University of Alaska Southeast
Teaching, Learning, and Technology Roundtable

March 31, 2006

Meeting Minutes

1. **Call to Order.** The meeting was called to order at 10:30 am by co-chair Steven Hamilton.

2. **Attendance.** The following TLTR members attended:

Christin Howard	Jason Ohler
Alice Tersteeg	Wayne Haas
Steven Hamilton	Robert Starbard
Joseph Sears	David Noon

3. **Adoption of Agenda.** The agenda was adopted with the following changes.

- Media projects update was removed from agenda at request of Jason Ohler.
- No update on the Higher Education Reauthorization Act – Bob Starbard.
- Update on the ETT – Steve Hamilton

4. **Approval of Minutes.** The minutes for February 24 meeting were approved as written.

5. **Special Project Decision.** The Humanities special project was approved by a 4-2 vote with the chair abstaining.

6. **Committee Reports.**

A. Technology as a Part of the Assessment Process. Steve a reported that there is nothing new in this area. Education and Business are both using UAS Online in their own way.

7. **Future of TLTR Projects.** We need to reassess what the intent of TLTR is. With Computing Services advancing rapidly in technology, there is less likelihood of coming up with completely new technology within TLTR. The group agreed to revisit this issue, looking both at historical trends as well as Board of Regents policy on TLTR and the tech fee.

8. **TLTR Role.** The group focused on two issues raised by the Social Sciences department:

- Enforcing prerequisites in the online registration process. Current, with students able to register for courses online, there is an increasing frequency of students enrolling in courses without having the required prerequisites. Faculty from all departments strongly

concurred that this was a serious and recurrent problem. Steve was directed to draft a memo to the Provost with a copy to the Dean of Students emphasizing the need to address this through Banner or some other technology.

- Automated Unofficial Degree Audit. Given the state of technology and the fact that student transcripts are provided online, there is a need to provide for an automated unofficial degree audit function online. This project has been "in the works" for some time and the group unanimously agreed that this is needed. Steve was directed to draft a memo to the Provost with a copy to the Dean of Students emphasizing our support for this.

9. ETT Update. Steve reported back to the group on the statewide Educational Technology Team meeting that concluded on 3/30/06. A primary result of this meeting was that development of distance technology and strategies should be driven by academic planning. This, among other recommendations, will be forwarded to President Hamilton.

9. Next Meeting. The next meeting of TLTR will be held on Friday, April 28, 2006 at 10:30 am in the Novatney Conference Room.

10. Adjournment. The meeting was adjourned at noon.

Respectfully Submitted,

Steven Hamilton
Co-Chair