

MEETING MINUTES
University of Alaska Southeast Faculty Senate
March 7, 2014 Egan Library 211

In Attendance (in Juneau): V. Fredenberg, V. Williams, C. Bergstrom, M. Haavig, J. Ward, R. Caulfield and G. Hays, recorder.

Via Audio: T. Anderson, C. Ianuzzi, A. Sesko, A. Thomas, and J. Martin

Guests: M. Stekoll, K. Krein, C. Urata

I. Call to Order

President Fredenberg called the meeting to order at 3:03 pm.

II. Approval of Agenda (1:17:00)

The Senate approved the revised meeting agenda.

III. Approval of Minutes – February 21, 2014 (1:22 – 2:27)

The minutes of the February 21 meeting were approved as amended.

IV. Committee Reports (2:56 – 32:15)

Curriculum Committee

Medical Assistant Certificate New Program Category A – Fall 2015 (2:56 – 24:00)

C. Urata explained the Medical Assistant Certificate program curriculum was fashioned after the UAA certificate program. She also clarified that TVEP funding has been requested to support the faculty position and some of the necessary equipment. The math course is specific to this program and is modeled after the program taught at UAF. The Senators suggested consulting with the math department and the library for support. V. Fredenberg explained that this will be forwarded to the Curriculum Committee. Provost Caulfield said that as Executive Dean he signed off on the proposal and the TVEP submittal for funding. *There were no objections to forwarding to the Curriculum Committee.*

Occupational Endorsement in Fisheries Technology (24:20 – 32:15)

These endorsements (New Course Category A proposals 15-04, 15-07, 15-09, and 15-11 thru 15-16) have been created as part of the US Department of Labor TAACCCT – a grant focusing on fisheries initiatives that introduce students that are currently working in fisheries management, to field techniques and fundamental fisheries information. *There were no objections to forwarding to the Curriculum Committee.*

V. Old Business

Academic Integrity Recommendation (32:22 – 42:00)

M. Haavig presented draft language from the Academic Integrity section of the Faculty Handbook for Senate review. She explained that this information would be posted on a student conduct website – along with many other student conduct issues. M. Haavig commented that none of the procedures are new, but that the language has been edited and reworded to shore up current process. *V. Williams*

moved to accept the changes as recommended in the draft and to forward the document to the Faculty Handbook committee. A. Sesko seconded.

Credit for Prior Learning (42:11 – 57:40)

T. Anderson asked the Senate to accept the concept of credit for prior learning (CPL) as a tool for potentially increasing enrollment. He explained that the draft policy is modeled after UAA and UAF current policies and that the draft handbook is one that is used by UAF. *M. Haavig moved to establish a CPL working group. K. Krein seconded (Humanities rep). The motion carried. C. Bergstrom abstained.* Senators are to ask their faculty for volunteers and to send names directly to T. Anderson.

Reactivating Faculty Senate Communications Committee (1:38:04-1:46:05)

V. Fredenberg discussed using this committee for updating the website and posting Senate actions and asked for volunteers. This topic will be revisited at the next meeting.

Administration and Staff Evaluation by Faculty – Administrator Review Committee (1:46:10 -1:56:11)

It was discussed if Faculty Senate wants to evaluate administrators. Senators will gather feedback from faculty and report at the next meeting.

Adult Degree Completion Ad Hoc Committee (57:50 – 1:03:37)

The Provost explained that during tight budget times additional revenue could be generated by marketing on-line degrees to a specific group of people. Instead of forming a committee, it was decided that the Provost and V. Fredenberg would bring specific ideas to the next meeting – marketing, degrees, and advising components. It was suggested to include Lori Klein, and Rita Bowen in the discussion, and to consider how we might include veterans in the marketing efforts.

Electronic Faculty Files Ad Hoc Committee (1:03:48 – 1:04:45)

V. Fredenberg reported the committee members have not been able to agree on a meeting date/time so have not yet met. He asked those interested to please contact David Phillips to confirm a meeting date.

Faculty Senate Meeting Schedule Revision (1:18:15-28)

The Senators confirmed that they will meet the 3rd Friday of the month, as needed.

Reactivating Faculty Senate Academic Information Services Committee (1:18:30-1:38:02)

The Senators discussed the difference between the TLTR committee versus this committee. They also discussed expanding the duties of the TLTR and making it more of a shared governance process. (It was noted that the Faculty Senate Academic Information Services Committee was removed from the list of committees in the bylaws in 2010, however the bylaws have not been amended to indicate that change.) While, the schools have TLTR representatives, the TLTR is not technically a Faculty Senate committee. During the discussion, it was determined that via a bylaw amendment to the Faculty Alliance duties (or membership) a committee could be represented by a designee assigned by the Faculty Senate president. The shared governance context also allows for both adequate membership and appropriate reporting.

VI. New Business (1:05:01 – 1:35:42)

Executive Council Amendment (1:05:01 – 1:14:11)

The Senate reviewed the bylaws amendment creating an executive council. They determined that these duties could be added to the faculty alliance duties by a bylaw amendment. This topic will be on the next meeting agenda.

Faculty Member Committee Assignments – Bylaws Amendment (1:16:43-1:17:52)

V. Fredenberg said he would research the process more closely, but believes this could be included in the bylaws. This will be on the next meeting agenda.

Research and Creative Activity Committee – Bylaws Amendment (1:05:01 – 1:16:30)

The Senate discussed if this committee could be included in the bylaws without first having to make a change in the Constitution. V. Fredenberg said he would look into that and let B. Vander Naald know what he found out. This will be on the next meeting agenda.

Support for UA BOR Guns on Campus Statement (1:56:25 – 2:04:42)

SB 176/HB 335 - V. Fredenberg commented that HB 335 is moving through the Legislature very quickly. The student president asked him to seek Faculty Senate support in opposition of the legislation. V. Fredenberg asked Senators to get an answer from their faculty to him via email by Friday, March 14th. V. Fredenberg said he will write to President Gamble in support of the Board of Regents stand on this issue.

VII. Juneau Items Only

Juneau Campus Bookstore Program Review

No report due to lack of time

VIII. President's Report – V. Fredenberg (2:06:05)

V. Fredenberg reminded Senators to submit nominations for Faculty Senate. Senators also need to submit the name of their school/department representative for next academic year.

IX. Election of At-Large Senators (2:06:25)

V. Williams reported the Faculty Senate bylaws require that elections for At-large Senators conclude by March 20th. She will send out another reminder on Monday for faculty interested in serving on Faculty Senate to let her know.

X. Provost's Report

No report due to lack of time.

Adjournment

Nothing further came before the committee and the meeting adjourned without objection at 5:07 pm.

The next meeting of Faculty Senate is scheduled for April 4, 2014.