Minutes of the TLTR Meeting
March 5, 2001 – ELIB 211 – 10:00-11:00 a.m.
Approved: April 9, 2001

Members Present:

Tia Anderson	John Attebury	Michael Byer
Michael Ciri	Pat Fitzgerald	Mark Graves
Shirley Grubb	Steve Hamilton	Steve Johnson
Shannon Kempton	Rebecca Moorman	Alice Tersteeg
Todd Walter	Susan Warner	

Members Absent:

Jonathan Anderson   Barney Norwick

Guests:

Louise Champagne   Amanda Webb

Meeting Agenda:
1. Call to Order
2. Approval of Agenda
3. Second Reading of Spring 2001 Proposals
4. Date and Time of Next Meeting
5. Adjournment

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1. **Call to Order:** Meeting called to order at 10:00 a.m. by chair, Rebecca Moorman.

2. **Approval of Agenda:** The agenda was approved with no changes.

Tia expressed her frustration with the lack of availability of the wireless laptops for her *Women in Technology* forum. She reserved the cart well in advance, but lost it to a faculty member who needed the laptops for a class. Faculty have priority in checking out the laptop cart.

The current budget was reviewed. Rebecca pointed out that the amount of Tech Fee revenue received to date is very close to the amount from last year at the same time. Michael C. asked if the projected labor costs accounted for labor savings due to position vacancy [they do not].

3. **Second Reading of Spring 2001 Proposals:** Katy Spangler claims that she submitted a Fall technology proposal in November 2000, but no physical evidence of the submittal could be found. She resubmitted the proposal late for the spring date, yet the members decided to accept it as if it was on time. The TLTR concluded that it is possibile that the proposal was sumbitted in November, and was somehow lost during the Administrative Assistant personnel change. Steve J. questioned why her proposal was being considered by the TLTR, because he thought the department should handle it. Tia asked how the other workteam

members felt about Todd's recommendation to fund Spangler's proposal, and Mark, Shannon, and Alice all expressed their agreement with Todd's recommendation.

TLTR members discussed whether or not the purpose of the technology fee was to fund faculty equipment. Steve J. expressed disagreement with the Spangler proposal because of his concern that future proposals of this nature would have to be considered. Susan expressed that she would like to fund the proposal because it would be an improvement to student interaction. Pat moved to accept the proposal and Tia seconded the motion.

Susan moved to accept the three remaining proposals. Steve H. seconded this motion and there was a unanimous vote in the affirmative.

Shannon asked the TLTR if they wanted to use any remaining funds to buy more laptop computers for check-out. The group generally agreed with the suggestion, although Susan suggested that the group wait until nearer the end of the fiscal year to make any purchases, when we have a more final dollar amount to work with. She said she will bring statistics regarding the frequency of current laptop check-outs.

4. **Date and Time of Next Meeting:** The next TLTR meeting will be on Monday, April 2nd at 11:00 a.m. [Postponed until 4/9/01 at 11:00am]

5. **Adjournment:** The meeting adjourned around 11:15 a.m.