

MINUTES
University of Alaska Southeast Faculty Senate
September 6, 2013 Egan Library 211

In Attendance: V. Fredenberg, R. Caulfield, M. Stekoll, A. Thomas, V. Williams, C. Bergstrom, M. Haavig, G. Hays, recorder.

Guests: P. Dalthorp, B. Hegel

Via Audio: J. Ward, T. Anderson, C. Ianuzzi, R. McDonald, and J. Martin

I. Call to Order

President Fredenberg called the meeting to order at 3:06 pm.

II. Approval of Agenda

There were no changes to the agenda and it was approved as presented.

III. Approval of Minutes – 05-03-2013

The minutes of the May 3, 2013 meeting will be included on the next agenda. President Fredenberg emailed a copy to the members for their review.

IV. Introductions

President Fredenberg introduced himself and announced the newly elected President-Elect Kevin Krein. He then invited members to introduce themselves as they went around the room and identified themselves on the audio conference.

AY 2013-14 Senators:

Amanda Sesko, Social Sciences
Adrienne Thomas, Education
Carolyn Bergstrom, Natural Sciences
Jennifer Ward, Library
Vickie Williams, Juneau Representative at Large
Colleen Ianuzzi, Ketchikan Representative at Large
Jon Martin, Sitka Representative at Large
Tim Anderson, Career Education (Sitka)
Maren Haavig, School of Management
Rick McDonald, IS (Ketchikan)
Kevin Maier, Humanities

V. Provost's Report – R. Caulfield

Fall Convocation, August 20-21, 2013:

Provost Caulfield reported that a survey to receive feedback about the recent Convocation was sent to all faculty. The 24 responses revealed that 82% felt that there was sufficient time to meet with their colleagues during school and department meetings. The overall grade was a B (2.27).

Shared Governance Meeting:

There was interest in Faculty Senate again meeting with UAS Leadership (as they did last fall) to discuss faculty issues relating to support from administration. It was decided to review the availability of Deans and Directors and Faculty Senate members to meet on October 26th from 8:30 – noon. Some of the

topics suggested for discussion included space utilization, and faculty access to professional development funding.

Ad Hoc Committee:

- a. Digitizing faculty academic record files (ARF): The Provost asked for volunteers to serve on a screening committee to review products for digitizing documents. He explained that last spring faculty senate endorsed moving the ARF into electronic format and that UAA is researching using a product called Data 180 for that purpose. This product is currently being reviewed by UAA and was UAS also reviewed the product. The Provost reported that it is possible to customize the movement of documents into a faculty evaluation file that can be shared, with permission, with others. So instead of the evaluation committee members flying in from Sitka and Ketchikan to review evaluation files, they could access the file electronically – in a confidential manner. The Provost asked that a committee be formed with members from Faculty Senate, the provost office, and Michael Ciri, to review and develop a recommendation. (The recommendation would be separate from the curriculum committee needs.)

Senators interested in serving on the screening committee: Provost Caulfield, Michael Ciri, M. Stekoll, C. McMillian, R. McDonald, J. Ward and M. Haavig.

- b. Digitizing faculty evaluation files: M. Stekoll mentioned that UAF went to voluntary submission of electronic evaluation files this year and will require it next year. The Provost clarified that at this time UAS has no limitations on submitting electronic evaluation files.

M. Stekoll believes it would be important for the unions to have an opportunity to review the information on this at some time in the future.

Adult Degree Completion Programs:

UAS has an opportunity to increase enrollments by offering high quality adult degree completion programs which will meet a need in our community. Provost Caulfield distributed a handout with information about components of an effective degree completion program and a list of universities that are currently engaged in this effort. He suggested marketing UAS Adult Degree Completion Program by focusing on just a couple degrees, and asked if Faculty Senate would be interested in this strategy. V. Fredenberg suggested each senator take the information to their faculty for feedback. This will be on the next meeting agenda as old business.

Academic Initiatives - Updates:

- a. AKLN – The Provost explained that the goal of the program is to improve the quality of education of high school students and thus increase the quality of the students coming to the University. This program provides advanced on-line teachers to students in villages and brings the Math and English requirements in line with state standards. There will be a presentation made to the Board of Regents.
- b. Workforce Credential (Ketchikan): This new program is a response to a local need. It is a non-credit course provided through the Ketchikan shipyards.
- c. New Certificate in Medical Assisting: UAS applied for a grant. The proposal may be coming to this committee in the near future.
- d. Cross-MAU fisheries/seafood/maritime initiative grant: The grant is for \$18 Million for a 4 year period. The Provost said we have not yet heard if we will receive these funds.

