff Alliance meeting is January 18, 2011.

Next Chancellor Cabinet meeting 1/24/2011.

Still taking suggestions to Strategic and Assessment Planning.

Several recent articles in the Fairbanks News Miner about UA subjects including employee tuition benefit and ARSC.

President Gamble memo about inflation adjusted tuition rates and sexual harassment policy.

Next Meeting: January 2011