University of Alaska Southeast
Teaching, Learning, and Technology Roundtable

February 24, 2006

Meeting Minutes

1. Call to Order. The meeting was called to order at 10:30 am by co-chair Steven Hamilton.

2. Attendance. The following TLTR members attended:

Christin Howard   Michael Ciri
Alice Tersteeg   Wayne Haas
Steven Hamilton   Marnie Chapman
Joseph Sears   David Noon
Robert Starbard   Marsha Gladhart
Jason Ohler   Barney Norwick
Matt Heavner

3. Adoption of Agenda. The proposed agenda was adopted with the addition of one item – a report on new features in UAS online and other tools by Michael Ciri and promotion of e-Portfolios by the Help Desk (Joseph Sears). The issue of assessing media projects was removed from the agenda at the request of Jason.

4. Approval of Minutes. The minutes for January 27 meeting were approved as written.

5. E-Portfolio Promotion – Help Desk. Joseph Sears updated the group on efforts by the Help Desk to promote e-Portfolios, including a brochure and poster to be placed around campus. Presentations have been made in selected classes at the request of instructors and have gone well. Presentations are available as desired. There was discussion on how this tool and the promotional materials might be distributed to distance students and other groups. One beneficial aspect of the e-portfolio is the permanency of records.

6. New UAS Online Tools. At the request of a faculty member, the architecture of the file upload system has been changed which, in the end, will result in being able to upload a package of files (allowing zipped files) or even published web sites.

7. Committee Reports.

   A. <u>Higher Education Act Reauthorization</u>. Bob Starbard reported that there has been no movement on reauthorization of the Higher Education Act. Congress is just now returning from break and there has been no movement.

B. <u>Technology as a Part of the Assessment Process</u>. Steve and Marsha reported that there is nothing new in this area.

C. <u>Special Projects</u>. Joseph reported for the projects assessment sub-committee with recommendation not to fund. Jason clarified some points and some concerns were expressed by several members. There remained differences and a formal decision was delayed until next meeting.

8. New Topics. Matt joined the meeting in progress and posed some questions related both to the criteria for award of special projects and the overall purpose of TLTR. We were not able to respond to those issues due to time constraints; they will be considered at a future meeting.

9. Next Meeting. The next meeting of TLTR will be held on Friday, March 31, 2006 at 10:30 am in the Novatney Conference Room.

10. Adjournment. The meeting was adjourned at noon.

Respectfully Submitted,

Steven Hamilton
Co-Chair