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**MEMORANDUM OF AGREEMENT BETWEEN
UNIVERSITY OF ALASKA FAIRBANKS
AND
UNIVERSITY OF ALASKA SOUTHEAST
Advantage Program Collaboration**

Purpose:

The purpose of this Memorandum of Agreement (MOA or Agreement) between the University of Alaska Fairbanks (UAF) and the University of Alaska Southeast (UAS) outlines a framework to include selected online courses in the Alaska Advantage program for academic year 2020 to 2021 as a pilot project. Both UAF and UAS are separately accredited by the Northwest Commission on Colleges and Universities (NWCCU). The provisions of this agreement are expected to align fully with standards set by the NWCCU for both institutions.

General Principles:

1. Courses encompassed in this MOA will be identified by the Provost of UAF and the Provost of UAS in consultation with related faculty and program administrators.
2. A report including the selected courses, enrollment by course, and related revenue exchange will be compiled annually by UAS in consultation with UAF.
3. Recognizing that our mutual reputations rely on excellence at both UAS and UAF, both parties will collaborate on assessment and continuous improvement of the model. To this end, UAS staff will participate in the regularly scheduled process improvement meetings.
4. The parties will exchange current lists of contacts relevant to this agreement, including program directors or deans, registrars, and student affairs staff.
5. The parties will work together to support and foster student success.
6. Marketing and recruitment information about the Alaska Advantage program will include clear reference to the partnership between UAF and UAS as separately accredited universities cooperating for the benefit of Alaskan students.

Tuition and Fees:

1. The AY20/21 Alaska Advantage price is \$165 per credit, including network and UAS consolidated fees. Any applicable course fees would be an additional cost.
2. Revenue sharing: Tuition will be split 80/10/10
 - a. 80% will be retained by the originating academic department (UAS)
 - b. 10% will be transferred to the delivery service/support unit and Alaska Advantage program lead (UAF eCampus)
 - c. 10% will be held centrally at the hosting institution (UAF)

UAF Responsibilities:

1. To include designated UAS courses in the catalog on the Alaska Advantage web site.

2. To collect registration through the Alaska Advantage web site for processing by the UAF Registrar's office.
3. To manage the registration process, including tagging students for Alaska Advantage eligibility.
4. To make available a Family Education Rights and Privacy (FERPA) release form for students wishing to allow access by a parent or a guardian to that student's UAS educational records.
5. To make available to the School District Partner the "Secondary Student Parent/Guardian Authorization" form required as part of the student's first-time enrollment for a UA course, explaining students and parent responsibilities.
6. To adhere, with respect to those school district partners with which UAS has Memorandum of Agreement, to the terms of those MOA's in dealings with those school districts pursuant to this MOA.

UAS Responsibilities:

1. To promote the Alaska Advantage program
2. To collect tuition and fees and ensure timely and accurate distribution of shared revenue as stipulated under this agreement.
3. To identify a UAS point of contact to connect students with appropriate placement/advising/testing resources at UAS.
4. To offer the classes listed in the eCampus course schedule unless unforeseen circumstances occur (e.g., class cancellations, etc)
5. To provide advising services for students with questions about dual enrollment courses at UAS.
6. To offer students in UAS Alaska Advantage courses all academic, student support, and extracurricular services consistent with UAS practice.
7. To meet with School District Partner personnel to provide an introduction to UAS eCampus courses and eCampus student support services, including course access, a calendar reflecting registration, eCampus course list, grading processes and deadlines, and final grades.
8. To provide current course syllabi to students and School District Partners detailing learning objectives, evaluation methods, and what the student should know and/or be able to do as a result of completing the course.
9. To provide test proctoring requirements to School District Partner and exam information when received from UAS faculty.
10. To work with School District Partner personnel to develop a list of pre-approved UAF eCampus courses for dual enrollment (where appropriate).
11. To adhere, with respect to those school district partners with which UAF has a Memorandum of Agreement, to the terms of those MOA's in dealings with those school districts pursuant to this MOA.

Period of Agreement: This agreement will be in effect through May 15, 2021. Either UAF or UAS may withdraw from this agreement earlier upon three months' written notice, provided that both UAF and UAS will fulfill existing commitments pursuant to this MOA as to any students already enrolled at the time of that notice.

Extensions: The program will be reviewed in May 2021 to determine effectiveness and whether to extend the agreement for an additional time period.

Points of Contact for each party

For UAF:

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July 8, 2020

Karen Carey, Interim Chancellor
University of Alaska Southeast

Date

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July 8, 2020

Anupma Prakash, Provost and Executive Vice Chancellor
University of Alaska Fairbanks

Date