

**DRAFT MINUTES**  
**University of Alaska Southeast Faculty Senate**  
**March 2, 2012 Egan Library 211**

In Attendance: M. Stekoll, A. Jones, R. Goeden, C. McKenna, B. Blitz, R. Gilcrist, W. Girven, S. Neely, C. Donar for P. Schulte, V. Williams, R. Caulfield, D. Noon via audio, M. Pennoyer, scribe.

Guests: E. Hill, K. Krein, L. Twitchell

Faculty Senate President Elect Mike Stekoll called the meeting to order at 3:07 pm.

1. Approval of Minutes from the February 3, 2012 meeting:  
C. McKenna moved to approve the minutes; with a second from W. Girven and without objection, the meeting minutes were approved.

Senate discussion in the digital record from 0:09:28 to 0:10:47.

2. Open Nominations for Senate President and Senators for AY 2012/1013  
Completed Elections: To be Elected:  
Natural Sciences: B. Blitz Career Education  
School of Education: A. Jones  
Ketchikan Campus: C. Donar  
Library: W. Girven  
Social Sciences: A. Sesko  
School of Management: J. Blanchard  
Sitka Campus: J. Martin  
CIOS: R. McDonald  
Humanities: S. Neely

Nominations for Senate President Elect are open until the March 31, 2012. Nominations to date include Rick Wolk from the School of Management; and, in accordance with Faculty Senate bylaws, each current faculty senator is automatically nominated. To withdraw from the election, contact President Monteith.

Senate discussion in the digital record from 0:10:52 to 0:14:16.

**Action Item**

3. Curriculum Committee – Update

**Sponsor**

Erica Hill

Passed revisions to the Geography program; approved Math 106 as a new GER, passed by Faculty Senate in November 2011; approved Fundamentals of Fisheries Oceanography for the

Fisheries Technology program. Approved changes to AAS in Health Sciences reducing program credits from 25 to 20. The degree is now consistent with course offerings.

Curriculum Committee spring deadline was March 1. Submissions to the Committee include BLA concentration proposals in Outdoor studies and Native studies, still need to be reviewed by Faculty Senate; and, Law Enforcement program passed by Faculty Senate in fall 2011. Honors program and relationship with to the Curriculum Committee: Committee doesn't need to review structure of the Honors program. Each academic unit will determine their own criteria to assign honors their programs. Need to approve the new honors seminars, with the HNRS designators; and, regular courses that have honors CRNS associated with them.

Senate discussion in the digital record from 0:14:19 to 0:17:25.

#### 4. Associate of Arts Degree Changes

Jill Dumesnil

On behalf of P. Schulte, rationale is in response to a mid cycle program review in 2009 as part of the last NWCCU report and BOR directive on problems with transferability: suggests changing the GER requirement for the AA degree from MATH 105 to 106 or higher, or STAT 107 or higher so the Baccalaureate core is completed with the AA degree; and, change the elective credit requirement from any 27 elective credits to 18 of which must be from the School of Arts and Sciences. This elective change will help ensure students' transferability to Baccalaureate programs with their AA degrees.

Action: Senators to take this information back to units for discussion, report and be prepared to vote at the April 6<sup>th</sup> meeting.

Senate discussion in the digital record from 0:17:30 to 0:22:50.

#### 5. BLA Emphases: Outdoor Studies and AK Native Studies Kevin Krein and Lance Twitchell

Currently, BLA has three emphasis tracks: interdisciplinary studies, independent design or designated emphasis area. Through the independent design track, students are currently enrolled in Outdoor studies or Alaska Native Studies. Krein and Twitchell are proposing that, both, Outdoor Studies and Alaska Native Studies be added to the BLA as designated emphasis areas.

Action: Senators to take this information back to units for discussion, report and be prepared to vote at the April 6<sup>th</sup> meeting.

Senate discussion in the digital record from 0:23:01 to 0:33:47.

#### 6. UA E Lab Task Force Recommendations

Mike Stekoll

Faculty Alliance was charged with studying how science labs were taught as distance courses. The UA E-Lab task force is comprised of faculty from all three MAUs; from UAS: D. Barnett, C. Connor, D. Monteith and M. Stekoll serve on the task force. The task force specifically reviewed distance delivered 100 and 200 level courses and GER lab science classes for the course delivery methods.

