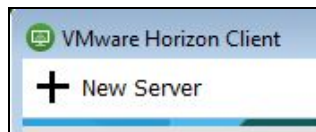


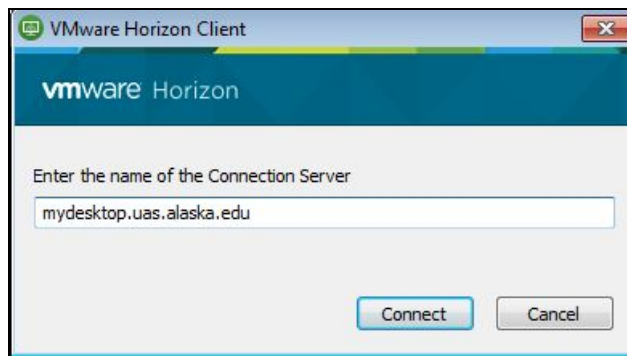
Access a virtual machine using VMware Horizon Client

Your virtual machine can be accessed through a browser or by installing the desktop version of VMware Horizon Client. To access your virtual machine, go to <https://mydesktop.uas.alaska.edu>. Choose HTML access if you would like to sign into your virtual machine through a browser. To install the desktop client, choose "Install VMware Horizon Client" and install the appropriate client for your operating system.

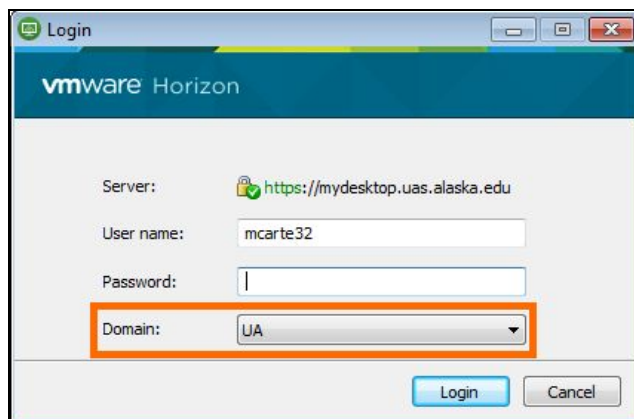
1. Once the client has been installed, launch the program and add a new server.



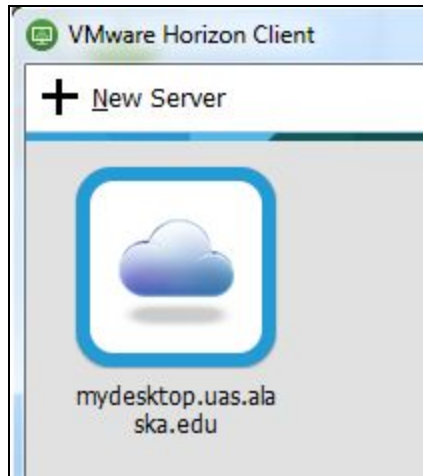
2. Please enter **mydesktop.uas.alaska.edu** and click Connect.



