



MINUTES & OUTCOMES

1. The Research & Creative Activity (RCA) committee met for the last time of AY 2011-2012 on April 30, 2012.
2. Attendees included: David Tallmon, Erica Hill (also the IRB rep for UAS), Rick Wolk, Jeremy Kane, Chip McMillan, Sanjay Pyare (chair), Kelly Jensen, Marsha Sousa, Claire Ligsay (for Barbara Hyde), & Chris Donar. Not present: Jan Straley
3. Next steps for the RCA Committee
 - The committee reviewed its accomplishments, which were all very foundational (e.g. URECA, website, list serve's the committee itself, IRB/IACUC, grant proposal processing, etc.), and discussed the committee's role moving forward.
 - One theme of this discussion revolved around what the Committee could do to help develop summer-based research/creative activities. One suggestion was scope more with Carol Hedlin about how the Committee could assist with summer program development.
4. The RCA website & opportunities list-serve www.uas.alaska.edu/research
 - The Committee (and Marsha) agreed that having Anita Parrish (A&S Dean's admin) continue to manage website content and the email list as good strategies
 - The Committee debated the best way to subscribe faculty and staff that would be interested in a list serve, and in the end it was decided to send a UAS-wide email announcing the list serve and interest in subscribing
 - The posting of grant/funding opportunities on a regular basis via the list serve was still planned, per Kelly
 - The idea of a blog to engage students in RCA discussion was raised by Rick Wolk
5. Institutional Research Board
 - The idea of an IRB 'flow chart' to help guide faculty on whether to submit or not was scrapped because IRB is complex. All human subjects research should begin with a conversation with the chair, Erica Hill, to determine a plan of action and need for submission.
 - The Committee unanimously agreed that it would ideal to have Erica present IRB information during the main session of Fall convocation to increase awareness about IRB
6. Animal Care
 - It was brought to the Committee's attention that we have 2 IACUC representatives at UAS, Carolyn Bergstrom and alternate Jan Straley. It is expected that in the future, Jan could fill the need for an IACUC ad-hoc member on the RCA Committee since she is involved in both
7. URECA Award Eligibility
 - The Committee reiterated that Sitka & Ketchikan students have and will continue to be eligible
 - The Committee discussed URECA award eligibility & restrictions. These criteria must be addressed before the next cycle: (1) barring eligibility if courses for credit are taken; (2) whether ind. studies (and related) might be exceptions; (3) allowing support for honoraria and participation stipends; (4) whether or not the awards should only go to degree-seeking students
 - The Committee discussed 2 possibilities -- 2 award cycles per year and 2 tiers of award amounts -- but no decisions were made due primarily to concerns about the extra workload this creates
8. IACUC/IRB & the Grant Proposal timeline
 - The Committee decided that modification of the grant proposal timeline was not warranted since IRB/IACUC approval is not required prior to grant submission
9. Term-Faculty-as-PI Exception form and other grant forms
 - The Exception form was reviewed and approved by Barbara Hyde and will be made available, along with several other forms that Claire and Kelly are updating or creating, on the website



10. Indirect Cost Recovery at UAS

- The Committee was made aware through Dave Tallmon of ongoing discussions at other MAU's about ICR and discussed potential for more strategic use of recovered funds that are received at the School-level, especially as this relates to increasing student research and faculty support

11. New Committee Chair: Dave Tallmon agreed to take the helm of the Committee next AY after a heated, knock-em-out power struggle among many, many eager committee members. Sanjay will be on sabbatical.

ACTION ITEMS:

- Rick W. to develop ideas /examples of discussion forums that can engage students on research
- Anita/Marsha would send an email out to make UAS aware of the list serve and soliciting subscribers (and perhaps the research web page)
- Sanjay will convey to the Provost, on behalf of the Committee, that IRB presentation during main session of convocation would be desirable
- Kelly will work with Anita to (on the RCA website) post new grant forms, review and perhaps reorganize the haphazard list of grant forms created by Sanjay, and check to make that any links to forms on the RCA website are not duplicates and refer to original sources (e.g. IRB, grants and contracts)
- Jeremy would scope more for feedback about ways the RCA Committee and website could support those involved in less "research oriented", "creative activities"
- Dave would investigate desirable ICR scenarios to consider at UAS, and report back to Marsha and the Committee
- Sanjay would meet with Dave and get him relevant documents for next AY