SPECIAL COURSE CONTRACT

PART A. Course Information

Subject               Course #                  Title
Credits
Printed name of instructor

PART B. Course Outline

1. Description 6. Required Materials / Sources
2. Objectives / Course Goals 7. Course Policies
3. Student Learning Outcomes 8. Required Hours
4. Instructional Methods 9. Grading Criteria
5. Assessment / Evaluation

Semester/Year
[ ] Spring/Year 20___
[ ] Summer/Year 20___
[ ] Fall/Year 20___

NOTE:
- Print clearly
- All signatures and dates are required
- Both student and faculty MUST complete the information requested on this form

Course Contract Type
[ ] Directed Study
[ ] Independent Study*
[ ] Internship*
[ ] Practicum*
[ ] Research*
[ ] Thesis*

*Complete BOTH PART A and B

Directed Study - a catalog course taken on an individual contract basis by a program student with an instructor. Course is identical to catalog in title, objectives, content, and evaluative criteria. Normally approved only in a semester the course is not offered.

Independent Study (Course numbers ending in -97) are available for program students at the 200, 300, and 400 level, and at the 600 level in graduate subjects only. The course content, learning, and evaluative criteria are developed primarily by the student with guidance from the instructor. No more than 12 credits of Independent study may be applied to a baccalaureate degree. Minimum hours required: 1 cr = 37.5 hr, 2 cr = 75 hr, 3 cr = 112.5 hr

Internship, Practicum, Research, and Thesis - 50 hrs per credit (60 hrs for the School of Management). See academic catalog.