



**Meeting Minutes**  
**29 April 2015**

**Committee members present:**

Brian Vander Naald (chair), Brian Buma, Chip McMillan, Emily Wall, and Roxy Felkl

**Ad-hoc member(s):**

Carolyn Bergstrom (IACUC representative for UAS)

**Committee members absent:**

Chris Donar, Kelly Jensen, Claire Ligsay, Karen Schmitt, and Jan Straley

**Guests:**

None

**Members emeritus:**

Sanjay Pyare, David Tallmon

**Discussion Items**

**New Business**

**Committee representation**...each member has agreed to serve on the committee another year and the group supported, by consensus, the committee chairmanship remaining with Brian VN for another year. Additionally, the committee posed the question of extending an invitation to the new, tripartite faculty member in the School of Management.

**Student proposal**...Brian VN updated the group on student Traci Taylor's proposal to create a separate presentation competition and advised that she was encouraged to wrap her event into URECA.

**URECA Marketing**...the group brainstormed ways to increase exposure to the URECA program. Ideas included: Whale Song (student newspaper) advertisements; poster advertisements in the residence life and dorm areas; short advertisements for electronic library monitors; and finally, disseminating to faculty a list of previously-awarded projects to spur ideas for new URECA students.

**Juneau Empire inquiries**...Brian Buma has spoken with the chief editor at Juneau Empire (Rustin). Empire would love more information from UAS about research going on there, especially when students are involved. Group agreed that it would be a good idea to establish a pipeline between UAS and the Empire to publish periodic updates about Research and Creative activities from both faculty and students. Brian B suggested someone from UAS interview faculty about their published research, construct a two paragraph article in plain language about the research, and disseminate to Empire. Brian B will contact Katie Bausler about this.

**Continuing Business**

**Field Research Guidelines discussion...**

Brian VN discussed results of FS visits in March and April



Social Science department is curious how research credit courses (e.g. 497, 498) are covered?  
Through IRB? Through Title IX?

Bill Urquhart is curious how marine tech and other technical field programs are covered

The group decided by consensus that it has advanced the document to a stage that it is ready for VPRSP Schmitt to take the draft to statewide risk management for feedback.

### **Announcements and/or Questions**

None

### **Establish next meeting date**

The group decided by consensus that the next meeting shall be held early in the Fall 2015 semester. Brian VN will send a Doodle Poll to establish a date and time.

### **Action items**

- Finalize decision about inclusion of SoM faculty during next meeting (RCA Committee members)
- Forward (draft) Field Research Guidelines document to statewide risk management for feedback (Karen)
- Contact Katie Bausler about regularly-scheduled interactions with the Juneau Empire and possible articles regarding faculty research (Brian B)
- Start developing advertisements for URECA announcements/notifications for the next competition cycle. (Kelly with oversight by RCA Committee)
- Survey poll for next meeting date (Brian VN)