VI. Faculty Handbook Committee

V. Fredenberg explained the need to form an on-going committee to conduct an annual review of the faculty handbook. He asked senators to request faculty member interest. Last year the membership included the Faculty Senate President, Faculty Senate President-elect, Faculty Senate past president, and union representatives.

VII. Online Evaluation Committee – see Provost’s Report

VIII. UAS-UA Common Survey – C. Hedlin

Vice Provost Carol Hedlin explained the process for the survey and asked for feedback. She said there was a consideration that surveys could be tailored to the size of the campus. She asked for faculty volunteers to serve on the focus group which is scheduled to take place no later than mid-October. The committee would like to present the results of the survey to the Board of Regents in January 2014.

IX. President’s Report – V. Fredenberg

UAS and UA System Committees: V. Fredenberg explained that it is critical that UAS participate on committees so that UAS has a voice. He understands and is sympathetic that it is difficult because of the lack of staff.

Student Ratings: The new student ratings are in place.

Faculty to Staff Ratio: V. Fredenberg reported that the Faculty to Staff ratio is not balanced, and indicates that UAS is a little heavy on staff. The UA system is reviewing the information.

Space Utilization: Faculty senators asked that this be added to the Governance Meeting agenda.

X. Committee Reports

Curriculum Committee – P. Dalthorp

P. Dalthorp reported that the Curriculum Committee will hold their first AY13-14 meeting on September 20th. The agenda will include a review of the new curriculum forms. They are being edited and updated to address some of the technical complaints – mainly to make the forms more user friendly and PDF fillable. He also explained that there are some changes to the path of custody – which is different than what is stated in the Faculty Handbook. Specifically, the Dean will email the submittal to a specific Curriculum Committee email address which will automatically disseminate the information to Barbara Hegel and the chair of the Curriculum Committee. It is expected that the new forms will be on the website by Monday and the old forms purged. The new forms are easily identifiable with a color heading and a whale’s tail logo.

The Provost suggested this information be presented to the Provost Council so the deans and directors could offer any comments.

Research Committee – D. Tallmon

No report – not present

Graduate Committee – K. DiLorenzo

V. Williams reported on behalf of the committee chair that the committee had not yet met this academic year.

Statewide Academic Council (SAC)

Provost Caulfield reported that the Board of Regents meeting will be held in Juneau September 26-27, 2013. The Associate of Science degree proposal will be presented. The Programs Review report is also on the BOR agenda as well as the summary of our Year Three Accreditation.

Faculty Alliance – V. Fredenberg

M. Stekoll and V. Fredenberg gave a brief summary of the membership and responsibilities of Faculty Alliance.

V. Fredenberg reported that Faculty Alliance discussed the following:

- Faculty Regent (suggestion by President Gamble) – The selection criteria for an outstanding faculty regent award is under development.
- Developing a Resolution for UAS in alignment with UAF motion on Post Tenure Review Process
- Coordination of Policy on Distance Delivery Labs
- UAA's position on MOOCs is that they will not deny the credit if another university accepts the credit. UAA came out against ACE recommendations. UAS has not been approached on this as yet.
- GELO – General Education Learning Outcomes. The membership has been selected and meetings are underway. The three UAS faculty members are Nina Chordas, David Noon, and Andrzej Piotrowski.

XI. Old Business

M Ed in Science Education – Fredenberg

V. Fredenberg presented the Master of Education in Science Education New Course Proposal for review and approval. He explained that the vote on this proposal was postponed at the last meeting because the information was incomplete. If this is approved it will then be returned to the Graduate Committee to review/approve who will then return it to the Faculty Senate Committee for another review and approval before it is forwarded to the SAC and BOR.

Adrienne Thomas moved to accept the New Course Proposals, Physics Content for K-8 Teachers (EDSC 601). M. Haavig seconded. The motion carried and the proposal will be forwarded to the Graduate committee.

Resolution – UAF UNAC Post-Tenure Review Proposal – Fredenberg

The M. Stekoll explained that this Resolution recommends that the process of post-tenure performance reviews for UNAC faculty be modified to eliminate levels of review above the dean in cases where both the unit peer committee and the dean have judged the performance to be satisfactory. The resolution includes language so it will be forwarded to administration and to UNAC for negotiating the changes into the CBA.

V. Fredenberg said he will be attending a meeting in Anchorage on Oct 5th so will be able to get more information about the changes. He asked all senators to take this Resolution to their faculty for their review and feedback. This will be added to the next meeting agenda under old business.

XII. New Business

No new business.

Nothing further came before the committee and the meeting adjourned without objection at 5:05 pm.

The next meeting of Faculty Senate is schedule for October 4, 2013.