

**MEETING MINUTES**  
**University of Alaska Southeast Faculty Senate**  
**November 1, 2013 Egan Library 211**

In Attendance (in Juneau): V. Fredenberg, K. Krein, A. Thomas, V. Williams, P. Dalthorp, C. Bergstrom, A. Sesko, M. Haavig, J. Ward, R. Caulfield and M. Moya, recorder.

Via Audio: R. McDonald, J. Martin, T. Anderson, C. Ianuzzi

Guests: B. Hegel, Lori Klein, Mike Stekoll, Brian Vander Naald, Anselm Stack

**I. Call to Order (time counter: 00:00-2:57)**

President Fredenberg called the meeting to order at 3:02 pm.

**II. Approval of Agenda (time counter: 2:57: 6:51)**

The topic *Administration Evaluations by Faculty* was added to the agenda. The Senate approved the modified agenda unanimously.

**III. Approval of Minutes – 10-04-2013 (time counter: 6:51-8:13)**

The minutes of the October 4, 2013 meeting was approved with the following alteration:

In the M.Ed. in Science Education section, substitute the last sentence of the second paragraph with the following text: “Three faculty will be coordinating the program; no new, additional faculty will be needed.”

**IV. Shared Governance Meeting (time counter: 8:13-20:07)**

V. Fredenberg reported that he and the Provost are reviewing the notes from the recently held Shared Governance meeting. He added that it will be circulated to Senators for their input. M. Haavig suggested Faculty Senate establish a punch list of action items resulting from the meeting.

R. Caulfield reported the Chancellor asked him to move forward with establishing a Campus Master Planning Implementation Committee. The committee’s charge and membership has not yet been established. R. Caulfield said he expects there will be a similar shared governance meeting next Spring semester. R. Caulfield also reported that the Strategic Planning and Budget Committee (SPBAC) will also undergo refinements, as a result of input from the shared governance meeting. B. Hegel encouraged the Senate to revive its Communications Committee to facilitate communications across UAS.

V. Fredenberg concluded with a word of thanks to David Phillips of the Provost’s Office who took time out of his weekend to assist with taking notes at the shared governance meeting.

**V. Provost’s Report – R. Caulfield (time counter: 20:07-56:16)**

UAS Student Retention Trends (20:07-25:57)

R. Caulfield provided the Senate with a handout on recent student retention trends at UAS. He noted that the trend lines are encouraging.

Shaping Alaska’s Future – document draft (25:58-56:16)

R. Caulfield provided the Senate with copies of a document titled “Shaping Alaska’s Future” recently distributed by the university President. R. Caulfield explained it’s a draft document which outlines an array of ideas for the university system to consider in order for the university to shape Alaska’s future. Essentially, it’s the direction the president sees the university going. R. Caulfield then walked the Senate through the structure and content of the document. He added the President asked each MAU to

comment back on the seventeen affect statements included in the document (by November 18, 2013). R. Caulfield will be compiling UAS' comments in collaboration with the Faculty Senate President.

V. Fredenberg asked the Provost the best way to coordinate receipt of faculty comments. R. Caulfield agreed to distribute the document to all full-time faculty. V. Fredenberg asked Senators to inform their constituencies about the opportunity to provide input. He said he will have a folder in the Senate dropbox to collect Faculty Senate input (by November 8<sup>th</sup>). Faculty can also funnel their comments directly to the Provost at the [Provost@uas.alaska.edu](mailto:Provost@uas.alaska.edu) e-mail account.

## **VI. Committee Reports (time counter: 56:17-1:33:01)**

### Curriculum Committee (0:56:17-1:15:50)

P. Dalthorp reported that the Curriculum Committee met on October 18<sup>th</sup>; the committee is primarily dealing with proposal first readings. The committee also discussed the Category A proposal process. The committee chair added he is working to make the process run more smoothly and be more transparent.

The Faculty Senate considered and took action on the following Category A proposals:

- **Fish Technology Proposal** (replacing three one-credit CIOS courses with CIOS S105) – The Senate approved advancing the proposal to the Curriculum Committee.
- **Education Proposal** (deleting PSY S203 from the BA Elementary Education) – The Senate approved advancing the proposal to the Curriculum Committee.
- **Economics Minor Proposal** – The Senate approved advancing the proposal to the Curriculum Committee.