The policy recommends that all GER core lab sciences courses distance or not, have to be reviewed by a process to be determined by the department or unit; or, they can no longer be offered as GER core lab science courses starting a year from next fall. In the future, for transferability, the procedures are to be coordinated between the three MAUs.

To maintain quality control, Faculty Senate will have oversight of the entire review process.

Action: Senators to take this information back to units for discussion, report and be prepared to vote at the April 6th meeting.

Senate discussion in the digital record from 0:33:54 to 0:57:45.

#### 7. Dual Enrollment

Motion to Approve?

Provost Caulfield provided history and need for discussion about a consistent UAS dual enrollment policy.

R. Gilcrist moved for approval of the policy, V. Williams seconded.

After discussion, the following amendments were offered:

1. Unless approved by a Dean or Director, underage students may register for no more than seven credits per semester.
2. Underage students must have a cumulative high school grade point average of 3.0 to be eligible for enrollment. On a case by case basis, faculty may waive this requirement for a specific course.
3. Delete the sentence: Scores from SAT and ACT tests taken within the past year may be substituted.

Each amendment was voted on and passed. The amended dual enrollment policy was passed by unanimous vote.

Senate discussion in the digital record from 0:57:48 to 1:13:15.

## 8. Honors Program – Dept. Updates

## Motion to Approve?

Reports from departments:

Natural Sciences: Biology in favor; Environmental Science and Math don't think it makes sense for their programs now, but in favor of the program.

School of Education: Most of their students are in graduate programs; the School does support the program.

CIOS and BPA: Because of the language and/or study abroad components of the program, SOM is limited in the students who would be able to participate. SOM students are mostly part time and unable to participate in honors.

Library: Hopes program is financially supported by UAS, hesitate to start without a funded position.

Ketchikan Campus: Would like further discussion on considerations of compensation with regard to workload issues.

Social Sciences, Humanities, Career Ed, Sitka Campus: In support of the program.

Provost Caulfield stated that President Gamble had committed to supporting honors program at UAS.

S. Neely moved to approve the basic design and structure of the UAS Honors Program as articulated, the description without track requirements, for insertion into the AY 12-13 Academic Catalog. D. Noon seconded the motion.

Discussion resulted in one amendment to the motion from D. Noon with a second from B. Blitz: insert into the catalog language "Change from Students enrolled in any participating degree programs to Students enrolled in participating degree programs..."

Neely restated the motion: Move to insert language into the AY 12-13 Academic Catalog that announces the Honors Program, gives a thumbnail sketch and details of the program, overview of requirements, using the distributed information – 1. About the program, 2. Who's eligible, 3. Enrolling in the UAS Honors Program, 4. Overview of the UAS Honors Program requirements; and, changing text to read Students enrolled in any participating degree programs to Students enrolled in participating degree programs. W. Girven seconded the restated motion.

The vote was called; the motion passed with CIOS and BPIS opposed.

Senate discussion in the digital record from 1:13:22 to 1:43:45 .

9. Course Evaluation/Student Ratings

Committee Update

No report.

10. TLTR Update

Colleen McKenna

Maureen O'Halloran will be in Juneau next week to provide training for faculty on Blackboard. Maureen will be back in April to provide Blackboard training for adjunct faculty.

Provost Caulfield announced iTeach training on the Juneau campus, tentatively scheduled for the third week of May. The focus of this training will be on transitioning to Blackboard. If there is a demand, a second iTeach may be available in August.

11. Faculty Handbook Update for 2012/13

President Monteith has asked Nina Chordas, Lisa Hoferkamp, Priscilla Schulte and Tim Powers to serve on this Faculty Senate ad hoc committee.

B. Blitz asked for confirmation that issues passed by Faculty Senate will be edited into the Handbook.

12. Discussion – Adjunct Faculty Evaluation

Richard Caulfield

Provost Caulfield stated that there is no process to assess adjunct faculty. For professional development and in keeping with BOR policy which calls for evaluation of all faculty, Adjunct Faculty Union President Fran Polumsky and Dean Sousa have discussed the idea and support it. At this time, the completion of the evaluation is considered voluntary.

The evaluation is on the agenda for feedback from Faculty Senate.

13. Other Action Items

No action items.

C. Donar moved to adjourn the meeting, V. Williams seconded and the meeting was adjourned at 4:56.