

MEMORANDUM OF UNDERSTANDING (MOU)
Between
Southeast Regional Resource Center (SERRC)
In support of the
Juneau Construction Academy (JCA)
And
University of Alaska Southeast, Juneau Campus (UAS)

A. MOU Purpose:

The purpose of this MOU between **SERRC** and **UAS** is to deliver an intensive noncredit co-sponsored condensed Construction Technology course for students sponsored through the Juneau Construction Academy as well as enrollment in the regularly scheduled credit courses delivered through the UAS School of Career Education. This MOU specifies services and reimbursements to be provided by each party.

B. Program Topics

UAS will provide for **SERRC** students noncredit, condensed courses including:

- Introduction to Craft Skills with **NCCER CORE** (National Center for Construction Education and Research).
- Safety Week Skills Training including forklift training, OSHA 10, and scaffolding and fall protection.
- First Aid/CPR
- Welding introduction

UAS will also enroll **SERRC** Juneau Construction Academy students into regularly scheduled credit courses at published tuition rates.

C. Instructor

The Instructor for this course will be one of five **UAS** faculty members: Pete Traxler, Justin Fantasia, Robin Gilcris, Jake Mason, or Young Nguyen all from the **UAS** Construction Technology Department. It is understood and agreed that **UAS** is an independent contractor and its instructor is not an employee of **SERRC**. The instructor can be contacted through **UAS** at 907-796-6130.

D. Participant Eligibility

SERRC agrees to recruit students for training who meet course eligibility requirements set by the Alaska Construction Academies standards.

1. Students must meet the requirements presented by JCA.
2. There are no prerequisites for the non-credit courses; some credit courses may have pre-requisites

E. Schedule

Classes are scheduled according to availability of instructors and the needs of JCA.

F. Location

The course will be taught at the UAS Technical Education Center located at 1415 Harbor Way, Juneau, Alaska.

G. Equipment

UAS agrees to provide all equipment required for the training. Students will be provided personal protective equipment as required.

H. Cost

<u>Core classes</u>	36 Hours	\$4500 each
Up to 12 students, December finals week and TBD in spring		

<u>Core classes</u>	75 Hours	\$9000 each
Up to 12 students' evenings, fall and spring, 2-3 nights a week		

<u>Welding lab Rental</u>	40 hours	\$4250 each
Up to 12 Students, UAS provides the instructor you provide union oversight		

<u>Safety Week</u>	36 hours	\$4950 each
Up to 12 students, to include Forklift training, OSHA 10.		

I. Cancellation or Rescheduling

If by mutual agreement UAS and SERRC agree to cancel this course with less than two weeks' notice, a 15% rescheduling fee will be applied to cover UAS instructor preparation time and administrative expenses. It will be the responsibility of SERRC to notify and coordinate with all course participants in the event of cancellation or rescheduling of this course.

J. Payment Terms

An invoice will be prepared and sent to SERRC after the first class session. The billing address for this invoice is 210 Ferry Way; Juneau, Alaska, 99801. SERRC agrees to pay UAS within 30 days of the first class session. Payment will be delivered to the UAS Office of Administrative Services, 11120 Glacier Hwy, Juneau, AK 99801.

K. Administration

The Administrator for the delivery of this course for UAS will be Linda Carroll, Administrative Specialist, School of Career Education, 907-796-6121. The Administrator for SERRC will be Gary Campbell, 907-586-5718.

L. Evaluation

UAS agrees to provide SERRC with a final written report upon completion of the courses.

This report will include:

1. Attendance record of students.
2. Grade report and student evaluation form.

M. Insurance

UAS, as a self-insured educational institution, will provide liability coverage for participants in the course covered by this MOU

N. Liability

SERRC agrees to cover all expenses associated with UAS equipment lost or stolen during the time of the class.

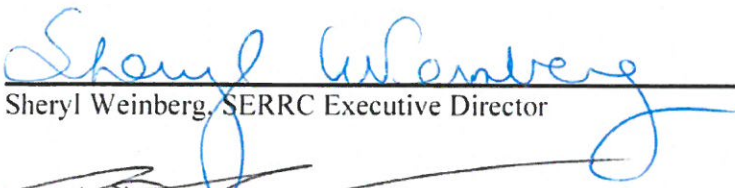
O. Agreement Integration


This Agreement contains the entire Agreement conditions between the parties. There are no promises, terms, conditions, or obligations other than those contained herein. This Agreement shall supersede all previous communications, representations or agreements, either written or oral between the parties.

Further, all parties agree that this MOU will be fulfilled in compliance with applicable laws and regulations of the State of Alaska. Any amendments to this Agreement need to be presented in writing and signed by all parties for acceptance.

P. Signatures of Acceptance:

UAS is pleased to be of service to SERRC by developing and presenting this educational program. After both parties have signed this MOU and the duplicate copy has been returned to UAS, these arrangements are considered acceptable and definite.


Sheryl Weinberg, SERRC Executive Director 11/16/16
Date


Pete Traxler, Executive Dean, UAS School of Career Education 11-28-16
Date

Roxanna V Felkl
Roxanna Felkl, Director, UAS Office of Budgets, Grants and Contracts

11/29/17
Date