



Water/Wastewater Programs

MEMORANDUM OF AGREEMENT

September 6, 2016

Alaska Rural Water Association (ARWA) has requested that University of Alaska Southeast (UAS) provide instruction for workshop(s) as defined below.

Workshop: 4-Day Water Treatment/Distribution System
Operator Certification Workshop

Location: Fairbanks, Alaska

Date: Nov 7-10, 2016

Time: Monday - Thursday, 8:00 am - 5:00 PM

UAS will provide:

- Instructor (Timothy J. Anderson)
- Curriculum, PowerPoint presentation, handouts
- Course agenda, pencils, and miscellaneous materials
- Evaluation forms and certificates for Continuing Education Units

TCC will provide:

- Fee to UAS. Please make checks payable to the University of Alaska Southeast.

| | | |
|------------------------------|-----------|--------------|
| Instructor Fee | \$ | 3,091 |
| Airfare | \$ | 582 |
| Lodging | \$ | 674 |
| Per Diem | \$ | 459 |
| Car Rental | \$ | 237 |
| Supplies | \$ | 75 |
| Direct Costs: | \$ | 5,118 |
| UAS Administrative Fee 10%: | \$ | 512 |
| Total Workshop Costs: | \$ | 5,630 |

- Student manual for each attendee
- Classroom space appropriate for number of attendees (maximum of 20)
- Order exams from DEC
- Arrange for proctor with DEC for state exam after each workshop
- Provide break refreshments during the workshop (if possible)
- May open the workshop to other agencies within community

Rescheduling the date and/or times of the workshop, if required, will be by mutual agreement of each party. If workshop is canceled within 15 days of the scheduled date, TCC will reimburse UAS for cost incurred (airfare, deposits, etc).

Timothy J. Anderson
Program Manager

9/6/2016
Date

Alaska Rural Water Association

9/9/16
Date

Jill Hanson, Manager
UAS Community Education

6 Sept 16
Date

Roxanna K Felkl, Director
UAS Budget, Grants and Contracts

9-19-16
Date