### Research Committee (1:15:51-1:17:04)

B. Vander Naald reported the Research Committee met and is considering the development of bylaws.

### Graduate Committee (1:17:05-1:17:30)

V. Fredenberg reported the Graduate Committee did not meet this past month.

### Statewide Academic Council (SAC) (1:17:31-1:17:50)

V. Fredenberg reported the Statewide Academic Council did not meet this past month.

### Faculty Alliance (1:17:51-1:33:01)

V. Fredenberg reported that Faculty Alliance is considering a proposal from students at one of the other MAUs to ban tobacco use on all university property. The UAS Faculty Senate discussed whether to formally weigh in on the issue. They decided to take no action at this time.

V. Fredenberg reported that Faculty Alliance is discussing a common minimum baccalaureate admission standard, as the request of the Statewide Academic Council. The Alliance is expecting to receive specific language from SAC soon.

V. Fredenberg reported the Alliance also continues to consider a joint statement on distance delivery of Natural Science courses and laboratories.

## **VII. Old Business (time counter: 1:33:01- 1:33:35)**

V. Fredenberg announced there was no old business before the Senate.

## **VIII. New Business (time counter: 1:33:35-time)**

### Faculty Senate Meeting Schedule Revision (1:33:35-1:39:12)

V. Fredenberg raised the topic of adding an additional meeting each month to the Faculty Senate schedule. He explained one meeting would be informational in nature (focused on reporting); the other is when voting would take place. He asked the Senate to consider this matter and be prepared for further discussion at the next Senate meeting.

### Committees on Campus and Committee Assignments (1:39:13-1:52:08)

V. Fredenberg asked for a Senator to volunteer to identify and summarize all the faculty committee assignments. This will be used to facilitate the Senate's engagement in shared governance. The committee discussed which committees should be included on the list. V. Fredenberg asked Senators to forward their unit committee lists (and memberships) to M. Haavig.

### Credit for Prior Learning (1:52:09-2:00:12)

T. Anderson advocated that UAS should consider awarding students credit for prior learning (via a portfolio documenting evidence of learning). He suggested this topic be referred to a committee for further development and subsequent review and approval by the Senate. V. Fredenberg asked T. Anderson to submit a formal written proposal at the next meeting, including who would serve on the proposed committee.

### Support for Apple Macintosh and PC Hardware and Software (2:00:13-2:09:29)

V. Fredenberg asked the Senate if anyone wished to forward a motion on the topic of formally soliciting support by IT Services of Apple Macintosh hardware and software. R. Caulfield added that the TLTR has recently had a healthy, robust conversation on the topic that culminated in a letter containing specific recommendations. He added having Senate express a view on the topic would also be helpful.

M. Haavig moved that the Faculty Senate support the TLTR letter and its recommendations;  
C. Bergstrom seconded the motion. The Senate passed the motion unanimously.

### Ad Hoc Committee for Academic Integrity Policy (2:09:30-2:18:00)

V. Fredenberg explained a new committee will be formed to look at UAS' policies on academic integrity. R. Caulfield added that, along with three Senate representatives, the committee will include the Provost, Registrar, Student Conduct Administrator, and a student representative. The committee will be assisted by the UA General Counsel's Office. M. Haavig volunteered to serve on the Ad Hoc Committee. V. Fredenberg asked her to serve as committee chair/co-chair. He also said he will solicit additional faculty participation. Faculty interested in participating should contact him, the Provost, or M. Haavig.

## **IX. Juneau Items Only (time counter: 2:18:01-2:20:46)**

### UA Scholar Reception

V. Fredenberg reported that on November 14<sup>th</sup> there will be a UA Scholars Reception in the Egan Lecture Hall. Faculty were encouraged to participate.

### Campus Renovation

V. Fredenberg said at the next Faculty Senate meeting he will bring up the subject of "dead spots" in Internet connection on the Juneau campus. A. Stack will be asked to contribute to this topic.

## **X. Adjournment (time counter: 2:20:46)**

Nothing further came before the committee and the meeting adjourned without objection at 5:22pm.

The next meeting of Faculty Senate is schedule for December 6, 2013.