

**MEETING MINUTES**  
**University of Alaska Southeast Faculty Senate**  
**February 21, 2014 Egan Library 211**

In Attendance (in Juneau): V. Fredenberg, A. Thomas, V. Williams, C. Bergstrom, M. Haavig, J. Ward, A. Sesko, K. Meier (representing Humanities), R. Caulfield and M. Moya, recorder.

Via Audio: T. Anderson, C. Ianuzzi

Guests: M. Stekoll

**I. Call to Order (00:00 – 05:19)**

President Fredenberg called the meeting to order at 3:03 pm.

**II. Approval of Agenda (05:19-6:04)**

The Senate unanimously approved the meeting agenda.

**III. Approval of Minutes – February 7, 2014 (6:04-7:50)**

The minutes of the February 7 meeting were approved by unanimous consent.

**IV. President's Report – V. Fredenberg (7:50-5:39)**

**Election of At-Large Senators (7:50-11:47)**

V.Williams reported the Faculty Senate bylaws requires that elections for At-large Senators conclude by March 20<sup>th</sup>. She will coordinate with G.Hays of the Provost's Office on the Juneau At-large election. It will start during the beginning of March and conclude before the first Faculty Senate meeting in April. C.Ianuzzi said she will run the same schedule for the Ketchikan at-large Senator position.

**Shared Governance (11:47-26:37)**

M.Stekoll said he was unclear about what was decided at last Saturday's shared governance meeting regarding the purview of the Space Planning Committee. He suggested that UAS have one committee to look at both short range solutions and long range planning. He stressed that the ramifications of these decisions are wide ranging. The Provost explained the creation of the Space Planning Committee was the result of last fall's shared governance meeting. He agreed with M.Stekoll about the usefulness of a sole committee; to review long term planning and specific projects, as necessary. His expectation is that the current committee has this scope. M.Haavig inquired about additional faculty representation on the committee. R.Caulfield explained the committee is still under development and suggested the Faculty Senate work with K.Krein (committee's co-chair) on committee composition and any outstanding issues. He added that it's important to get the committee up and running because space planning and renovation issues are being reviewed by the Board of Regents. Senators expressed confusion and concerns about the advancement of planning without sufficient faculty notice and participation.

**R10.04.030 and R10.04.040 Possible Contradiction (26:37-30:36)**

V.Fredenberg reported that Faculty Alliance asked its members to check with faculty at their MAUs if they see any problems with the proposed regulations language. After brief discussion, the senators concurred that the language does not appear to create any contradictions.

### **WICHE Passport Initiative** (30:36-37:24)

V.Fredenberg reported that several universities in other states have approved the transferability of blocks of coursework across several states. He added that at UAS, the numbers of students affected would likely be small because we don't have many transfer students. V.Williams said it may affect Alaska students seeking to transfer out of state. V.Fredenberg added that this issue will likely be explored in Alaska in the near future.

### **Proposed Policy Standards – Course Management System** (37:24-47:41)

V.Fredenberg reported the issue of proposed CMS policy standards was raised recently by Statewide IT. He explained they are looking to define basic system criteria at the other MAUs, much like what has been in place at UAS for some time. R.Caulfield commented that the proposed draft standards are very rough and need faculty input. He added that he advocated the SAC be lead on this project, especially given SAC's academic leadership composition (which includes faculty).

### **Common Calendar** (47:41-48:08)

V.Fredenberg reported that, at the direction of the Board of Regents, a common calendar between the three MAUs is coming.

### **Common GER's and Transfer Courses** (48:08-49:11)

V.Fredenberg reported the GELO Committee has been charged with the Common GER's project.

### **Common Placement Tools and Methods** (49:11-50:40)

V.Fredenberg reported that common student placement tools and methods across the UA system is also an issue coming from SAC.

## **V. Provost's Report** (50:40-1:08:40)

R. Caulfield reported the Regents are supportive of the effects statements that came from the President's Shaping Alaska's Future initiative. He encouraged Senators to look at the statements; they will set the tone for the university's long term direction.

R.Caulfield reported the Governor's budget for the University for FY15 calls for a 5-6% cut to our present budget appropriation. (He added that over the next 2-3 years additional cuts will likely be forthcoming.) In FY15 the cuts amount to a reduction of approximately \$1.8 million for UAS. He explained that, by July 1, 2014 we will need to find new revenue and/or cost reductions to deal with this situation. He added that UAS is not currently looking at across-the-board cuts. The SPBAC will be the entity that gets down to the specifics of how to manage this fiscal situation. With this in mind, he recently sent out a memo to the Deans and Directors (members of the SPBAC) identifying the specific amounts of each school's and extended campus' prospective 6% budget reduction. He added that his memo asks the Deans/Directors to have conversations with their faculty and staff about revenue enhancement and cost reduction recommendations. He stressed this situation isn't a crisis, but it is a challenge.

## **VI. Committee Reports** (1:08:40-1:48:41)

### **Curriculum Committee**

**Bachelor of Arts in Social Science** – V.Fredenberg reported the Curriculum Committee approved the proposed program revisions. M.Haavig moved that the Faculty Senate approve the program changes; C.Bergstrom seconded. The Senate voted unanimously to approve the motion.

**Fisheries Technology (CIOS 105)** – V.Fredenberg reported the Curriculum Committee approved the proposed program changes. M.Haavig moved that the Faculty Senate approve the program changes; V.Williams seconded. The Senate voted unanimously to approve the motion.

**Medical Assistant Certificate** – R.Caulfield reported the proposal would meet regional employer demand for a nationally accredited Certified Medical Assistant (CMA) program. He added that a request for TVEP funding has been forwarded to support the CMA faculty position. Approval by the Senate would allow the Curriculum Committee to consider the proposal. After discussion, the Senate decided to table this item until its next meeting. At that meeting they wish to see the TVEP funding request and the proposed program budget.

**Geography Course** – V.Fredenberg reported a new Geography course will be forwarded to the Senate after the proposal is located. He will make it available at the next Senate meeting.

**SAC** (1:48:41-1:50:00)

**eLearning Committee with SAC member** – V. Fredenberg reported the eLearning Committee is being revised.

**VII. Old Business** (1:50:00-2:08:25)

**Reactivating Faculty Senate Academic Information Services Committee**

V.Fredenberg asked the Senate if the Academic Information Services Committee should be reactivated. The Senate discussed the role and function of this committee and compared it with the TLTR committee. M.Haavig reported on the original charge of the Academic Information Services Committee. She added it appears to have some overlap with TLTR. V.Fredenberg added that the TLTR has representation on it that includes both faculty and staff. The Senate considered asking the TLTR to make regular reports to the Senate. The Senate also considered remaking TLTR into a Senate committee. V.Fredenberg said this is possible, but it would require a change to the Faculty Senate bylaws.

**Note Next Meeting Agenda**

The Senate agreed to place old business at the beginning of its next meeting agenda.

**Adjournment**

Nothing further came before the committee and the meeting adjourned without objection at 5:11 pm.

The next meeting of Faculty Senate is scheduled for March 7, 2014.