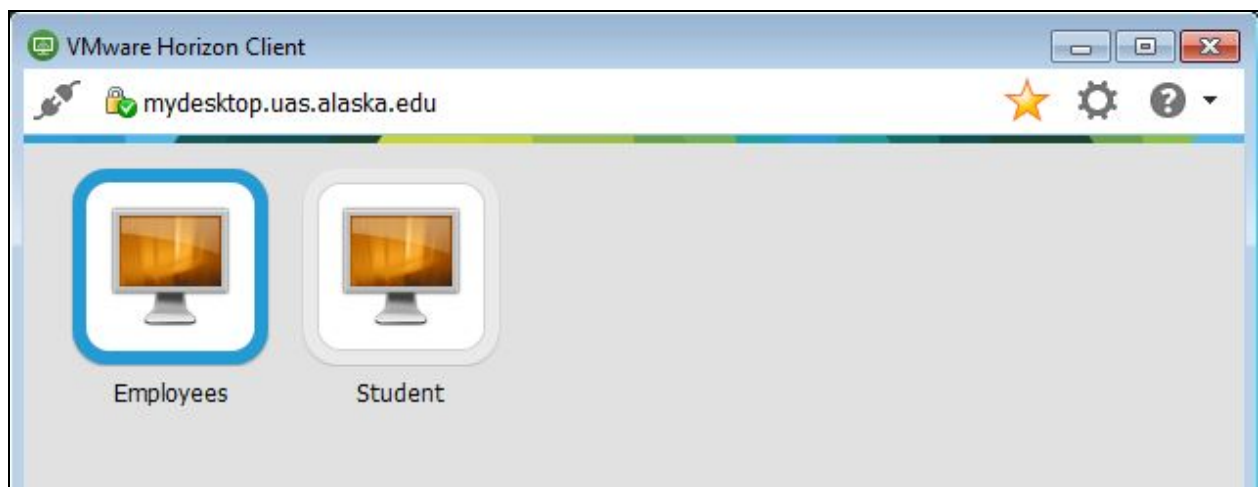
3. Log in with your UA Username/password. Set the Domain to UA.



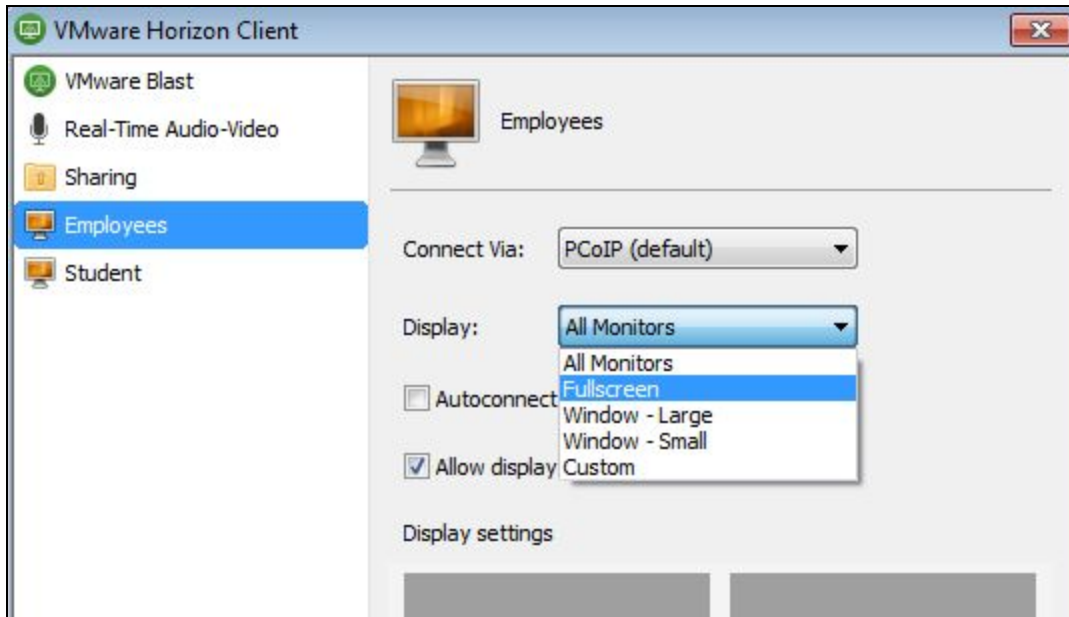
4. In the future you should see the mydesktop server populate when you launch VMware Horizon Client.



5. Before logging to the Employees build the first time, please set the desktop to the fullscreen option.
 - Click the gear in the top, right corner.



- ❑ Select Employees and change Display to Fullscreen, then click OK.



6. Contact the UAS Helpdesk after you have accessed your virtual machine so we can proceed to the next step.