

## **Student Conduct Activity Report: FY18**

### **Overview**

Student conduct at UAS is collaboratively managed between Residence Life staff and the Dean of Students Office. This report represents all student conduct incidents at UAS including Juneau, Sitka, and Ketchikan reported to the Dean of Students Office in FY18.

Staff managing conduct at UAS follows the policies and regulations set by the University of Alaska Board of Regents and the corresponding UAS Student Code of Conduct. The UAS Student Code of Conduct draws its authority and guidance from the UA Board of Regents Policy P09.02.020 and Regulation R09.02.020. The Code of Conduct including a detailed review of process is hosted online in the [Student Guide](#). Student Rights and Responsibilities are also published in the University Catalog.

The statewide implementation of the Maxient conduct software has provided an improvement in record keeping and procedural consistency and has invited higher levels of collaboration with student conduct across all UA campuses. Some minor technical challenges remain, however Maxient has been a positive addition to UAS.

A CAS assessment for Student Conduct was completed in Fall 2017. Major areas for growth and development identified in the self-assessment include the development of a program mission and goals, staff and fiscal resource improvement, and higher levels of outreach (which would be driven by resource expansion). The proposed Mission and Vision for an Office of Student Integrity is included at the end of this document.

### **2017-2018 Activity**

During FY18 there were 53 violations of the student code of conduct at UAS including Juneau, Sitka, and Ketchikan. In some cases, one student acted as the respondent for multiple violations. In addition to these violations, residence Life staff respond regularly to low level violations of residence life policy that may not rise to the level of a conduct violation and are resolved informally. The most common housing policy violations include excessive noise and failure to comply with guest policies.

The chart below shows the number of occurrences of each conduct violation where a student was found responsible. Of these incidents, the majority occurred in the residential area and most occurred on the Juneau campus. In Ketchikan, one report of drugs was adjudicated and two instances of harassment (in one incident) were reported. In Sitka, one instance of cheating/plagiarism was reported. Note, while there are 16 designators in the BOR policy, only 7 occurred with a finding of responsible in FY 18 at UAS with the majority being alcohol or drug related.

Charge	Responsible
<b>Academic Dishonesty</b>	5
<b>Failure to Comply with University Directives</b>	1
<b>Harassment</b>	2
<b>Misuse of Alcohol*</b>	32
<b>Misuse of Drugs/Intoxicants^</b>	11
<b>University Regulation/Procedures/Rules</b>	1
<b>Vandalism</b>	1

\*Of the 32 violations of the alcohol policy 18 were by students identifying as female and 14 were by students identifying as male.

^Of the 11 violations of the drugs/intoxicants policy 4 were by students identifying as female and 7 were by students identifying as male. Marijuana or marijuana paraphernalia was the drug/violation in 10 of 11 cases.

A comprehensive breakdown of alcohol violations and relative risk is included below.

Level of Risk	Characteristics	Example	Number of Violations
<b>No Risk</b>	Unopened containers	-Underage student had an empty alcohol bottle which had been consumed the day prior and was discovered by chance by an RA who was visiting the resident. -Underage student had a sip of alcohol	6
<b>Low Risk</b>	First Violation	Underage student was drinking 1-3 drinks in the residence halls.	22
<b>Moderate Risk</b>	2nd violation; or disruptive behaviors; or providing alcohol to minors	-Underage student was binge drinking (4 or more drinks). -Student was drinking and was disturbing their neighbors by being too loud.	4

		-An of age student hosting minors who were consuming in their apartment.	
<b>High Risk</b>	3rd violation; or violent or aggressive behavior; or medical transport; or injury	-Student caught binge drinking for a 3 <sup>rd</sup> time. -Student expressed violent or aggressive behavior while drinking. -Student had to be transported because of excessive drinking. -Student was incapacitated or injured due to excessive drinking.	0

### Sanctions Assigned for Alcohol & Drug Violations

On the first offense of an alcohol related policy violation, pending the outcome of the student conduct process, students are typically placed on conduct warning or conduct probation depending on the severity of the violation. Students are also required to complete *Under the Influence*, an online alcohol education course by 3<sup>rd</sup> Millennium.

Students found responsible for marijuana related violations are assigned similar sanctions including *Marijuana 101*, another online course offered by 3<sup>rd</sup> Millennium. Both 3<sup>rd</sup> Millennium tools are used throughout the UA system.

If a student has a second offense or for those whose first offense is indicative of alcohol dependency or high-risk (binge) drinking, the hearing officer includes a sanction of a substance use assessment to be completed by UAS Counseling Services to evaluate and educate the student on overall substance abuse risk and connect them with dependency or alcohol cessation resources available in the community. Second offense or high-risk behavior students typically will have parental notification if the alleged is under the age of 21.

Following assessment, a student may be asked to meet regularly with the Dean of Students, a member of the Residence Life team, or a Counselor to evaluate their progress and continued risk. Any student referred for a substance use assessment also receives an intervention from the CARE Team.

