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## FACULTY DEVELOPMENT SEMINAR

AY 2013 – 2014

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**Purpose:** The purpose of the faculty development seminar workshops is to provide a series of guided discussions and working sessions that give an opportunity for new and recently hired faculty to:

1. gain an orientation to basic support functions provided by the University,
2. build effective working relationships with members of the faculty, support staff, and administration, and
3. formulate career development plans to guide them through their University careers.

**Facilitator:** Jill Dumesnil, Associate Dean of Arts & Sciences (796-6242)

**Meeting Dates/Times:** Thursdays from 1:00pm to 2:00pm in Egan 220.

### Tentative Schedule:

	Date	Topic(s)	Speaker(s)
1	9/12	UAS structure, Faculty Senate, Faculty Handbook, CBAs	Rick Caulfield, Provost Virgil Fredenberg, Faculty Senate President
2	9/19	Records & Registration, FERPA for faculty	Barbara Hegel, Registrar
3	9/26	Library Services	Elise Tomlinson, Director of Library Bethany Wilkes, Asst. Professor of Library Science
4	10/3	Enrollment Management, Student Services, Student Conduct	Joe Nelson, Vice Chancellor of Enrollment Mgt. Lori Klein, Director of Student Resource Center
5	10/10	Financial Aid: What Faculty Need to Know Faculty Sponsors to Student Clubs	Corinne Soltis, Director of Financial Aid Jessica Dominy, Vice President of Student Govt.
6	10/17	Counseling, Disability Support Services	Margie Thomson, Coordinator for Counseling and DSS
7	10/24	Advising Services	Lori Klein, Director of Student Resource Center
8	10/31	Getting Research Support	Marsha Sousa, Vice Provost for Research
9	11/7	Assessment and Accreditation	Carol Hedlin, Vice Provost for Academics
10	11/14	Using Degree Works	Barbara Hegel, Registrar
11	11/21	Discussion: Teaching experiences, student ratings, evaluation of teaching	Group Discussion