### Sanctions Assigned for Other Violations

Sanctioning for other violations is determined by the severity of the incident and past conduct record. Most violations result in a minimum of a conduct warning and can result in major sanctions up to a recommendation for suspension or expulsion. UAS did not have any violations rising to this level in FY18. Other typical sanctions may include a loss or privileges or a suspension of contact. Sanctions for academic dishonesty violations are in addition to academic outcomes as determined by faculty.

## Conduct Process

There are several key steps within the Student Code of Conduct that protect a student's due process rights. Those steps are outlined here:

- Notification: students are notified, in writing, of alleged violations of student conduct.
- Investigation: includes meeting with the student alleged to have violated conduct, any individual(s) making the allegation and any witnesses noted by both parties.
- Findings: a written summary of the results of the investigation, including recommendation for sanctions (if applicable) and process for appeal.
- Appeal: students found responsible for violating the Code of Conduct can appeal the findings and assigned allegations.

## Prevention

Prevention programming at this time primarily focuses on drug and alcohol related behaviors in partnership with Housing and Residence Life, Student Activities Board, and the UAS Counseling and Health Clinic. Examples include a poster series by the First Year Experience, alcohol awareness 'parties' in the first year residence hall, wellness fairs, and counseling intervention. Student Conduct also partners with the Title IX office on prevention and training related to sex and gender based discrimination.

A request has been forwarded to the UAS Strategic Planning and Budget Advisory Committee (SPBAC) for an FY20 request for funding of a coordinator level position focusing on prevention, education, wellness, and responsibility reporting to the Dean of Students and Campus Life.

## Roles and Responsibilities

Staff Member	Scope of Conduct Responsibilities
<b>Eric Scott, Dean of Students &amp; Campus Life, Chief Conduct Officer</b>	Investigation mainly for conduct that takes place outside of Residence Life and major violations of conduct for any UAS student. Responsible for ensuring student's rights and responsibilities through enforcing the Student Code of Conduct. Provides training and consult to students, staff, faculty and other interested parties as needed. Serves as appeal for Residence Life conduct process.
<b>Paul Dorman, Associate Director of Residence Life</b>	Investigation through findings for all mid-level violations of conduct for students living on campus.
<b>Nathan Bodensadt, First Year Experience Advisor</b>	Investigation through findings for minor violations of conduct taking place in the freshman residence hall.
<b>Allie Mogensen, Residence Life Coordinator</b>	Investigation through findings for minor violations of conduct taking place in apartments and Banfield hall.
<b>Joe Nelson, Vice Chancellor for Enrollment Management and Student Affairs</b>	Primarily appeal reviews; Serves as a back up to the Conduct Administrator.
<b>Michael Ciri, Vice Chancellor for Administrative Services</b>	Serves as back up for Vice Chancellor Nelson to review appeals only.
<b>Rick Caulfield, Chancellor</b>	Final decision for major sanction decisions recommended from the Conduct Officer through a Vice Chancellor level review.

## Professional Development

In the summer of 2018, Eric Scott attended the Gehring Academy presented by the American Student Conduct Association. The Gehring Academy is an intensive program designed for participants to learn through a competency based model through faculty who are experts in the field of student conduct. Scott participated in the conduct director track and was able to return with significant resources and skill development for the UAS campuses.

## Proposed Mission & Vision

Following the CAS assessment and Gehring Academy, a mission and vision was developed for an Office of Student Integrity which administers the code of conduct at UAS.

### **Mission:**

The Office of Student Integrity as division of the Dean of Students Office at the University of Alaska Southeast seeks to enhance the institutional mission of student learning by promoting an educated, fair, and just community through the promotion of integrity, civility, and accountability.

### **To sustain this mission we are committed to:**

- Work collaboratively with all members of the community to sustain an ethical and safe environment in which scholarship may flourish.
- Promote active citizenship among students and resolve conduct allegations with fairness, respect, and equity.
- In collaboration with campus partners, establish prevention services and programs covering topics including but not limited to sexual assault, domestic violence, interpersonal conflict, depression, suicide, and academic dishonesty.
- Interpret and disseminate University regulations and standards as applicable.
- Promote compliance with the spirit and intent of the University of Alaska Southeast Student Code of Conduct.
- Serve as a resource for students, faculty, staff, parents and others concerning student rights and responsibilities.
- Facilitate, with dignity, the resolution of concerns and disputes at the lowest level possible.
- Serve as an advocate for, and resource to, student victims of crimes, harassment, and other traumatic experiences.
- Guide students toward a greater sense of individual responsibility and civil, ethical behavior that advances the quality and inclusivity of the University learning environment.
- Provide support and counsel to students in making appropriate choices concerning behavior.

### **Vision:**

The Office of Student Rights and Responsibilities at the University of Alaska Southeast will be a guiding force in creating partnerships and connections between students, faculty, and staff to promote a positive learning community unified in a commitment to student learning, academic integrity, mutual respect, and social justice.